

# Substitute Login Instructions

## PowerSchool

1. Login to the classroom computer
2. Click the Powerschool icon
3. On the URL Address line it reads:  
<http://10.219.8.40/teachers>
4. Erase the word teachers and type subs
5. Press enter
6. A new window appears
7. Choose your school (Tuckahoe High School or Tuckahoe Middle School)
8. Choose the teacher you are substituting for
9. Type the password
10. Click the Chair for the class your are covering
11. Take the attendance for the class and press submit
12. That's all!