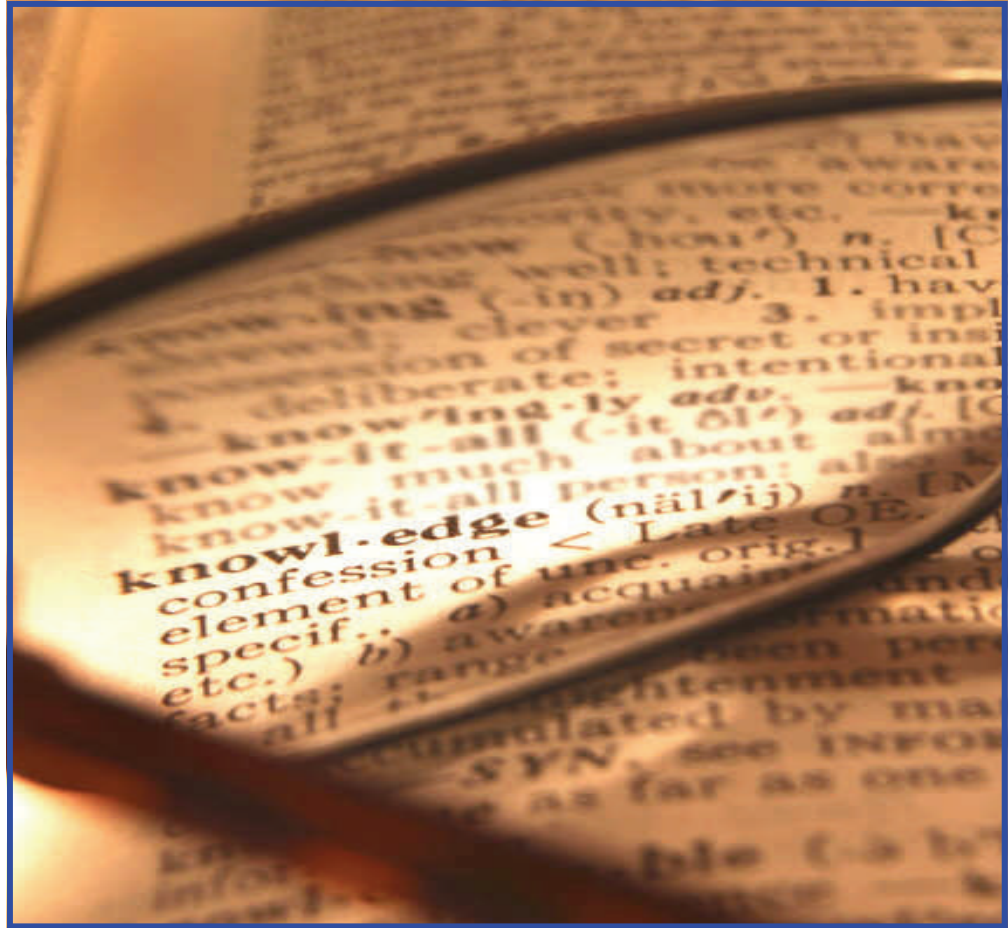


Program Catalog 2007-2008



The Center for Professional Development and Curriculum Support

Southern Westchester BOCES
Elmsford, NY

Online catalog: www.swboces.org/cpdcs

Southern Westchester BOCES

17 Berkley Drive
Rye Brook, NY 10573
914-937-3820
www.swboces.org

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The Southern Westchester Board of Cooperative Educational Services, its officers and employees, shall not discriminate against any student, employee or applicant on the basis of race, color, national origin, creed, religion, marital status, gender, age, handicapping condition or sexual orientation. This policy of nondiscrimination includes access by students to educational programs, counseling services for students, course offerings and student activities, recruitment, appointment and promotion of employees, and employment pay and benefits, and it is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, as amended and then promulgated thereunder, not to discriminate in such a manner.

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“The Mission of Southern Westchester BOCES is to collaborate with school districts and communities to meet their educational challenges by providing regional leadership and cost-effective, high-quality services.”

Center for Professional Development and Curriculum Support

September, 2007

Dear Colleagues,

Welcome to the 2007-2008 school year. We are pleased to provide you with our second annual comprehensive catalog of the programs and services offered by the Southern Westchester BOCES Center for Professional Development and Curriculum Support.

For ease of access to our services the table of contents is organized alphabetically by program categories. Within these broad categories are listed individual workshops that have already been scheduled followed by programs and services that will be scheduled upon request. Each listing has a contact name and phone number for your convenience and a registration form, where appropriate. If you would like to discuss whether a workshop or program can be customized and/or offered in your district or on an alternate schedule such as after school, please call the program contact for further information.

For your convenience an alphabetical index of all services and programs is included at the back of the catalog. We have been actively engaged in our own professional growth to expand and improve our ability to support your needs and to anticipate emerging issues in education, particularly in New York State schools.

All registrations will be done online this year. Follow the instructions on each page, or reference the detailed registration instructions at the end of the catalog. If you are reading this online, you'll find a direct link to the course enrollment form on each page.

For multiple individuals in the same workshop, each participant's name must be entered separately to ensure confirmation and cancellation information, as needed. To facilitate course registrations the catalog can be downloaded and individual pages printed for hard copy dissemination, if required. The catalog can be found on the web at www.swboces.org/cpdcs by clicking to the link [Online Registration](#).

Remember that districts that are not components of any BOCES will be assessed an additional charge of 16%.

The expanded programs and services found in our Professional Development Catalog are designed to enhance professional growth. We look forward to supporting you in 2007-2008.

Sincerely,



Dr. Brian Preston
Director of Professional Development
914 345-8500 ext. 164

Table of Contents

Data

Creating a Culture of Data with Data Teams	7
Using Data to Inform Curriculum, Instruction and Professional Development in Science	8
Leadership with Data	9

Discipline-Based Programs: ELA (See also Improving Instruction and Literacy)

Interactive Read-Alouds: A Dynamic Approach to Linking Standards and Strategies for Teaching Reading in Grades 2-3.....	10
The Best in Young Adult Literature: Grades 6-8 and Transitional Middle and High School ELLs	11

Discipline-Based Programs: Mathematics

On-Site Math Support: A.U.S.S.I.E	12
---	----

Discipline-Based Programs: PE/Health Ed Consortium

Physical Education/Health Education Professional Development Consortium	13
---	----

Discipline-Based Programs: Science

Curriculum Topic Study in Physical Science.....	14
Science Round Table: Energy, Movement and the Brain.....	15
Delta Science Modules and Foss Science Programs.....	16
Creating Schoolyard Habitats	17
Environmental Science Educational Programs.....	18
Save the Sound's Sound Connection.....	18
JASON Project.....	18
School Gardening/Hydroponics.....	18
Habitat Ecology Learning Program (HELP) Grades 4 – 6: At the Bronx Zoo.....	18
Diversity of Lifestyles Grades 6 – 8: At the Bronx Zoo.....	18
American Museum of Natural History: Science Educators Professional Development	18

Health and Wellness, Safety and Violence Prevention

Violence Prevention Program – Two-Hour Teacher Certification Course	19
Adult & Child CPR/AED Refresher Course.....	20
First Aid Refresher Course.....	20
Child Abuse: Identification and Reporting Procedures – Two-Hour State Mandated Workshop	21
Threat Assessment Workshop for Schools.....	22
Right to Know / Bloodborne Pathogens / Asbestos Awareness	23
When Students Act Out: Creating a Safe School Climate Is Everybody's Responsibility	24
From Atavin to Viagra: Prescription Drug Abuse	25
Test Anxiety and What You Can Do about It:	
A Practical Guide for Teachers, Parents and Kids	26
Evacuating the Disabled: Programmatic & Training Issues.....	27
Beyond Good Touches/Bad Touches: A Child Sexual Abuse and Abduction Prevention Curriculum.....	28
Youth Gangs in Schools: Working to Prevent Juvenile Crime and Violence.....	29
Wellness Policy Workshops: Implementation Plans	30
Humane Education.....	31
School Lockdowns and Emergency Procedures: Proper Practices to Keep Children Safe	32
When Drugs Come To School	33
Alcohol and the Adolescent Brain	34
Bullying and Student Aggression in Schools	35

Health and Wellness, Safety and Violence Prevention, continued

The ABC's of Over-the-Counter Products, Herbals and Supplements	36
Asthma Management	36
Club Drugs and Beyond	36
Grief in Schools	36
Integrating Mental Health in School Crisis Planning and Emergency Response	36
Meeting Hate with Humanity	36
Preparing for and Responding to the Death of a Student or Staff Member	36
Preventing Sexual Harassment	36
School Health Services Review and Evaluation	37
<i>Second Step</i> ® Violence Prevention Training	37
Suicide Assessment and Prevention	37
What Parents Need to Know	37
Bias Awareness	38
Building Safety Team Training	38
Child Abduction Prevention	38
Conflict Resolution	38
Creating Safe Schools and Reducing Threats	38
Crisis Counseling Skills for PPS/School Medical Staff	39
Discipline Issues on the Bus	39
Gang Awareness for Educators	39
Handle With Care Crisis Intervention Training	39
Peer Mediation	39
School Security Assistants as First Responders	39
Violent and Disruptive Incident Reporting System	40
Enhancing the Effectiveness of School Security Personnel	40
Proactive and Active Behavioral Interventions (SCIP Training)	40
Olweus Bullying Prevention Program (OBPP)	41
Guide to OSHA/SED Requirements for Schools	42
Asbestos Awareness	42
Bloodborne Pathogens/Infectious Materials	42
Lockout – Tagout	42
Right to Know	42
Science Lab Programs	42

Homeless Student Program

Homeless Student Program – The McKinney-Vento Homeless Assistance Act	43
---	----

Improving Instruction

Therapy Services in the Classroom: Multiple Perspectives, One Focus	44
Co-Teaching: Basic Training	45
HE Says, SHE Says: Exploring Gender Communication Issues	46
Summarization Strategies: A Key to Learning	47
Strategic Reading and Writing in the Content Areas: Grades 6-12	48
Taking Charge of Classroom Behavior: Practical and Positive Strategies	49
Understanding By Design for Middle School Science Educators, Grades 6-8	50
Advanced Co-Teaching	51
Social Decision Making and Problem Solving	52
Understanding By Design for High School Science Educators, Grades 9-12	53
Awake and Engaged: Classroom Strategies that Engage and Inspire the Hearts and Minds of Learners	54
Understanding by Design	55
Instructional Support Team Training	56
Improving Writing Instruction for English Language Learners, Grades 5-12	57

Center for Professional Development and Curriculum Support

Raising Student Achievement Levels Using “Classroom Instruction that Works”	58
Assessment <i>For</i> Learning: An Introduction	59
<i>Schools Attuned</i>	60
In-Service Courses/On-Site Programs	61
Impact II	61
Site-Based Professional Development	62
Follow-Up Co-Teaching Professional Development.....	62
Project REACH	62
Professional Development Based on District Needs.....	62
Site Based Consultants for Curriculum Development, Improving Instruction and Assessment.	63

Leadership

Dr. Bobb Darnell, Follow the Leader: What Every Follower Needs from Leaders in a Standards-Based, Results and Data Driven World	64
Dr. Richard Stiggins: Productive Assessment Dynamics for Learning Success	65
“Raising the Bar: A Proactive Response to Ineffective Teaching”.....	66
“Writing Teacher Observations That Impact Learning”.....	67
Princeton Center for Leadership Training: Building Professional Learning Communities Creating a Climate Conducive to Change	68

Library Services

NOVELNY Databases Gale Training.....	69
Learning and Literacy in a Digital World.....	70
The Digital Elementary Library	71
Copyright in a Digital Age	72
A Second Life for Engaging Students.....	73
Data Analysis for Library Media Specialists	74
School Library System.....	75

Literacy

Literacy Assessment that Informs Instruction.....	76
Literacy Centers Made Easy: Grades K-2.....	77
Reading Recovery	78
On-Site Literacy Support - A.U.S.S.I.E.....	79

Regional Conferences

Joetta Beaver: All Roads Lead to Literacy: The Power of Linking Assessment and Instruction: It’s More than the Score.....	80
Kay Toliver: Teaching and Learning Mathematics in the Middle School (5-8): What Works?....	81

State Assessments and Scoring

ELA Assessment Scoring Training: Grades 3 – 8	82
New York State ELA Assessment: Training for Scoring Leaders.....	83
New York State Mathematics Assessment: Training for Scoring Leaders	84

District Support Services

Special Education Training and Resource Center (SETRC) State Contract.....	85
Substitute Reimbursement Service	85
Today’s Students, Tomorrow’s Teachers (TSTT).....	85

Online Registration Instructions	87
---	-----------



Creating a Culture of Data with Data Teams

Using the guiding work of Nancy Love and her *Using Data* process, Dr. Brian Preston will facilitate four days of hands-on workshops for building or district teams that will build your capacity to make effective use of a wide variety of local and state data to improve school performance. Using the Lower Hudson Regional Information Center (LHRIC) Data Warehouse and/or test scoring services and local data sources, your teams will learn to effectively analyze multiple measures in order to improve school practices and plan professional development for teachers.

Understanding the importance of data is fundamental to its effective use. Services include disaggregating data into No Child Left Behind (NCLB) subgroups and item analysis of results so that specific areas of weakness can be identified and targeted for improved instruction. For full Data Warehouse members, assistance in making effective use of the Data Mentor online service from Wayne - Finger Lakes BOCES is available for teachers and administrators.

Participants will receive Nancy Love's text: *Using Data-Getting Results*.

Presenter: Dr. Brian Preston, Director of Professional Development at the Southern Westchester BOCES Center for Professional Development and Curriculum Support, has nine years experience providing data leadership services to school districts. He has led *Comprehensive District Educational Planning* (CDEP) programs that helped districts integrate data into building and district improvement plans. Dr. Preston has provided training in the use of data to improve instruction at three summer CDEP academies and is a founding member of the Data Analysis Technical Assistance Group (DATAG). This group brings together data analysts, professional developers and school personnel to develop, evaluate and promote best practices in using data to improve student performance. He works closely with the staff of the LHRIC, and is proficient in using the LHRIC Data Warehouse resources and publishers' tests to develop instructional plans for school improvement.

Participating districts will be entitled to an individualized review of the results of the data team's efforts by BOCES staff.

Audience: District and Building Administrators and Teachers, preferably in teams of up to 6 people
Dates: 11/07/07, 12/04/07, 1/11/08, 2/14/08
Time: 8:30 a.m. - 3:30 p.m.
Location: 2 Westchester Plaza, Elmsford, NY
Fee: \$2100/team for CoSer 555 subscribers: \$2520/team for non-subscribers. Team members must register individually: Discount will be calculated when billed.
Individual registrations for CoSer 555 subscribers: \$750, non-subscribers: \$900.

Registration Deadline: October 8, 2007

Contact information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
 - Click on Data in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
 - Click on the name of the desired workshop and then the "Click to Enroll" button.
 - From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.
- See page 87 for more detailed instructions for online registration.

Using Data to Inform Curriculum, Instruction and Professional Development in Science: A Collaborative Inquiry Approach

The purpose of this two-day workshop is to develop participants' skills in using assessment data to inform curriculum, instruction and professional development in science education. Participants will be assigned to small group data study teams where they will examine authentic data sets, highlight and prioritize data, use various tools for analyzing and discussing data and construct action plans for school improvement. Program participants will have opportunities to reflect on the use of data in their home schools and draft action plans to improve their school's data collection and application practices. Central to this experience is a collaborative inquiry approach where participants will engage in productive dialogue with colleagues about what they observe and infer from standardized test results, questions that arise in the course of examining school-based data, and how their findings can inform practice and improve teaching and learning of science in their own schools.

Action Research

Teachers and administrators alike will benefit from this two-day workshop designed to guide practitioners through action research. Action research is inquiry or research typically designed and conducted by practitioners to improve their own practice, identify and solve problems, and develop differentiated approaches to enhance teaching and learning and student achievement. Action research has the potential to generate genuine and sustained improvements in schools as it gives educators new opportunities to:

- reflect on their own practices;
- explore and assess new ideas, methods and materials;
- determine effectiveness of programs/strategies; and
- collect and examine different types of data from multiple sources.

Presenter: Mary Elizabeth Wilson

Mary Elizabeth Wilson is an experienced educator who has served as a science teacher and administrator in private and public schools. Ms. Wilson has developed and delivered high quality professional development for science teachers, special education teachers and administrators.

Contact information: Rosemary T. Lee - (914) 345-8500, ext. 120

Check our online registration site where this program will be available when final dates are determined.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Data in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.
-

See page 87 for more detailed instructions for online registration.

Leadership with Data

This customized, on-site service will help your building leaders or teachers to use data effectively. They will learn to go beyond NCLB testing and Regents test data as they build their ability to identify the instructional needs of students through a broad range of data resources that can be gathered locally. Participants will learn to:

- identify the wealth of performance data available from New York State tests, publishers' tests and local tests;
- use multiple measures to focus on student performance;
- collect, analyze and use data measures such as opinion surveys, behavioral indicators and classroom data; and
- use disaggregated data, teachers' tests, attendance data, survey data, item analysis and root cause analysis to design instructional improvement activities.

Use our experts to:

- develop building teams capable of collaborative inquiry around instructional questions, and
- maximize the tools available to you through score reports or the LHRIC Data Warehouse.

Fee: Per diem, customized to local district and available data. Can be offered on-site or at BOCES. *The program can also be offered in an after school format to facilitate wider participation by district staff.*

This program is led by Dr. Brian Preston, but can include a variety of consultants who are experienced in using data. This program can also be designed as a district-specific version of the *Creating a Culture of Data* process described on page 7.

Contact information: Dr. Brian Preston - (914) 345-8500 ext. 164



NEW

Interactive Read-Alouds: A Dynamic Approach to Linking Standards and Strategies for Teaching Reading in Grades 2-3

Learning how to read the world as well as read the word is essential for readers at all stages of development. Reading with understanding always involves critical perception, interpretation and the ability to get inside the writing of others. The Interactive Read-Aloud is a powerful tool for teaching literacy elements, building analytical ability and incorporating the standards to create a joy for reading as well as to accelerate learning for children. Interactive Read-Aloud lessons, based on the Hoyt (Linda Hoyt) model, combine guided conversation with reflective thinking and engage children in strategic listening, speaking, reading, writing and visualization about text with which they are involved. Lessons are designed around popular children's classics that are grade level appropriate and common to classrooms and libraries. The Spring workshop will include demo lessons developed by Fall workshop participants thus providing opportunities to collaborate and learn from each other.

Participants in this program will:

- develop a deeper and broader understanding of the read-aloud as an interactive process;
- take a brisk, interactive and engaging walk with the presenter through 3 literacy-based websites that may be used to effectively support instruction;
- closely examine the strands, standards and reading strategies that serve as the foundation for the interactive read-aloud process; and
- apply and practice the elements of an Interactive Read-Aloud.

Presenter: Judith Beville has been a teacher and a literacy coach in three New York districts, a Regional Director for the NYS Mentoring Program under Governor Cuomo, and a Day Care Director for the Children's Aid Society. Her work in connecting literacy to standards and data will be shared with participants in this two day programs.

Audience: Elementary School Teachers – Grades 2 and 3, Department Chairs and Curriculum Coordinators

Dates: Day One: Monday - October 22, 2007
Day Two: Thursday, March 13, 2008

Time: 8:30 a.m. – 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$150 per person for CoSer 555 subscribers
\$180 non-subscribers

Registration Deadline: October 12, 2007

Contact Information: Dr. Brian Preston – (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Discipline-Based programs: ELA in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

The Best in Young Adult Literature: Grades 6-8 and Transitional Middle and High School ELLs

Avoid the “drill and kill” mentality that too often follows in the wake of the New York ELA assessments. This workshop will aid participants in finding the right books to engage students for shared reading. It will delve into opportunities for comparison, contrast, and synthesis experiences, for related independent reading, for related multi-genre readings, and for interdisciplinary partnerships. Full novels and short works will be explored. Participants will learn to create integrated units of “books that work” in the classroom; these units will provide a method of extending student reading experiences and of bringing depth and breadth to a middle school program.

Topics to be included in this workshop:

- a structure and philosophy for an effective middle school program;
- readings from key (or “base” or “core”) books;
- model integrated units;
- related ancillary and independent reading suggestions;
- related short works of literature and non-fiction;
- the relationship of a strong literature program to ELA test results; and
- suggested methods for effective classroom instruction, most specifically the writing of ELA parallel tasks, and sample models of parallel tasks.

Audience: Teachers: (Regular Ed., Special Ed., LEP/ESL); ELA Curriculum Coordinators

Presenter: Ellin Rossberg: Language Arts and ELA Assessment Consultant

Dates: October 30, 2007 and November 20, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$140/per person for CoSer 555 subscribers
\$168/per person for non-subscribers

Registration Deadline: October 12, 2007 and November 2, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Discipline-Based Programs: ELA in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



NEW

On-Site Math Support - A.U.S.S.I.E.

A.U.S.S.I.E. is a professional development company focusing on helping teachers to improve the literacy and mathematics standards in elementary, middle and high schools. The company, based in New York, provides consultants from Australia, New Zealand, and the United States to work with schools, districts, regions, counties or other educational organizations, planning professional development programs that meet the specific needs of each group.

SCHOOL-BASED SUPPORT TEAMS

The team of experienced consultants offer expertise to:

- demonstrate teaching practices in the classroom environment,
- develop an understanding of the methodologies that should be implemented in a differentiated math classroom,
- use formative and summative data to isolate student mathematical needs and to inform flexible groupings and tiered lesson planning,
- develop structures to monitor understanding and the math skills and concepts needed to support that understanding,
- use decision-making strategies to define next steps to improve each student's learning and each teacher's pedagogy,
- assist schools, districts and regions to plan, develop and implement school-wide curriculum changes,
- provide seminars and support study groups on a range of curriculum, management and leadership topics, and
- provide support to schools, districts and regions implementing changes.

A.U.S.S.I.E.'s professional development services build on, plan for and revise existing curricula and pedagogy that aligns with local, State and national standards, and with the tenets of the National Staff Development Council and the beliefs of the NCTM. A.U.S.S.I.E consultants have strong mathematical content knowledge, successful classroom teaching experience and the ability to demonstrate the most effective teaching practices in any classroom. Consultant develops rapport with teachers and administrators so that there is mutual respect and trust.

Their diverse consultants can support any program you use within your district. They have worked extensively with Everyday Math, Impact Mathematics, Growing with Math, TERC, Chicago Math, MathA and programs from Houghton Mifflin, Harcourt and McGraw Hill.

Accessing Services

A.U.S.S.I.E. is under agreement with Southern Westchester BOCES to provide cost effective on-site consultation for component school districts throughout the tri-county region. A two-tiered pricing structure covers onsite support and/or workshops for groups within your district.

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164.

Physical Education/Health Education Professional Development Consortium

Open to all Section I school districts on an annual membership basis, the Physical Education/Health Education Professional Development Consortium provides a variety of high quality workshops and conferences for physical education and health education teachers, supervisors and administrators.

The Consortium decides on the program topics. The following is a sample of the program offerings:

Health Education After School Series

The NYS Health Education Scope and Sequence
Teaching Safer Sex
Best Practices in Health Education: You Snooze, You Lose
HIV/AIDS: A Review of Current Trends and Interventions

Physical Education After School Series

Teaching to the New York State Standards
Orienteering Made Simple
Sport Specific Applications of Strength Training
Practical Techniques for Using Technology in the PE Classroom
Best Practices in Elementary PE: Circus Arts
Self Defense for Secondary PE
Fitness and the PE Curriculum

Physical Education Half-Day Programs

Awesome Activities for Large Groups in Small Spaces
Utilizing Fitness Facilities to Build Health and Strength in Students

Certification Programs

"When Students Act Out": Certification in Non-Violent Crisis Intervention/Crisis Prevention Institute

Full-Day Conferences

Promoting Physical Activity Conference
Motivating Kids to Move Conference

The programs for 2007-2008 will be equally exciting!

Annual District Membership Fee: \$1,225.00 (covers all PE/HE staff for the year)

Contact information: Maureen Cahill - (914) 345-8500 ext. 143



NEW

Curriculum Topic Study in Physical Science

Research shows that students develop understanding of science concepts by actively constructing the concepts through carefully sequenced, inquiry-centered experiences. But designing effective lessons and units of study that provide students with these experiences is challenging!

In this workshop, teachers will be guided in using the research-based "Curriculum Topic Study" framework to clarify and deepen their own understanding of physical science content/concepts, to identify potential learning difficulties and misconceptions, and to develop effective teaching strategies to enable students to replace misconceptions with valid, scientifically accepted concepts. Possible topics for focus: physical and chemical properties of matter, mixtures and solutions, density, energy and energy transformations, force, motion, and light.

Audience: Middle School and High School Science Teachers, Special Education Teachers in Co-teaching Classrooms, Science Chairs/Coordinators, Building and District Level Administrators

Presenter: Dr. Myrna P. Klotzkin

Dr. Myrna Klotzkin is a scientist and science educator who served as the K-12 Director of Science at the North Shore (Long Island) School District for 13 years. Dr. Klotzkin is a former college Professor with a Ph.D. in Chemistry from Rensselaer Polytechnic Institute, and is the author of several research publications. At North Shore, Dr. Klotzkin guided her teachers in the development of a fully articulated K-12 science curriculum focused on conceptual understanding through inquiry. She provided staff development, coaching and modeling of instruction at all levels. Myrna's article "Understanding About Light: Designing a Concepts-based Unit" appears in the Spring/Summer (2007) issue of the *Connecticut Journal of Science Education*. Presently, Dr. Klotzkin is a BOCES on-site science consultant, K-12, and teaches professional development workshops.

Date: October 16, 2007

Location: 2 Westchester Plaza, Elmsford, New York

Time: 9:00 a.m. - 3:00 p.m.

Fee: \$150 per person for CoSer 555 subscribers
\$180 per person for non-subscribers

Registration Deadline: October 8, 2007 - **Enrollment Limited**

Contact Information: Marion Dauterman - (914) 345-8500 ext. 131

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Discipline-Based Programs: Science in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Science Round Table

This series provides information and materials as well as an opportunity to explore regional and district issues and create a dialogue and agenda for action in the following areas:

- implications for aligning curriculum with the assessments,
- examining issues of teacher preparation and student performance,
- identifying professional development needs,
- participating in a multi-district survey and needs assessment,
- reviewing existing models for instruction,
- creating a dialogue on science standards,
- collaborating and building partnerships,
- communicating and coordinating current standards information,
- Intermediate Level Science (ILS) Assessments,
- elementary science instruction, and
- dialogue with SED science program managers.

Audience: Special Education Teachers, Reading Teachers and all Classroom Teachers who work with special needs students.

Dates: November 14, 2007; March 12, 2008 and June 4, 2008

Time: 8:30 a.m. - 1:30 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$175 per person for CoSer 555 subscribers - covers all 3 sessions
\$210 per person for non-subscribers - covers all 3 sessions

Registration Deadline: November 7, 2007

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Discipline-Based Programs: Science in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Delta Science Modules and Foss Science Programs

This series offers professional development to classroom teachers for every FOSS or Delta Science Module kit. Teachers will be actively involved with the materials. The training prepares teachers to:

- implement the programs effectively,
- maximize effectiveness in the classroom,
- master key concepts of inquiry-based science,
- build teamwork and excitement for the program, and
- integrate technology into science instruction.

In-service training is correlated to New York State Standards, and will provide strategies for the integration of science into reading, language arts and mathematics.

The Full Option Science System (FOSS) springs from a philosophy of learning at the Lawrence Hall of Science that has guided the development of successful active learning science curricula for more than 25 years. The FOSS developers are dedicated to the proposition that students learn science by doing science. FOSS science programs are available from kindergarten through Middle School.

For users of FOSS materials, www.fossweb.com connects students, teachers, and parents with exciting and engaging resources. Educators seeking information about the FOSS program goals, features of the program, standards correlations or effectiveness data will find the www.lhsfoss.org website useful.

Delta Science Modules are 58 comprehensive science kits for kindergarten to grade eight. Students investigate key science topics through hands-on activities and reading. Modular series design allows teachers to select content while meeting students' needs and local curricula guidelines.

Modules available from Delta Education include Teacher Guides and Delta Science Readers (as well as Big Books for primary grades).

Audience: Grades K - 8 Science Teachers and Science Curriculum Specialists

Dates: On request

Fee: Varies by level of training

Contact information: Rosemary T. Lee - (914) 345-8500, ext. 120

Creating Schoolyard Habitats

This workshop offers both information and collaborative experiences for educators who are interested in developing schoolyard habitat sites on their school grounds.

Training includes the following:

- forming a vision statement and goals for your schoolyard project,
- creating leadership teams in your school community,
- engaging students in the process,
- developing the four basic components for wildlife,
- the importance of native species in local habitats,
- conducting a site inventory with design considerations,
- working with volunteers and community supporters,
- organizing a budget and fundraising activities,
- planning for site maintenance,
- teaching outdoors,
- accessibility guidelines,
- selected hands-on activities for environmental education, and
- linking with educational standards.

Audience: Teachers, Building Administrators and Science Supervisors

Presenters: Rosemary T. Lee and National Wildlife Association Staff with Master Gardeners

Date: TBD

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$150 per person for CoSer 644 subscribers
\$180 for non-subscribers

Included: Manuals and reference materials regarding installing a school yard habitat, native species, lesson plans and accessibility, lunch.

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120.

Check our online registration site where this program will be available when final dates are determined.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Discipline-Based Programs: Science in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Environmental Science Educational Programs

Save the Sound's Sound Connections

This workshop will provide educators with hands-on activities for upper elementary and middle school students to learn about Long Island Sound's ecology and its watershed. Building a watershed model, designing a laminated animal costume, setting up a ten gallon salt water aquarium for classroom use, and taking part in Project WET activities are planned for workshop participants. Teachers will receive a Project WET Curriculum Guide and Save the Sound's Sound Connections Curriculum Guide. Attendees will receive information about hands-on traveling programs, educator workshops and beach programs on the Sound.

JASON Project

JASON is a multi-disciplinary program that sparks imagination and enhances classroom experiences. Students explore Planet Earth and are exposed to leading scientists who work with them to examine life science, earth/space, physical science, oceanography and geography.

School Gardening/Hydroponics

Learn to initiate and encourage the use of botany and plant observation in a learning environment. K - 6 teachers will discover how plant activities support and enrich the science curriculum. Resource updates include catalogs, websites, books, curricula, and an electronic newsletter.

Habitat Ecology Learning Program (HELP) Grades 4 - 6 At the Bronx Zoo

Funded by the National Science Foundation and recognized for exceptional educational merit by the U.S. Department of Education, this program covers the ecology of rain forests, deserts, wetlands, grasslands and temperate forests. The HELP program links science to social studies, geography, math and language arts and is conducted by the Wildlife Conservation Society educational staff.

Diversity of Lifestyles At the Bronx Zoo: Grades 6 - 8

This is the first module of Wildlife Inquiry through Zoo Education (WIZE). The life science curriculum provides a rich array of lessons covering animals of the land, air and water. Topics such as environments, climate, animal behaviors, nutrition, adaptations and human impact on wildlife are included. This is conducted by the Wildlife Conservation Society educational staff.

American Museum of Natural History: Science Educators Professional Development

Through a unique collaboration with the Education Department of the American Museum of Natural History, science educators in the region will be offered access to courses and educational materials from the Museum. The *Seminars on Science Series* provides on-line professional development in a variety of topics which have been designed by scientists specifically to enhance content knowledge for science teachers. The Westchester Science Teachers Association is co-sponsoring this partnership for professional development which will include special tours of the Museum for science teachers with access to "behind the scenes" activities such as their ongoing scientific research and fascinating collections.

Contact information: Rosemary T. Lee - (914) 345-8500 ext. 120

Adult/Child CPR/AED and First Aid Refresher Courses

Candidates will learn how to:

- Identify and respond to an emergency for adults and children;
- Learn how to respond to and take care of breathing emergencies, including choking, cardiac emergencies and how to use an AED (automated external defibrillator); and
- How to care for first aid emergencies including bleeding, seizures, poisoning, shock, stroke and burns.

Adult/Child CPR/AED

Date: September 18, 2007
October 5, 2007
November 15, 2007
December 11, 2007

You can select any single day online. See below.

Time: 4:00 p.m. - 7:00 p.m.

First Aid

Date: September 25, 2007
October 17, 2007
November 7, 2007
December 12, 2007

You can select any single day online. See below.

Time: 4:00 p.m. - 6:00 p.m.

Location: 2 Westchester Plaza, Elmsford, New York

Fee: \$55.00 per person for either course

Contact information: Marion Dauterman - (914) 345-8500 ext. 131

Enrollment Limit - 10 people per class

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Child Abuse: Identification and Reporting Procedures Two-Hour State Mandated Workshop

Candidates applying for NY State teacher certification or professional licensing must complete two hours of coursework in child abuse identification and reporting to meet the state requirement. A certificate will be distributed to participants at the completion of the course.

The workshop will focus on the following:

- identifying child abuse and neglect,
- professional issues and concerns, and
- legal responsibilities in reporting child abuse/neglect cases.

Presenter: Alison Telsey, Ph.D.

Dates: September 19, 2007

November 15, 2007

January 23, 2008

You can select any single day online. See below.

March 20, 2008

May 13, 2008

Time: 3:30 p.m. - 5:30 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$45 per person

Registration deadline: One week prior to each workshop.

Contact information: Adele Hanak - (914) 345-8500 ext. 136

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

NEW

Threat Assessment Workshop For Schools

- A recently suspended student is overheard threatening to bring a gun to school and shoot the principal.
- A bus driver finds a student notebook containing a list of names with the heading "Scheduled to Die."
- An essay is submitted in English Class about an assassin who blows up a school and kills himself.

Description: This course will provide a practical step-by-step approach to help school leadership effectively assess real or perceived threats in their schools. Based on research conducted by the United States Secret Service and the U.S. Department of Education, participants will learn a process to accurately differentiate between students who **make** a threat, from those who **pose** a real threat to the school community learn how to:

- Implement a school threat assessment process utilizing a school-based "inquiry" team.
- Conduct a school threat assessment based on a five step inquiry procedure.
- Create a safe school environment which fosters a positive emotional climate where students are listened to and valued.

Based on the findings of the Safe School Initiative, and through the use of actual case studies, participants will be provided the skills and training needed to:

- Establish a workable multi-disciplinary system to evaluate threats identified in their schools, and
- Create safer learning environments where the "code of silence" can be broken and potential threats are reported **before** they can be acted upon.

This training combines the very best, research-based strategies from two vital perspectives - law enforcement and clinically-based psychological analysis.

Audience: School Administrators, School Psychologists, Guidance Counselors, School Social Workers, School Security Directors and School Resource Officers (SROs)

Presenters:

Anne Fitzsimmons, Assistant Chief of Police—Assistant Chief Fitzsimmons has had over 28 years of law enforcement experience, including youth, family and community advocacy. She supervises School Resource Officers (SROs) and works closely with school district personnel on safety and security matters.

Joseph Casbarro, Ph.D., School Safety Consultant—Dr. Casbarro has worked in public schools for over 33 years, and is a clinically trained psychologist who most recently served as Assistant Superintendent in charge of district-wide school safety and security. He currently trains school district personnel and provides technical assistance on a wide variety of school safety programs and initiatives.

Rosemary T. Lee, MS Ed, Supervisor, School Health, Safety & Violence Prevention Services.

Date: October 2, 2007

Location: 2 Westchester Plaza, Elmsford, New York

Time: 8:30 a.m. - 3:00 p.m. (Lunch Provided)

Fee: \$125.00/\$99.00 each additional team member from school for CoSer 644 subscribers
\$150/\$125 for non-subscribers

Contact Information: Rosemary T. Lee - (914) 345-5800 ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Right to Know/Bloodborne Pathogens/Asbestos Awareness

Right to Know

The New York State Right to Know Law and Federal Hazard Communication Standard requires training for staff who may routinely use, or come in contact with, chemicals such as those found in commercial cleaning products. Course covers the law, recognizing and understanding health effects, how to read and understand the material safety data sheet, safe handling practices, obtaining additional information on toxic substances.

Bloodborne Pathogens/Infectious Materials

The Occupational Safety & Health Administration has issued regulations which cover employees who may come in contact with blood or other potentially infectious materials. School districts must identify these job classifications or individuals and provide training and the opportunity for a hepatitis vaccine. School nurses are covered by the standard. The Bloodborne Pathogens standard will be reviewed for participants from a variety of school settings, including school nurses, coaches, athletic directors, custodial and maintenance staff. This review will constitute and fulfill the annual training requirement under the OSHA standard.

Asbestos Awareness

A review of information regarding asbestos, health effects, recognizing damaged material and reporting requirements. This training is required under AHERA for all new custodial and maintenance employees who may work in a school building containing asbestos material. Attendance is required within 60 days of employment. Others may participate for informational purposes.

Date: October 5, 2007

Time: 8:30 a.m. - 9:30 a.m. - Right to Know
9:45 a.m. - 10:45 a.m. - Bloodborne Pathogens
11:00 a.m. - 12:30 p.m. - Asbestos Awareness

Location: 2 Westchester Plaza , Elmsford, New York

Fee: No Charge for CoSer 644 subscribers

Contact information: Marion Dauterman - (914) 345-8500 ext. 131

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

When Students Act Out: Creating a Safe School Climate Is Everybody's Responsibility

This course has been designed to assist school personnel in managing disruptive behavior and reducing the risks of a potential crisis. The primary focus of the program is to **prevent** acting out behavior by helping school staff identify the different levels of behavior typically exhibited by students in crisis. From anxiety through physical manifestations, participants will explore effective responses to safely diffuse a situation before it gets out of control. Participants will practice safe behavior management strategies including:

- identifying and assessing defensive behavior
- verbal and non-verbal interventions that help to de-escalate a potential crisis
- avoiding power struggles
- breaking-up fights
- problem solving
- personal safety techniques to reduce the risk of injury
- referral and documentation

Participants will receive a "Nonviolent Crisis Intervention" training booklet, and be eligible for a one-year certification in Nonviolent Crisis Intervention upon successful completion of a brief test. This program has been developed by the National Crisis Prevention Institute.

Audience: All School Personnel

Please note: Participants may opt for the one-day program or the two-day program. Separate registration required. Participants must complete Day 1 in order to register for Day 2.

Presenter: Suzanne Doherty Spicci, Certified Nonviolent Crisis Intervention Facilitator

Dates: 10/16/07 (Day 1) - 10/30/07 (Day 2) 1/9/08 (Day 1) - 1/15/08 (Day 2)

Time: 8:30 a.m. - 3:30 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$175 per person/day for CoSer 644 subscribers
\$210 per person/day for non-subscribers

Registration Deadline: October 5, 2007

Contact Information: Maureen Cahill - (914) 345-8500 ext 143

Please note separate online registrations for one and two day programs.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



From Atavin to Viagra: Prescription Drug Abuse

The most dramatic increases in abuse of prescription medications has occurred among school age youth. In fact, the latest national data shows that 2.3 million teens abused prescription drugs at one time in their lives, almost 1 million in the last 30 days. Four percent of 8th graders have tried tranquilizers; 6% of 10th graders have tried Vicodin; 6% of high school seniors have tried OxyContin. And what's behind the recent reports of youth abusing Viagra? We will discuss painkillers, tranquilizers, stimulants and more drugs, effects and trends, plus prevention strategies.

Objectives: At the end of this session, the participant will be able to:

- Explain at least 3 reasons why prescription drug abuse is increasing.
- List and describe 3 specific drugs most commonly abused.
- Outline at least 2 strategies for prevention of prescription drug abuse.

Audience: Deans, Guidance Counselors, School Nurses, Social Workers and Health Educators; Youth Board, Juvenile Justice Professionals, Probation, Health Services personnel.

Presenter: Isabel Burk, Director of The Health Network, is a nationally known, award-winning expert on health, prevention, and education issues. She is a credentialed prevention professional and a nationally certified health education specialist. She has made presentations to the Drug Enforcement Administration (DEA), DARE, Connecticut Narcotics Officers Association, National Prevention Network and many other audiences. Her professional achievements have been honored by the U.S. Department of Health and Human Services, Northeast Center for Safe and Drug-Free Schools, and the New York State Department of Health. Isabel is a sought-after speaker, trainer and program developer who has spoken to more than 50,000 people in 38 states.

Date: October 18, 2007

Location: 2 Westchester Plaza , Elmsford, New York

Time: 8:30 a.m. - 12:00 noon

Fee: \$50 per person for CoSer 644 subscribers
\$60 per person for non-subscribers

Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



NEW

Test Anxiety and What You Can Do about It: A Practical Guide for Teachers, Parents and Kids

With all the controversy surrounding high stakes testing in New York State, educators need to address the increasing levels of anxiety present in our school communities.

Higher standards and greater accountability have brought an alarming rise in test anxiety. To help students pass mandated assessments, teachers drill on facts and give endless practice tests. But teaching to the test isn't enough. High stakes testing creates high anxiety which, in turn, lowers performance. Teachers need to do more. They need to prepare their students emotionally! Based on the book, *Test Anxiety & What You Can Do About It*, this workshop offers constructive, powerful and proven strategies that:

- improve test-taking techniques,
- reduce physical/emotional symptoms, and
- increase concentration/attention skills.

This workshop will help educators at all grade levels address test anxiety in a practical way that will ultimately result in higher test scores. Learn about techniques to use during the pre-testing, test-in-process and post-testing phases, as well as how these techniques can complement social skills programs such as *Second Step*.

Audience: Classroom Teachers, Principals, Assistant Principals, Special Education Teachers, School Psychologists, School Social Workers, Guidance Counselors and Parents.

Presenter: Dr. Joseph Casbarro has worked as an educator for 33 years in public schools, including administrative positions as building principal, director of special programs, and assistant superintendent of schools. Dr. Casbarro's interest in writing on test anxiety was a combination of his training and experiences as a psychologist, his observations of the impact of high stakes testing on schools as an administrator and his observations of the personal experiences of his two school-age children.

Date: TBD
Time: 8:30 a.m. - 3:30 p.m.
Fee: \$150 per person for CoSer 644 subscribers
\$180 per person for non-subscribers
(Fee includes book, breakfast and lunch)

Location: 2 Westchester Plaza, Elmsford, NY

Contact Information: Rosemary T. Lee - (914)-345-8500 ext 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Evacuating the Disabled: Programmatic & Training Issues

The most carefully crafted emergency evacuation plan is incomplete if it does not address the unique needs of people with disabilities. Does your evacuation plan include training? Does it cover what to do when an area of rescue is blocked or time is of the essence? Does your evacuation plan address visitors or parents with disabilities? This session will cover what school buildings legally need to do to ensure that students, teachers, and visitors with disabilities are safely evacuated.

This session will cover the following five steps: learning your building; learning your population of people with disabilities; determining proper signage and equipment; training staff and coordinating with emergency response personnel. Session participants will better understand what will be required by their staff in cases of emergency when assisting individuals who are deaf/hard of hearing, blind/partially sighted, mobility impaired, and/or cognitively/emotionally impaired. The session will be interactive, via videos, with time for questions and answers.

Audience: School Administrators, Special Education Staff, School Facility Managers, Emergency Planning and Safety and School Security Staff

Presenter: Kevin G. McGuire, McGuire Associates, Inc.

Mr. McGuire's professional training and diversified experiences have provided him with a wide range of knowledge and skills. A graduate of Boston University and the Georgetown University Law Center, he holds a Bachelor of Arts in Political Science and History, and a Juris Doctorate.

Mr. McGuire has developed his skills through hands-on experience in government and disability law. He has conducted over 500 conferences, trained over 25,000 facilities staff people, and lectured widely to conventions, TV audiences, public sector workshops, and corporate compliance executives. Mr. McGuire has also consulted on building projects with construction budgets in excess of \$20 billion. Mr. McGuire has compiled an impressive resume through working with corporations, legislative offices, and state agencies.

Date: October 22, 2007

Location: 2 Westchester Plaza, Elmsford, New York

Time: 8:30 a.m. - 11:30 a.m.

Fee: \$125 per person for CoSer 644 subscribers
\$150 per person for non-subscribers

Contact Information: Rosemary T. Lee - (914) 345-8500, ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



BOCES Southern Westchester and
The Mental Health Association of Westchester County, Inc. (MHA)
Present

Beyond Good Touches/Bad Touches A Child Sexual Abuse and Abduction Prevention Curriculum

This presentation will provide participants with extensive background information regarding the problems of child sexual abuse and abduction, including information about children who are most vulnerable to abuse, information about offenders and information about Westchester County's response to reports of abuse. This new curriculum incorporates timely information about safety on the Internet, abduction prevention, and prevention of child sexual abuse as well as the issue of sexually aggressive youth. Formatting changes in the new curriculum enhance ease of use.

Participants will learn how to:

- discuss the topics of sexual abuse and abduction in the classroom,
- teach children to identify risk situation and different types of touches,
- help children learn when to say "no,"
- teach children to identify people in their lives to whom they can turn for help and protection, and
- respond to students' questions and disclosures

Videotapes, which may be used in conjunction with the curriculum, will be shown. Display copies of books used in conjunction with the curriculum will be available for viewing. All participants will receive a complete copy of *Beyond Good Touches/Bad Touches: A Child Sexual Abuse and Abduction Prevention Curriculum* as well as additional resource material. The role of parents to support the lessons of the curriculum is expanded, and numerous new worksheets to reinforce the lessons are included.

Presenter: Barbara Bernstein, Ph.D., Director, Education and Training, MHA of Westchester and Author, *Beyond Good Touches/ Bad Touches*

Date: November 7, 2007

Time: 9:00 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$85 per person for CoSer 644 subscribers

\$102 per person for non-subscribers

Includes copy of curriculum and continental breakfast

Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

This curriculum will assist the school system in complying with the requirements to develop a plan to educate students concerning avoidance of child sexual abuse and abduction.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Southern Westchester BOCES,
in collaboration with CLPS Consultants, presents...

Youth Gangs in Schools: Working to Prevent Juvenile Crime & Violence

Youth violence and gangs are a rising trend in schools across America. This formerly thought to be “urban school problem,” is no longer confined in our major metropolitan cities. In fact, gang activity is increasing rapidly in suburban and rural schools. This increasing problem must be dealt with to maintain safe learning environments for our children. During this two-hour seminar, participants will be made aware of the origins of youth gangs. Participants will be taught ways to recognize the signs of gang activities, and advised appropriate intervention techniques to deal with this problem. The primary focus will be on New York Tri-State area gangs. This seminar will consist of lecture and open discussion.

Presenter: Matthew Miraglia, a school safety expert believes that school safety is multifaceted and should involve school administrators, staff members, parents, students and public safety agencies in order to be effective. Mr. Miraglia, a former Nuclear, Biological and Chemical Weapons Specialist in the U.S. Marine Corps, and current Police Detective and Adjunct Professor at Mercy College, New York, has consulted school districts and law enforcement agencies around the country on the topics of school safety and security. Mr. Miraglia has given numerous presentations and instructional workshops on the topics of School Safety, Homeland Security, Major Incident Management, Internal Investigations and Organizational Leadership, to name a few. Mr. Miraglia is a 1996 graduate of the Federal Law Enforcement Training Center, Brunswick, GA. Mr. Miraglia possesses a Bachelors Degree in Criminal Justice and a Masters Degree in Organizational Leadership from Mercy College, N.Y., School of Business Studies, where he graduated number one in his class – summa cum laude. Additionally, Mr. Miraglia possesses a Postmasters Professional Certificate specializing in National Security from the University of New Haven, CT., School of Public Safety and Professional Studies.

Audience: School Administrators, Teachers, School Psychologists, Counselors, SRO’s, Security Personnel

Date: November 8, 2007

Time: 8:30 a.m. – 10:30 a.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$75 per person for CoSer 644 subscribers
\$90 per person for non-subscribers

Contact Information: Rosemary T. Lee - (914) 345-8500, ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

NEW

Wellness Policy Workshops: Implementation Plans

Federal and State Laws required all schools participating in a school lunch program to establish a local wellness policy by July 1, 2006. Each school district should now have an operational Child Nutrition Advisory Committee that is advising the district on the creation of wellness policies.

The elements of an appropriate Wellness Policy include:

- nutrition education,
- physical activity,
- nutrition standards, and
- other school-based wellness activities.

Working with the American Cancer Society, the Westchester County Department of Health and the New York Coalition for Healthy School Lunches and others, this program supports the development and implementation of your School Wellness Policy.

Expert speakers, agency resources and sample policies and programs will be provided.

Date November 19, 2007

Time: 1:00 p.m. – 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: We are seeking grants for expenses of the network.

Contact Information: Rosemary T. Lee - (914) 345-8500, ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
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See page 87 for more detailed instructions for online registration.



Humane Education

New York State legislation requires schools to provide instruction in the humane treatment of animals in every elementary school on a weekly basis. Those who have a history of violence towards animals are more likely to act on this violent behavior towards people. Humane education teaches children how to respect and behave with animals, promoting compassion and encouraging a recognition of the value of all living creatures. Students develop care and concern for the environment, animals and the human community. Participation in the broad-based programs available within the humane education offerings will:

- integrate humane education into language arts, social studies, health, science and mathematics in new and interactive ways;
- foster respect for human rights, animal protection and the environment; and
- teach students to make informed decisions and understand how their choices impact others.

Speakers, information and/or resources will be provided from the following organizations or offices:

- Heart: Humane Education Advocates Reaching Teachers
- ASPCA
- National Humane Education Society
- New York State Humane Association
- International Institute for Humane Education: Sowing Seeds Workshops
- TeachKind Network
- Share the World
- Westchester County District Attorney

Audience: Elementary Administrators and Teachers

Presenters: Rosemary T. Lee and selected speakers

Date: December 11, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$125 per person for CoSer 644 subscribers
\$150 for non-subscribers

Registration Deadline: December 6, 2007

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



NEW

Southern Westchester BOCES, in collaboration with CLPS Consultants, presents

School Lockdowns and Emergency Procedures: Proper Practices to Keep Children Safe

In the event of a school emergency, administrators and staff members must know how to best protect the children entrusted to their care. Establishing and practicing emergency procedures is crucial to accomplishing this often challenging task. A variety of internal and external events can occur that will cause schools to experience an emergency. Some of these emergency situations will warrant actions to be taken such as lockdown, evacuation or sheltering. Some events that could occur may include, but are not limited to: armed intruders, active shooters, weather related emergencies, natural disasters, hazardous materials, escaped prisoners and WMD attacks. This two-hour seminar will examine some of these emergencies and the appropriate actions that should be taken if they occur. Written recommended Lockdown Procedures will be provided to participants. This seminar will include lecture and open discussion.

Presenter: Matthew Miraglia, a school safety expert believes that school safety is multifaceted and should involve school administrators, staff members, parents, students and public safety agencies in order to be effective. Mr. Miraglia, a former Nuclear, Biological and Chemical Weapons Specialist in the U.S. Marine Corps, and current Police Detective and Adjunct Professor at Mercy College, New York, has consulted school districts and law enforcement agencies around the country on the topics of school safety and security. Mr. Miraglia has given numerous presentations and instructional workshops on the topics of School Safety, Homeland Security, Major Incident Management, Internal Investigations and Organizational Leadership, to name a few. Mr. Miraglia is a 1996 graduate of the Federal Law Enforcement Training Center, Brunswick, GA. Mr. Miraglia possesses a Bachelors Degree in Criminal Justice and a Masters Degree in Organizational Leadership from Mercy College, N.Y., School of Business Studies, where he graduated number one in his class – summa cum laude. Additionally, Mr. Miraglia possesses a Postmasters Professional Certificate specializing in National Security from the University of New Haven, CT., School of Public Safety and Professional Studies.

Audience: School Administrators, Teachers, School Psychologists, Counselors, SRO's, Security Personnel

Date: December 13, 2007
Time: 8:30 a.m. – 10:30 a.m.

Location: 2 Westchester Plaza, Elmsford, New York
Fee: \$75 per person for CoSer 644 subscribers
\$99 for non-subscribers

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



When Drugs Come to School

A small sandwich bag half filled with dried, crushed green plant material is found in the 2nd floor boys bathroom. Oregano? Marijuana? How do you know--and what do you do? This session will focus on issues, policies and procedures with suspected contraband in the school setting. Thinking about calling in the drug sniffing dogs? Let's talk about it. We will discuss how schools are preparing and dealing with this issue all around the country.

At the end of this session, participants will be able to:

- describe at least 3 specific procedures that will safeguard staff and students,
- prepare talking points for training school staff, and
- establish building Evidence Logs to track suspected contraband.

Audience: Deans, Guidance Counselors, School Nurses, Social Workers and Health Educators; Youth Board, Juvenile Justice professionals, Probation, Health Services Personnel

Presenter: Isabel Burk, M.S., CPP, CHES

Isabel Burk, Director of The Health Network, is a nationally known, award-winning expert on health, prevention, and education issues. Ms. Burk is a credentialed prevention professional and a nationally certified health education specialist. Ms. Burk has made presentations to the Drug Enforcement Administration (DEA), DARE, Connecticut Narcotics Officers Association, National Prevention Network and many other audiences. Ms. Burk's professional achievements have been honored by the U.S. Department of Health and Human Services, Northeast Center for Safe and Drug-Free Schools, and the New York State Department of Health. Ms. Burk is a sought-after speaker, trainer and program developer who has spoken to more than 50,000 people in 38 states.

Date: December 17, 2007

Location: 2 Westchester Plaza. Elmsford, New York

Time: 8:30 a.m. - 12:00 noon

Fee: \$50 per person for CoSer 644 subscribers
\$60 per person for non-subscribers

Contact Information: Marion Dauterman - (914)345-8500 ext. 131

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

NEW

Alcohol and the Adolescent Brain

Alcohol is the substance most teens select as their drug of choice. However, recent research on the physiology and neurology of the brain reveals that alcohol can definitely impact brain development. Current research reveals definitive evidence about age of initiation of alcohol use and an individual's later dependence on alcohol. This session will explore alcohol's effects on brain development, mental and physical functioning, relationships, cognitive functions and other issues. We will also discuss how brain research can be used within a prevention framework.

Objectives: At the end of this session, the participant will be able to:

- explain the impact of age of initiation as it relates to future alcohol dependence;
- identify at least 3 behavioral issues related to teen alcohol use;
- discuss how alcohol use patterns may impact relationships, cognitive functions, motor skills, and other brain-based issues; and
- outline prevention strategies that utilize brain research.

Audience: Parents, Deans, Guidance Counselors, School Nurses, Social Workers, Health Educators, Youth Board, Juvenile Justice Professionals, Probation, Health Services Personnel

Presenter: Isabel Burk, M.S., CPP, CHES

Isabel Burk, Director of The Health Network, is a nationally known, award-winning expert on health, prevention, and education issues. Ms. Burk is a credentialed prevention professional and a nationally certified health education specialist. Ms. Burk has made presentations to the Drug Enforcement Administration (DEA), DARE, Connecticut Narcotics Officers Association, National Prevention Network and many other audiences. Ms. Burk's professional achievements have been honored by the U.S. Department of Health and Human Services, Northeast Center for Safe and Drug-Free Schools, and the New York State Department of Health. Ms. Burk is a sought-after speaker, trainer and program developer who has spoken to more than 50,000 people in 38 states.

Date: January 10, 2008

Location: 2 Westchester Plaza, Elmsford, New York 10523

Time: 8:30 a.m. - 12:00 noon

Fee: \$50 per person for CoSer 644 subscribers
\$60 per person for non-subscribers

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Bullying and Student Aggression in Schools

School districts design codes of conduct to clearly address issues of student behavior, conduct and discipline. Violent and Disruptive Incident Reporting System (VADIR) require documentation on incidents of bullying or harassment. How does your district or building address bullying and aggressive behavior? Are staff prepared to handle these issues in the classroom, and recognize warning signs such as physical, verbal or relational bullying? Most victims of bullying and aggression do not report this behavior and unless it occurs continuously the warning signs may not be recognized by staff and administration. This workshop and district technical consulting services will provide:

- an overview and awareness training on bullying behavior, recognition of warning signs, legal issues, appropriate responses such as referral/reporting for behavior modification, counseling or classroom management plan;
- a review and discussion of district policy, impact on school culture and climate and involvement of all stakeholders in bullying prevention program;
- an understanding of the challenges of cyber bullying;
- training geared to all levels, administration, staff, students and parents;
- resources such as recommended literature, nationally recognized programs which are research-based and validated; *No Bullying Program*, Hazelden Foundation; *Bully-Proof: A Teachers Guide on Teasing and Bullying*, The Wellesley College Center for Research on Women and NEA; and *Steps to Respect: Bullying Prevention Training*, Committee for Children;
- training designed to address issues at both the elementary and secondary levels;
- assistance with policy and procedural implementation; and
- innovative strategies to address positive change.

The workshop includes the resource, *The ABC's of Bullying Prevention*, by Dr. Kenneth Shore. Workshops can also be designed to provide varying levels of professional development ranging from an awareness program to full-day training and district-wide consulting and technical assistance.

Audience:	All Building Staff
Presenters:	Rosemary T. Lee and Dr. Joseph Casbarro
Date:	TBD
Time:	8:30 a.m. - 3:00 p.m.
Fee:	\$125 per person for CoSer 644 subscribers \$150 per person for non-subscribers

Registration Deadline: TBD

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

This course will be available for online registration as soon as a date is determined.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Health and Wellness, Safety and Violence Prevention in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

The ABC's of Over-the-Counter Products, Herbals and Supplements

Over the counter drugs, herbals and supplements are not all the same. This program compares and contrasts different categories of products and examines their risks and health consequences, safety and legality. Other topics covered include the 1994 Dietary Supplement Health and Education Act, regulatory concerns, labeling requirements, evaluating claims, unintended effects, interactions, potential for abuse and self-dosage issues.

Presenter: Isabel Burk

Asthma Management

Current topics in asthma management, including policy and medical issues are discussed. Training for a variety of equipment involved in asthma management is also included.

Club Drugs and Beyond

Today's young people are changing drugs and patterns of abuse. This session will describe and discuss some notable changes and trends. It includes information about today's drugs and modalities of abuse, including snorted Ritalin, Rohypnol ("date rape drug"), Ecstasy (MDMA), GHB, Special K and inhaled heroin.

Grief in Schools

This workshop will raise the awareness of professionals who work with grieving children and teens in our schools and in the community, including the specific challenges of the grieving process that can interfere with existing developmental tasks of grieving individuals. Grief can become complicated and impair the normal functioning of a child or young adult if it is unaddressed or if grieving behaviors are labeled pathological. This interactive program will invite experienced professionals in our schools and community to come together and form a cooperative understanding of how best to serve the bereaved.

Presenter: Caring Circle Programs: Hospice Center

Integrating Mental Health in School Crisis Planning and Emergency Response

School emergency plans address physical safety of the school community, communication plans and coordination with first responders. Effective school emergency preparedness also integrates mental health components in all phases: preparation, response and recovery. This is a full-day program designed for all staff.

Meeting Hate with Humanity

Are we teaching lessons of history or just history lessons? Learn about an interdisciplinary approach to dealing with tolerance through examples of intolerance utilizing high school English and Social Studies curricula. Model program materials and lessons will be provided to participants.

Preparing for and Responding to a Student or Staff Death

This dynamic and interactive presentation will assist school staff to develop and have in place appropriate and helpful procedures and policies before dealing with tragedy. Recognizing the importance of familiarity and trust within the school family, the course objective is to equip school personnel to appropriately and effectively handle a tragedy within the school community while maintaining a safe and stable environment.

Preventing Sexual Harassment

This workshop will critically examine the links between sexual harassment, school violence and gender. Participants will discuss legal definitions, policy implications and implementation issues.

Contact Information: Rosemary T. Lee - (914) 345-8500, ext.120

School Health Services Review and Evaluation

School Health Services provide comprehensive medical services to the school community. Programs may include immunization policy and practice, infectious/communicable disease control, providing for special health care needs, defining and implementing emergency medical procedures, administration of medications, vision, hearing and scoliosis screenings, conducting health appraisals, organization of the health office, record keeping and documentation of immunization records for students.

This service provides a comprehensive review of the school health services programs including site visits to school facilities, interviews with nursing staff and administration. The review is conducted by a qualified team. Cost is based on the size and scope of the school health services programs within the district at a per diem rate. A report with recommendations is provided at the conclusion of the review.

Second Step® Violence Prevention Training

Second Step® is a nationally renowned, research-based curriculum for use with students grades Pre-K through 9. Designed in a highly structured and easy-to-use format, educators will learn how to teach sequential classroom lessons that address topics such as empathy, anger management and problem-solving. In an effort to help students develop appropriate social skills and reduce bullying and behavior/discipline problems, this effective curriculum provides a comprehensive approach, complete with detailed lesson plans and related materials.

In an environment of increased learning standards and high stakes testing, it can be difficult to find the time to plan and teach social skills, as well as conflict resolution. This curriculum enables classroom teachers and pupil services staff to provide quality instruction in social/emotional learning in a simple, easy and effective manner throughout the school year.

Audience: Teachers and PPS Staff
Presenters: Rosemary T. Lee and Dr. Joseph Casbarro
Time: One full-day or two half-days

Suicide Assessment and Prevention

This half-day session will address the school staff's vital role in preventing youth suicide and responding to the tragedy of suicide. This workshop is geared for PPS and medical staff.

Topics include:

- prevalence of youth suicide,
- impact of suicide on the school community,
- techniques for assessing and responding to potentially suicidal youth, and
- procedures in the aftermath of suicide.

What Parents Need to Know

Ninety minute session for families, community members and the general public to explain district emergency plans and discuss implementation procedures.

- Overview of plan contents, preparations
- Family responses to crisis
- Communicating with schools during crisis
- Resources

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

Bias Awareness

This workshop on bias awareness and diversity features interactive exercises and group discussion to look at the effects of bias on our daily interactions. We will explore the derivation of bias as well as the personal, interpersonal and institutional impact that bias has upon our lives. Armed with this knowledge, tangible action steps can be planned for an increasingly bias-free environment.

Audience: All Staff, Administration and Grades 9 - 12

Building Safety Team Training

New York State S.A.V.E. legislation requires that each school building have a safety team designed to address and manage crises at the local level. Although these safety/crisis teams exist in each building, they have often received little or no training in prevention strategies, implementation techniques and/or management skills. This workshop provides a comprehensive approach to assisting team members in:

- understanding their roles and responsibilities,
- providing hands-on experiences and table-top exercises in managing various crisis situations including case studies, and
- problem-solving team conflicts and school-based challenges.

The focus of safety teams should not be solely on “crisis response,” but on “prevention” and pre-incident planning. This workshop can be tailored to address the needs of new members serving on safety teams, as well as a refresher for current members. As part of this service, in-district consultation and technical assistance can be provided in the development, planning and execution of practice emergency drills.

Presenters: Rosemary T. Lee and Dr. Joseph Casbarro

Date/Location: To be determined by district needs

Recommended Format:

- One day for refresher for existing team members
- Two days for new team members
- Consultation and technical assistance on-site

Child Abduction Prevention

Education law requires students to have instruction in abduction prevention, from grades K - 8. This workshop provides an overview, including information about the profile of an abductor, as well as home, school and community initiatives to address this problem. The workshop includes a checklist of key elements for a prevention program, a review of a variety of curricula and a packet of sample lesson plans.

Conflict Resolution

Resolving conflict effectively is essential today. This workshop examines the origins of conflict, responses to conflict, principles of conflict resolution, principles of peacemaking, diversity, perception, managing anger, negotiation, mediation and group decision-making. Training will be customized for the school environment.

Creating Safe Schools and Reducing Threats

This half-day session will address the creation and maintenance of a safe school environment as a deterrent to school violence. It will focus on establishing a cohesive school environment across the grades, rather than implementing a discrete program. It is appropriate for all school staff, including support and non-instructional personnel.

Contact Information: Rosemary T. Lee - (914) 345-8500 ext.120

Crisis Counseling Skills for PPS/School Medical Staff

This half-day program is designed specifically for trained and experienced pupil personnel and school health services staff to help incorporate mental health strategies into emergency planning.



Discipline Issues on the Bus

Designed for bus drivers and aides, this program examines methods of establishing rapport and expectations with students of different ages and cultural backgrounds. Violence prevention, conflict resolution and safety tips will be discussed and illustrated. Types of discipline problems experienced by drivers, as well as accident procedures, bus drills, the effects of stress on student behavior and the role of bus driver as the “eyes and ears” of building staff will be discussed.

Gang Awareness for Educators

The threat of gangs is not confined to the inner-city. This seminar provides an overview of trends, signs of gang infiltration and students at risk for involvement and includes strategies for schools to address gang activities.

Handle With Care: Crisis Intervention Training

Handle With Care is dedicated to the reduction of institutional violence through:

- tension reduction;
- staff use of preventative actions that result in a decrease in the need for the use of physical restraint;
- the use of prompt, skillful and appropriate intervention when physical restraint is necessary, in order to minimize injuries to children and staff; and
- creating a universal perception of physical and psychological safety in the milieu.

Peer Mediation

This program provides customized training for administrators, teachers, guidance staff and students on peer mediation in the school environment including model program, techniques and applications for all grade levels.

Audience: Administrators, All Staff and Guidance Staff

Presenter: Center for Creative Response to Conflict



School Security Assistants as First Responders

Often school security personnel are the “first on the scene” after a medical, disciplinary or emergency situation has occurred. Training in a variety of skills such as de-escalation techniques, conflict resolution, physical restraint and crowd control will provide security assistants with practical and life-saving strategies whenever they find themselves on the scene of a serious situation. Before 911 is even dialed and as the police/fire/paramedics are in transit to the school, security assistants must be prepared to stabilize a crisis situation and ensure the safety of students, staff and/or visitors who may be at-risk of harm, injury or violence. This workshop is also appropriate for school screening/reception staff.

Presenters: Rosemary T. Lee and Dr. Joseph Casbarro

Date/Location: To be determined by district needs

Recommended Format: One-day workshop

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

NEW

Violent and Disruptive Incident Reporting System

In collaboration with the Lower Hudson Regional Information Center, technical training and consulting on the web-based Violent and Disruptive Incident Reporting System (VADIR) will be provided to districts to meet the New York State Uniform Violent Incident Reporting requirements. The system is designed for persons in charge of student discipline for school buildings, those who record the data in school buildings and staff at the district office responsible for student discipline and data reporting. The VADIR system follows the NYS format for reporting such incidents and generates the complete state required form. Revised and updated technical assistance, question and answer documents and case studies will be provided. On-site information sessions can also be scheduled.

Contact Information: Rosemary T. Lee - (914) 345-8500, ext. 120 or
Maureen McCarthy, Manager of Student Data at the LHRIC
(914) 592-4203, ext. 337

Proactive and Active Behavioral Interventions (SCIP Training)

The curriculum was developed and approved by the New York State Office of Developmental Disabilities and Mental Retardation (OMRDD) to prepare staff to safely and effectively prevent or minimize behavioral crises including behavioral supports.

Participants will:

- gain an understanding of their role in behavioral crisis,
- develop proactive methods to support self-control of student behavior, and
- utilize skills to calm defensive and escalating student behaviors.

Audience: School Personnel who deal with special needs students, OMRDD Students

Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

Enhancing the Effectiveness of School Security Personnel

This full-day seminar for school security personnel will incorporate an overview of professional responsibilities and guidelines for safety and for enhancing job-related skills. Through presentation, discussion, small group exercises and individual practical skills development, school security staff will be prepared to carry out their duties in a more effective manner. Participants will learn about teamwork, professional appearance as it relates to personal safety, building sign-in procedures, on-duty expectations, effective observation/investigation/recording of incidents, visual scanning for safety and procedures for dealing with contraband (weapons, drugs, unknown substances).

Audience: School Security Personnel, Supervisors, Monitors

Presenters: Isabel Burk, M. S., CPP, CHES and Steve Clark

Location: On-site or 2 Westchester Plaza, Elmsford, NY

Fee: \$175 per person for CoSer 644 subscribers, \$210 non-subscribers

Isabel Burk is a nationally recognized, award-winning expert on drug and safety issues who has spoken to more than 50,000 people. Ms. Burk's areas of expertise include school safety, prevention planning and implementation, inhalant abuse prevention, prescription drug abuse and OTC/herbal/supplement issues.

Steve Clark, a law enforcement officer for thirteen years, has served as a Patrol Officer, Field Training Officer, Basic Law Enforcement Academy Instructor, Criminal Investigator and School Resource Officer. Currently he is Coordinator of School Security Officer Training for the Virginia Center for School Safety.

Contact Information: Maureen Cahill - (914) 345-8500, ext. 143

Olweus Bullying Prevention Program (OBPP)

The Olweus Bullying Prevention Program (OBPP) is a school-based violence prevention program, which combines the efforts of school staff, students, parents, and other members of the community to reduce bullying and violence in elementary, middle and junior high schools. By restructuring the school environment, the program helps reduce opportunities and rewards for bullying. Efforts are directed to improving peer relations and making the school a safe and positive place for students to learn and develop. The goals of the program are: 1) to reduce existing bully/victim problems; 2) to prevent the development of new bully/victim problems; and 3) to achieve better peer relations at school and create conditions that encourage students to respect each other and to function better in and outside of the school setting.

Audience: The OBPP is designed for students in elementary, middle and junior high schools. All students participate in most aspects of the program, while students identified as bullying others, or as targets of bullying, receive extra attention.

School Wide Components

- Administration of the Olweus Bully/Victim Questionnaire
- Formation of a Bullying Prevention Coordinating Committee and selection of an on-site coordinator
- Staff training and staff participation in regular discussion of bullying prevention efforts
- Implementation of school-wide rules against bullying
- Coordinated system of supervision during lunch and recess

Classroom Components

- Establishing and enforcing rules against bullying
- Weekly classroom meetings about peer relations and bullying
- Class parent meetings

Individual Components

- Meetings with children who bully
- Meetings with children who are bullied
- Meetings with parents of children

Community Components

Community efforts to reinforce the no-bullying message through community-wide campaigns, billboards, and other promotional efforts

The program includes two required books for the Bullying Prevention Committee and teachers: *Teacher's Handbook* and *Bullying at School: What We Know and What We Can Do*.

What Recognition has the OBPP Received?

The Substance Abuse and Mental Health Services Administration model program

The Office of Juvenile Justice and Delinquency Prevention model program

Center for the Study and Prevention of Violence (one of 11 Blueprints for Violence Prevention Model Program)

The OBPP is a research-based program that has been shown to result in: a 30 to 70 percent reduction in reports of those being bullied or bullying others; significant reduction in student reports of vandalism, fighting, theft and truancy; significant improvement in classroom behavior and improved peer relations.

How is the OBPP Implemented?

- The Bullying Prevention Coordinating Committee participates in a two-day training with a certified trainer
- All school staff participate in a half-day training
- Telephone consultation once a month for the first year of implementation

Presenter: Andrea Fallick, LCSW, CASAC. Certified Olweus Bullying Prevention Trainer, Director for School Based Programs, Student Assistance Services Corp.

Fee: To be determined based on level of service.

Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

The Guide to OSHA/ SED Requirements for Schools

This half-day course is the essential guide for school administrators, facility managers, principals, teachers, safety officers and others responsible for compliance in schools, and is highly recommended for existing staff and new personnel. Training includes all aspects of health, safety and violence prevention requirements - from administration and record keeping to development of written plans and training programs. You'll learn which agencies are responsible for regulatory control, what training is required on an annual or one-time basis, how to manage and organize responsibilities and deal with inspections and audits by federal, state and local agencies. Many of these mandated requirements are provided through the Health, Safety and Violence Prevention CoSer 644. Districts now enrolled in CoSer 644 will develop an understanding of the requirements. Members will have a valuable overview. A compliance booklet and sample plans will be provided as part of the program.

Presenters: Rosemary T. Lee and Health and Safety Instructors

Fees: Available only to CoSer 644 subscribers: \$100

Asbestos Awareness

A review of information regarding asbestos, health effects, recognizing damaged material and reporting requirements. This training is required under AHERA for all new custodial and maintenance employees who may work in a school building containing asbestos material. Attendance is required within 60 days of employment. Others may participate for informational purposes.

Bloodborne Pathogens/Infectious Materials

The Occupational Safety and Health Administration has issued regulations which cover employees who may come in contact with blood or other potentially infectious materials. School districts must identify these job classifications or individuals and provide training and the opportunity for a hepatitis vaccine. School nurses are covered by the standard. The Bloodborne Pathogens standard will be reviewed for participants from a variety of school settings, including school nurses, coaches, athletic directors, custodial and maintenance staff. This review will constitute and fulfill the annual training requirement under the OSHA standard.

Lockout - Tagout

This program reviews OSHA Safety requirements for electrical and machine operators.

Audience: Custodians and Maintenance Staff

Right to Know

The New York State Right to Know Law and Federal Hazard Communication Standards require training for staff who may routinely use or come in contact with chemicals such as those found in commercial cleaning products. This course covers the law, recognizing and understanding health effects, understanding the material safety data sheet, safe handling practices and obtaining additional information on toxic substances.

Science Lab Programs

Creating An Effective, Safe and Healthy Science Learning Environment reviews the steps necessary for a high quality science learning environment including safety standards, chemical hygiene plans, emergency response and chemical storage requirements. This two-hour program meets "Right To Know" requirements.

Designing and Updating New Science Laboratories will address the design of science labs, and how and when to introduce technology such as smart boards, carts with laptop computers, probes and wireless internet. We will review examples of modernized labs and take a slide show tour of updated science labs and facilities, discussing features of layout and design. This is a three-hour program.

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

Homeless Student Program

The McKinney-Vento Homeless Assistance Act

The Homeless Student Program is a collaboration of the Southern Westchester Board of Cooperative Education Services, the Westchester County Department of Social Services and the Urban League of Westchester.

The McKinney-Vento Homeless Assistance Act is designed to address problems facing homeless children in enrolling, attending and succeeding in school. The Homeless Student Program works with school districts to remove or overcome educational barriers in order to improve educational opportunities and outcomes for children and youth experiencing homelessness.

Services provided by the Homeless Student Program

- Technical assistance to school and community agencies regarding the McKinney-Vento regulations
- After-school math and literacy programs in schools, shelters and other community based sites
- The Jackson School Model—a school-based intensive case management model to review and discuss the academic progress of homeless students
- Regional meetings for district homeless liaisons
- Workshops for school administrators, teachers, shelter staff and community agencies
- Parent workshops regarding educational rights of children and their families
- Attendance and academic performance tracking
- The development of community agency linkages

The Homeless Student Program administers the McKinney Consortium which is currently comprised of Southern Westchester BOCES (SWBOCES) and five Westchester school districts—Mamaroneck, New Rochelle, Ossining, Port Chester and White Plains. The consortium provides additional intense school and community-based educational services.

The Community Agency Network (CAN) is a collaboration with the SW BOCES Homeless Student Program, The Edith Winthrop Teachers Center of Westchester and Westhab Inc. This network utilizes leading local, regional, and national experts to provide research-based materials and strategies for problem solving. CAN presents quarterly workshops for school personnel and agency staff working with homeless children and their families.

Contact Information: Maria McGinty - (914) 345-8500 ext 116

**Maria McGinty, BOCES Southern Westchester, 2 Westchester Plaza, Elmsford, NY 10523
(914) 345-8500 ext. 116 or email: mmcginty@swboces.org or fax to: (914) 345-3735**

Please send information about the Homeless Student Program to:

Name _____ District _____

Work Address _____

E-mail _____ Phone _____

HOMELESS STUDENT PROGRAM



Therapy Services In The Classroom: Multiple Perspectives, One Focus *Special Education and General Education Collaboration*

This 30-hour course focuses on the changing role of the speech/language therapist in the schools from clinician to educator. The importance of the speech/language therapist helping schools achieve the new standards will be stressed. Collaboration and curriculum based therapy will be emphasized to meet educational standards for all students. Major themes of the IDEA Reauthorization as well as standards and New York State testing will be incorporated.

The course will demonstrate to school based clinicians how to use their skills and knowledge in the areas of linking language development to ELA, including literacy, writing, listening and speaking.

Audience: Speech/Language Therapists in the schools
Presenter: Denise Jaffe, M.S., C.C.C. - Speech/Language Pathology, SETRC

Dates: 9/18, 10/30, 11/20, 12/18/07
1/8, 1/29, 2/26, 3/18, 4/8 and 4/29/08

Time: 3:45 p.m. - 6:15 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$290 per person

Registration Deadline: September 11, 2007

Contact Information: Denise Jaffe - (914) 345-8500 ext. 111

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.
-

See page 87 for more detailed instructions for online registration.

Co-Teaching: Basic Training

Special Education and General Education Collaboration

Co-Teaching Basic Training is designed to demonstrate how two professionals can combine their expertise to meet the needs of a diverse classroom.

Topics will include the following:

- roles and responsibilities of co-teachers and paraprofessionals,
- critical factors that contribute to co-teaching success,
- six approaches of co-teaching to maximize student learning,
- do's and don'ts of co-teaching,
- designing lessons, and
- resources for planning.

Audience: Beginning co-teaching teams including Special Educators, General Educators and TAs who have not yet attended professional development related to co-teaching or for those who would like to review the basics.

Presenters: Denise Jaffe and Alison Telsey, Ph.D. are SETRC Professional Development Specialists who have over 20 years experience working as co-facilitators to enhance the educational experience of students with disabilities. They are known for their practical suggestions and strategies and model co-teaching in their workshops to give participants a birds-eye view of effective co-teaching practices.

Date: September 26, 2007

or

October 25, 2007

You can select any single day online. See below.

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$200 per person
(Breakfast is included)

Registration Deadline: September 18, 2007 (for 9/26) or October 18, 2007 (for 10/25)

Contact Information: Denise Jaffe - (914) 345-8500 ext. 111
Dr. Alison Telsey - (914) 345-8500 ext. 126

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



HE Says, SHE Says: Exploring Gender Communication Issues

Do men and women speak the same language? Male/female communication styles impact our professional and personal lives. Take the “sex talk quiz” and learn more about these issues. A fun, humorous and interactive session on a serious topic which uses contemporary research, practical (and surprising) information and bibliography.

Objectives: At the end of this session, the participant will be able to:

- recognize male and female communication styles,
- discuss gender communication differences revealed by research and personal experience, and
- have fun discussing and exploring applications of communication research.

Audience: All Educators K-12
Presenter: Isabel Burk, M.S., CPP, CHES

Isabel Burk, Director of The Health Network, is a nationally known, award-winning expert on health, prevention, and education issues. Ms. Burk is a credentialed prevention professional and a nationally certified health education specialist. Ms. Burk’s professional achievements have been honored by the U.S. Department of Health and Human Services, Northeast Center for Safe and Drug-Free Schools, and the New York State Department of Health. Ms. Burk is a sought-after speaker, trainer and program developer who has made presentations to more than 50,000 people in 38 states. Ms. Burk writes a monthly online column on substance abuse prevention for The Guidance Channel (www.guidancechannel.com).

Date : October 4, 2007
Location: 2 Westchester Plaza, Elmsford, New York 10523
Time: 8:00 a.m. - 12:00 p.m.
Cost: \$125 per person for CoSer 555 subscribers
\$150 per person for non-subscribers
Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

Enrollment Limited - Registration Deadline: September 20, 2007

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Summarization Strategies: A Key to Learning

Summarization involves restating the essence of information (whether that information is in text or in some other form) in as few words as possible or in a new, efficient manner. Summarization can be done in writing, but it is not limited to writing. It can also be done orally, dramatically, artistically, visually physically and musically. It can be done in groups or individually. Research reveals that learning to summarize and using summarization strategies yield some of the greatest leaps in comprehension and long-term retention of information. In his comprehensive review of education practices, Dr. Robert Marzano identifies "summarization" as one of nine outstanding instructional strategies for raising student achievement levels.

In this 15-hour in-service course, participants will explore the value of teaching summarization and using a variety of summarizing strategies including:

- The Key Word Strategy
- Note to a Friend
- A-B-C Summary
- Headlines
- The Stick Figure
- Paired Verbal Fluency
- Inside/Outside Circle
- Talk a Mile a Minute
- Rank Order Ladder and more

In each session, participants will actively explore several strategies and then plan how they might be used in their own classrooms. Collegial sharing of classroom applications will be an integral part of the course.

Audience: Teachers (Regular Ed., Special Ed.), grades 3-12

Presenter: James Morgan

Dates: 10/11, 10/18, 10/25, 11/15 and 11/29/07

Time: 3:30 p.m. - 6:30 p.m.

Location: 2 Westchester Plaza, Elmsford, New York 10523

Cost: \$275 per person for CoSer 555 subscribers
\$330 per person for non-subscribers

Registration Deadline: September 28, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Strategic Reading and Writing in the Content Areas: Grades 6 - 12

Content area teachers possess essential keys for helping students understand how to think and learn as they read and write in different content areas. Strategic reading refers to thinking about reading in a manner that enhances learning and understanding. Strategic writing refers to the processing of content in written form for the purpose of learning, deeper understanding and long-term storage. This hands-on, two-day workshop will explore interactive reading ingredients, current research on vocabulary and concept development and a compilation of practical strategies and instructional activities.

Participants in this program will:

- develop a deeper understanding of the reading process as it applies to different subject areas,
- examine the characteristics of “strategic readers” and how to help students acquire these characteristics,
- provide strategies that will enable students to more effectively manage informational text, and
- experience a variety of instructional strategies and techniques that can be used in the classroom to process content through reading and writing.

Audience: Middle School and High School Teachers, Department Chairs and Curriculum Coordinators

Presenters: Elissa Morgan and James Morgan

Dates: October 16, 2007 and October 17, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$285 per person for CoSer 555 subscribers
\$342 per person non-subscribers

Registration Deadline: October 5, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Taking Charge of Classroom Behavior: Practical and Positive Strategies

Within the context of an increasingly diverse student population, today's educators must have the skills and creativity to effectively manage student behavior and create an optimal learning environment. "Taking Charge of Classroom Behavior" is the prevention/intervention model teachers can use to prevent behavior problems and effectively intervene when they arise. This workshop is based upon a set of *essential questions* relating to classroom management:

- Why do students misbehave?
- How do teachers create optimal learning environments for all students?
- What strategies work; what doesn't work?
- What can you do about chronic misbehavior?

In this workshop, participants will examine the basics of behavior and why individuals act the way they do. They will analyze factors in the classroom and outside the classroom that influence student behavior, and they will explore practical strategies designed to prevent misbehavior. In even the best classroom environment, behavior problems will still occur. Therefore, effective behavior intervention strategies will also be examined. Participants will apply the ideas and techniques to their own classroom situations.

Audience: Teachers - Grades K - 12

Presenter: Mary Fowler, recognized expert on managing classroom behavior and author, *Maybe You Know My Kid* and *Maybe You Know My Teen*

Dates: October 18, 2007 and October 26, 2007 (Two-day program)

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$280/ per person for CoSer 555 subscribers
\$335/per person non-subscribers

Registration Deadline: October 5, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Understanding by Design For Middle School Science Educators-Grades 5-8

A major goal of science education is the development of in-depth understanding of scientific concepts. Students develop this understanding by actively constructing the concepts for themselves through carefully sequenced, meaningful, inquiry-centered experiences. But, designing lessons and units that provide students with these experiences and guiding them to construct meaning from their experiences is challenging! And then, how do we know they really understand the concepts?

Understanding by Design is a research-based approach for designing curriculum, assessment and instruction that leads to understanding, providing design tools and a unit planning template to guide the process. In this three-day workshop, models, examples, concepts and unit topics will focus on science instruction in grades 5-8, and modifications of the UBD process will be made as appropriate to meet the specific needs of intermediate level science educators. Previous experience with *Understanding by Design* will be helpful but is not necessary, as participants will become familiar with UBD as they design science units/assessments/lessons.

Participants in this workshop will:

- identify and clarify desired conceptual understandings;
- determine what would be acceptable evidence of understanding;
- create assessments that uncover understanding;
- plan learning experiences that use inquiry as a teaching strategy; and,
- develop activities, demonstrations, models, analogies, etc. that provide learners with what they need to achieve understanding of difficult concepts.

Audience: Middle School Science Teachers, Department Chairs and Curriculum Coordinators

Presenter: Dr. Myrna Klotzkin, former Science Director, K-12, North Shore Public Schools and Professor of Chemistry at Manhattanville College.

Dates : October 23, October 24 and November 9, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$375 per person for CoSer 555 subscribers
\$450 per person for non-subscribers

Registration Deadline: October 5, 2007

Contact Information: Rosemary T. Lee - (914) 345-8500 ext. 120

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Discipline-Based Programs: Science in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Advanced Co-Teaching

Special Education and General Education Collaboration

Have you already attended a co-teaching session but need more information and practice?
Do you have questions about the most effective instructional practices in co-taught classes?
Do you want additional strategies to improve student outcomes?
Are you concerned with fair grading practices?
Have you been co-teaching for awhile but need a refresher?
If the answer to any of these questions is yes, then the following full-day workshop is for you.

Topics will include:

- the principals of Universal Design for Learning,
- practical ideas for differentiating instruction while maintaining high standards in the co-taught classroom,
- strategies for active learning,
- opportunities for participants to work on planning model co-teaching lessons from their curricula, and
- grading students in co-taught classes.

Presenters: Denise Jaffe and Alison Telsey, Ph.D. are SETRC Professional Development Specialists who have over 20 years experience working as co-facilitators to enhance the educational experience of students with disabilities. They are known for their practical suggestions and strategies and model co-teaching in their workshops to give participants a birds-eye view of effective co-teaching practices.

Date: November 16, 2007
Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY
Fee: \$200 per person
(Breakfast is included)

Registration deadline: November 2, 2007

Contact Information: Denise Jaffe - (914) 345-8500 ext. 111
Dr. Alison Telsey - (914) 345-8500 ext. ext. 126

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Social Decision Making and Problem Solving

The Social Decision Making and Problem Solving program has been approved for replication through the National Diffusion Network. It provides educators with a rationale and instructional framework for teaching social and interpersonal skills in the elementary grades (K - 6). The focus is on building thoughtfulness, social awareness, responsibility, and a positive sense of self-worth and self-confidence in children. The program, developed at the University of Medicine and Dentistry of New Jersey, teaches children the skills they need to manage everyday problems inside and outside the classroom. The training model includes curriculum materials, lesson plans and specific instructional activities that can be adopted or adapted for various grade levels. The training sessions also equip teachers with strategies for integrating this program into the academic curriculum.

This *two day program* is offered once in the fall and once in the winter.

Audience: Educators - Grades K - 6

Presenter: Suzanne Doherty Spicci

Dates: **Cycle One:** November 29 and December 6, 2007
Cycle Two: February 6 and February 13, 2008

Time: 8:30 a.m. - 3:30 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$275 per person for CoSer 555 subscribers
\$330/per person for non-subscribers

Registration Deadline: November 15, 2007 (Cycle One)
January 22, 2008 (Cycle Two)

Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

In My Learning Plan, register for *either* cycle one or cycle two. The registrations are listed separately.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Understanding by Design For High School Science Educators-Grades 9-12

A major goal of science education is the development of in-depth understanding of scientific concepts. Students develop this understanding by actively constructing the concepts for themselves through carefully sequenced, meaningful, inquiry-centered experiences. But, designing lessons and units that provide students with these experiences and guiding them to construct meaning from their experiences is challenging! And then, how do we know they really understand the concepts?

Understanding by Design is a research-based approach for designing curriculum, assessment and instruction that leads to understanding, providing design tools and a unit planning template to guide the process. In this three-day workshop, models, examples, concepts and unit topics will focus on science instruction in grades 9-12, and modifications of the UBD process will be made as appropriate to meet the specific needs of high school level science educators. Previous experience with *Understanding by Design* will be helpful but is not necessary, as participants will become familiar with UBD as they design science units/assessments/lessons.

Participants in this workshop will:

- identify and clarify desired conceptual understandings;
- determine what would be acceptable evidence of understanding;
- create assessments that uncover understanding;
- plan learning experiences that use inquiry as a teaching strategy; and,
- develop activities, demonstrations, models, analogies, etc. that provide learners with what they need to achieve understanding of difficult concepts.

Audience: High School Science Teachers - Biology, Earth Science, Chemistry, Physics
Science Department Chairs and Curriculum Coordinators

Presenter: Dr. Myrna Klotzkin, former Science Director, K-12, North Shore Public Schools and
Professor of Chemistry at Manhattanville College.

Dates : November 29, November 30 and December 11, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$375 per person for CoSer 555 subscribers
\$450 per person for non-subscribers

Registration Deadline: November 7, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Discipline-Based Programs: Science in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



NEW

Awake and Engaged: Classroom Strategies that Engage and Inspire the Hearts and Minds of Learners

What does the heart have to do with learning? How can you use the heart to engage the learner's mind? What can be done about stressed out, anxious, disconnected, under-motivated or reactive students? How can you teach in an inspired, creative, generative way and still teach "the curriculum?" How can you make your classroom a place where everyone is awake and engaged, and sees the meaning and value in what is being learned? In this workshop you will learn principles and easy-to-apply strategies that energize and inspire. Part One and Part Two are separate sessions. Depending upon interests participants may select either Day One only, Day Two only or both.

Day One: The Heart and Mind of the Matter: How to Use Emotion and Belonging to Enhance Peak Performance.

Explore how social and emotional factors enhance or hinder learning. Learn transformative strategies that make emotion and affiliation powerful performance enhancers for students and classrooms.

- Explore current heart/brain research findings.
- Learn techniques that reduce student anxiety and increase positive academic, behavioral, social, and emotional performance.
- Work with the principles of attraction, desire, and substance.
- Design instructional strategies that create authenticity, meaning, and personal relevance.

Day Two: Transforming Everyday Lessons without Sacrificing Content and Standards

Learn to actively engage learners in authentic, meaningful classroom instruction that gets to the heart of a content-rich, intellectually-challenging curriculum. This session focuses on how to maintain the integrity of curriculum substance and standards; how to apply the building blocks of engagement; and how to stay "true" to your teaching style. Topics include:

- using attraction, novelty, and choice;
- skills by doing and demonstrating;
- big picture/small frame: clear product focus and standards;
- exploring models that invite, energize, and inspire motivation, performance, and achievement; and
- lesson/unit plan simulation.

Audience: Teachers (Regular Ed., Special Ed.)

Presenter: Mary Fowler has been training educators and parents for over twenty years. A former classroom teacher, Mary brings an authentic understanding of the situations educators face on a daily basis. Mary is the author of several books, *Maybe You Know My Kid*, *Maybe You Know My Teen*, and *20 Questions To Ask If You Know Your Child Has ADHD*.

Dates: December 5, 2007—Day One December 12, 2007—Day Two

Time: 8:30 a.m. - 3:00 a.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$140 per person per day for CoSer 555 subscribers
\$168 per person per day for non-subscribers
(You must register for each day separately.)

Registration Deadline: November 16, 2007

Contact Information: Dr. Brian Preston (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Understanding by Design

According to Grant Wiggins and Jay McTighe, co-authors of *Understanding by Design*, in-depth student understanding in school often happens more by good fortune than by design. But educators can make student understanding of complex ideas more likely by following the approach presented in this two-day institute.

Participants will explore how educators can design instruction that will promote students' true understanding of content. In a series of exciting and challenging design activities, participating teachers and administrators will examine the nature of understanding and its six critical facets. They will explore how these facets can be actively integrated into all phases of curriculum development, instructional design, and assessment reform. Participants will work on the design of a unit of instruction that they will implement in their classrooms/schools. Participants are encouraged to enroll in grade-level or departmental teams for the support needed to develop high quality curriculum units for classroom use.

Audience: K - 12 Teachers, Supervisors, Administrators, Instructional Coaches and Teacher Leaders

Presenters: James Morgan and Elissa Morgan

Dates: December 5, 2007 and December 6, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$285 per person for CoSer 555 subscribers
\$342 per person for non-subscribers

Registration Deadline: November 16, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Instructional Support Team Training

Special Education and General Education Collaboration

This two-day workshop provides participants with a unique and powerful way to support children in the regular education classroom. This is done through the creation of Instructional Support Teams (ISTs.) ISTs focus on instruction, utilization of staff, classroom strategies and how these work in combination to provide the most optimal learning environment to support individual children's strengths.

The Instructional Support Teams (ISTs) offer support to regular educators to help make students more successful in school. These students may be disabled or at risk and have the common characteristic of needing academic and/or behavioral interventions. Studies have shown that successful prevention and support service programs can reduce the rate of referral of students to special education while at the same time positively affecting students' academic performance and behavior. Building level teams will participate in this two-day training program to learn how to design and implement Instructional Support Teams.

Audience: A team of up to six people should consist of the Building Administrator, Regular and Special Educators and any combination of talented staff who have an ongoing commitment to the education of all children. Membership should include your master teachers who are well respected by colleagues with a strong regular education teacher make-up.

Presenter: Debra Spilfogel, Professional Development Specialist

Dates: December 6, 2007 and December 7, 2007

Time: 8:00 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$1,500 per team for CoSer 555 subscribers
\$1,800 per team for non-subscribers

Registration deadline: November 19, 2007

Contact Information: Denise Jaffe - (914) 345-8500 ext. 111
Dr. Alison Telsey - (914) 345-8500 ext. 126

Because this program serves children in the regular education program, it will be aidable through CoSer 555.

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Improving Writing Instruction for English Language Learners - Grades 5-12

In accordance with Title III of the NCLB, both ESL and content-area teachers are required to use effective instructional methods to help nonnative speakers of English achieve literacy. English language learners (ELLs) experience difficulty meeting the demands for writing placed on them by their academic programs and standardized state testing. This workshop provides research-based strategies for writing instruction to benefit ELLs. After an introduction to process writing, teachers will learn accommodations for teaching it to ELLs. In addition, participants will explore ways to help ELLs improve their written performance in content areas and on standardized tests. They will view multimedia materials, do hands-on activities, share their own experiences, and become acquainted with resources for their further professional development. Participants will receive a detailed and useful handout.

Workshop participants will learn:

- ways to scaffold the writing process for ELLs,
- effective strategies for improving ELLs' written performance,
 - standardized tests
 - academic writing
- cutting-edge methods for improving student writing, and
- techniques for correcting writing.

Audience: ESL, Bilingual and Content Area Teachers

Presenter: Dr. Jackie Nenchin, Assistant Professor, Molloy College

Dates: December 7, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$145/per person for CoSer 555 subscribers
\$174/per person for non-subscribers

Registration Deadline: November 16, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Raising Student Achievement Levels Using “Classroom Instruction that Works”

Classroom teachers have a tremendous influence on student achievement, perhaps the single most significant factor in education. Comprehensive analysis of education research has identified those factors and specific practices that have a profound effect on student learning. This workshop will provide participants with an opportunity to examine the *teacher-level factors* and *student-level factors* that have been shown to have the greatest impact on student achievement. Considering only those factors over which classroom teachers have control, this program will provide practical direction and classroom-tested strategies to enhance the instructional program in any setting and any grade level.

Participants in this workshop will:

- review the *teacher-level factors* and *student-level factors* that have the most impact on student achievement;
- examine the importance of “academic background knowledge” and how it can be enhanced in individual classrooms and schools;
- explore a range of classroom management procedures that correlate with academic achievement;
- experience a broad range of research-based instructional strategies for making connections, actively processing information, representing knowledge, summarizing, designing homework and promoting critical thinking; and
- plan for implementation of these ideas in their own classrooms.

Audience: Grade 3-12 Teachers, Supervisors, Administrators, Instructional Coaches, Teacher Leaders

Presenters: James Morgan and Elissa Morgan

Dates : April 9, April 10 and April 30, 2008

Location: 2 Westchester Plaza, Elmsford, NY

Time: 8:30 a.m. - 3:00 p.m.

Fee: \$400 per person for CoSer 555 subscribers
\$480 per person for non-subscribers

Registration Deadline: March 28, 2008

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
 - Click on Improving Instruction in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
 - Click on the name of the desired workshop and then the “Click to Enroll” button.
 - From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.
- See page 87 for more detailed instructions for online registration.



Assessment *For* Learning: An Introduction

In too many classrooms and schools, assessment functions solely as an accountability measure, assessment of learning. Extensive research evidence now shows the significant impact on student achievement when the principles of assessment for learning permeate the classroom. And the most compelling result is that, while all students show achievement gains, the largest gains accrue to the lowest achievers. Because we now understand that assessment can work in positive ways to benefit learning, the time is right to focus on the skillful use of classroom assessment.

Participants in this workshop, based on the work of Dr. Richard Stiggins and colleagues from the ETS Assessment Training Institute, will understand effective classroom assessment practices using multiple types of assessments from multiple choice to performance assessment, and will understand when each type is most effective. Participants will also see how assessments can positively motivate students, and will learn when and how to involve students in assessment analysis and recording keeping and the role of parent communication as a part of instruction.

Participants will receive a copy of the ATI book, *Classroom Assessment for Student Learning: Doing it Right—Using It Well*, including CD's that support ongoing work by individuals and teams. This workshop will be most effective if multiple participants from a building or district attend with the intent of supporting ongoing work back in their own locations.

Audience: Teachers, Department Chairs, Curriculum Coordinators, Administrators

Presenters: Dr. Brian Preston, Director of Professional Development
James Morgan and Ellisa Morgan

Dates: May 5 and May 6, 2008

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$300 per person for CoSer 555 subscribers
\$360 per person for non-subscribers

Registration Deadline: April 18, 2008

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Schools Attuned

Schools Attuned is a professional development program that is based on the research of Dr. Mel Levine and driven by the non-profit organization All Kinds of Minds. The goal of *Schools Attuned* training is to offer educators proven methods for recognizing, understanding, and managing students with differences in learning. *Schools Attuned* gives classroom teachers and other school personnel the knowledge and skills, as well as a set of innovative tools, to meet the diverse needs of all students. *Schools Attuned* has been developed over the past 25 years by Dr. Mel Levine and his colleagues at the Clinical Center for the Study of Development and Learning at the University of North Carolina School of Medicine in Chapel Hill. The program equips educators to make the best instructional decisions to ensure that every child can find academic and social success in school. This program is appropriate for classroom teachers, instructional specialists, special education teachers, remedial instructors, administrators, curriculum coordinators, guidance counselors and psychologists. After the week-long training program, practicum experiences in the form of online training will provide participants with additional support throughout the school year.

Audience: K - 12 Teachers, Special Education Teachers, Psychologists and Administrators

Presenters: Schools Attuned Facilitations

Dates: June 23 through June 27, 2008 (Five Day Program)

Time: 8:00 a.m. - 4:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$1,400 per person

Registration Deadline: May 23, 2008

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Improving Instruction in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

In-Service Courses/On-Site Programs

A full range of site-based (your school or school district) programs, conducted by BOCES facilitators or our Professional Development Associates, is available. The programs can be scheduled during the school day, on Superintendent's Conference Days or after regular school hours. Please contact the Professional Development Department for information and to discuss your needs.

Fee: Varies depending upon program/service.

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164
Maureen Cahill - ext. 143

IMPACT II

This national professional development program recognizes exemplary teachers and provides a mechanism for sharing their creative classroom practices. IMPACT II membership provides district staff with the opportunity to apply for Developer and Adaptor monetary grant awards, receive an annual catalog of program descriptions and a quarterly newsletter, attend staff development workshops and seminars and be a part of a national teacher-to-teacher network.

Fee: Dependent on level of district participation.

Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

Site-Based Professional Development

Special Education and General Education Collaboration

Follow-Up Co-Teaching Professional Development

Alison Telsey Ph.D. and Denise Jaffe will provide follow-up coaching to co-teaching teams at their specific schools. They will observe co-teachers engaged in a specific co-teaching approaches. Following the classroom observations, Dr. Telsey and Ms. Jaffe will meet with the co-teaching teams to offer suggestions and strategies to enhance the lesson and to ensure that two professionals are being used in the most effective way to improve student outcomes.

Fee: To be determined based upon district need

Project REACH

This unique disability awareness program fosters a better understanding of individual differences among children. The program consists of classroom awareness lessons, training for parents and staff and a series of simulations and debriefing activities for students. Project REACH develops positive attitudes and empathy towards children with differences in order to reduce teasing and name-calling behavior and to promote friendships. This program is recommended for third and fourth graders.

Fee: \$3,000 for one grade level (4 classes per grade)

Professional Development Based on District Needs

Custom designed professional development focusing on Differentiation, Co-Teaching (Basic and Advanced) and Strategies for Students with Diverse Needs is available on-site. Different districts have different needs. Therefore, professionals with specific expertise will implement staff development based upon district requests in an effort to meet the challenges that educators face in working with children with special needs.

Fee: To be determined based upon district need

Contact Information: Denise Jaffe - (914) 345-8500 ext. 111
Dr. Alison Telsey - (914) 345-8500 ext. 126

SITE-BASED CONSULTANTS FOR CURRICULUM

Our Associates can provide site-based services on a wide range of instructional topics.

Consultant	Areas of Expertise
A.U.S.S.I.E.	Onsite Math, Literacy and Science Support for NY Standards, Balanced Literacy
Mary Altieri	Middle and Secondary Math, Math Mentoring, Math for Special Educators
Candice Beattys	Instructional Strategies for the Intermediate and Middle School Math Classroom
Amy Benjamin	Differentiated Instruction-Secondary, Reading and Writing in the Content Areas, Grammar Workshops
Marilyn Burns Associates	“Math Solutions” workshops
Cornelius deGroot	Mathematics Curriculum Development, Instructional Strategies for Middle School and Secondary Math Classrooms
Mary Fowler	Classroom Management/Behavior Intervention Workshops
Alice Grant	Secondary Social Studies Standards and Assessment, Developing DBQs, Social Studies Content Workshops for Special Educators
Diane Gess	Writing Across the Curriculum
Gary Howard	Cultural Competence and Diversity Training
Shelly Klein	Literacy Development, Reading and Writing Workshops, Learning Communities
Myrna Klotzkin	Science K-12, Understanding by Design and Science
Nancy Letts	Socratic Seminar, Differentiated Instruction
Maxine LaRaus	Early Literacy Profile, Early Childhood Literacy Development, Balanced Literacy
Joanna Lieberman	Writing Process, Writing Across the Curriculum, Balanced Literacy
LitLife	Writing Process, Writing Across the Curriculum, Balanced Literacy
James Morgan	Instructional Strategies (Marzano; Dimensions of Learning) Curriculum Design (Understanding by Design), Assessment Practices, Standards-based Teacher Supervision/Evaluation
Elissa Morgan	Instructional Strategies (Marzano; Dimension of Learning) Curriculum Design (Understanding by Design), Assessment Practices, Literacy Teams, Balanced Literacy Support Services
Bonnie Pisano	ELA Assessment Coordination/Scoring Training, Literacy Programs
Rose Primiani	Mathematics Standards and Assessment, Curriculum Development, Instructional Strategies for Secondary Math and Special Educators
Ellin Rossberg	ELA Standards and Assessments, Adolescent Literacy
Suzanne Doherty Spicci	Social Decision Making and Problem Solving, Managing Stress, Nonviolent Crisis Intervention, Teaching Assistant/Aide Workshops

**For more information contact Dr. Brian Preston (914) 345-8500 ext. 164
bpreston@swboces.org**

Center for Professional Development and Curriculum Support

IMPROVING INSTRUCTION

“Follow the Leader: What Every Follower Needs from Leaders in a Standards-Based, Results and Data-Driven World”

PRESENTED BY DR. BOBB DARNELL

Discover what it really takes for administrative and teacher leaders to gain the commitment to shared school purposes and values and the privilege to lead. Explore powerful tools and practices that deeply engage teachers in the continuous examination of data, the establishment of achievable short term goals, and the dramatic improvement of student achievement. Concrete examples and simulation activities will be used to show how to expedite school improvement planning, match research-based strategies with student needs, and make school improvement personal for teachers in the classroom. Leave this session knowing ways to build your staffs capacity to take decisive action, monitor incremental progress, and sustain hope and optimism even when significant progress is not yet present.

Participants in this program can expect to:

- discuss major changes that are affecting educators and students,
- Identify leader/facilitator roles needed to improve student learning,
- Identify components of leadership credibility and determine personal strengths and needs,
- become familiar with eight research-based components a school needs to dramatically improve student learning,
- become familiar with effective strategies/practices for leading school staff,
- become familiar with problem-solving techniques that address resistance to change and other challenges,
- better understand the essential components of initiatives that improve student learning across the content areas, and
- establish inspiring professional relationships with other participants.

Presenter: Dr. Bobb Darnell has been the Director of Staff Support Services for more than 1600 staff members in a Northwest Illinois school district. Dr. Darnell has also served on the Board of Trustees for the National Staff Development Council and has been a member of numerous national and state reading, thinking skills, technology, assessment, and staff development task forces and committees. Dr. Darnell has delivered presentations and conducted national workshops for educators at all grade levels. His high-energy workshops are filled with practical ideas that have resulted from blending research and tested practice.

Date: October 29, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: Manhattanville College, Purchase, New York

Fee: \$165/per person for CoSer 555 members
\$198/per person for non-members
(includes breakfast, lunch and program materials)

Registration Deadline: October 5, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Leadership in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

“Productive Assessment Dynamics for Learning Success”

PRESENTED BY DR. RICHARD STIGGINS

Take advantage of a wonderful opportunity to spend a day with Richard Stiggins, a nationally recognized expert in the area of standards-based assessment practices. Dr. Stiggins will lead participants in a thorough examination of the keys to productive assessment practices; that is, quality assessment systems used to support learning. Explore the essential ingredients in balanced assessment systems: annual accountability testing, interim benchmark assessment, and the system's foundation of effective day-to-day classroom assessment. Consider what it takes to strike an effective balance between assessment OF learning with assessment FOR learning. Both must provide accurate information about student learning - analyze what that means in common sense terms. Also find out what it means to use assessment FOR learning and assessment OF learning in ways that promote productive assessment dynamics in support of learning. If school districts are to achieve productive balance in their assessment systems, certain conditions must be satisfied in their schools and classrooms. In this session, district leaders will begin an organizational self-evaluation to determine if those keys to success are in place in their local contexts. Participants will leave this conference with:

- a vision of excellence in balanced assessment,
- a refined understanding of assessment FOR learning as compared to assessment OF learning,
- a clear understanding of productive assessment dynamics, especially from the learner's point of view,
- a well-defined path to excellence in assessment, and
- specific ways to track their progress as they journey towards excellence.

Presenter: Dr. Richard Stiggins founded the Assessment Training Institute in 1992 to provide much needed professional development in assessment for teachers and school leaders. The most significant feature of Dr. Stiggins' work has been his advocacy of and professional development in “assessment FOR learning”; that is, the use of student-involved classroom assessment, record-keeping and communication to promote success for all students. Dr. Stiggins is the author of numerous books, articles and papers on assessment practices in the classroom and its impact on students and student achievement.

Date: November 28, 2007
Time: 8:30 a.m. - 3:00 p.m.
Location: Manhattanville College, Purchase, New York
Fee: \$185/per person for CoSer 555 subscribers
 \$222/per person for non-subscribers
 (includes breakfast, lunch and program materials)

Registration Deadline: October 24, 2007
Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Leadership in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

“Raising the Bar: A Proactive Response to Ineffective Teaching”

PRESENTED BY DR. JOAN DALY-LEWIS

The quality of teaching in our schools is the most critical variable in helping more students achieve academic success. Research suggests that the effects of even one year of mediocre teaching persist well beyond that year. The problem is magnified if students experience several years of ineffective teaching. To raise teaching standards, instructional leaders must address the problem that supervision and evaluation systems and practices often fail to confront and improve ineffective teachers. The goal of this program will be to raise standards for teacher supervision and evaluation. This workshop is NOT about dealing with the incompetent teacher. Rather it focuses on teachers who have potential, but for a variety of reasons, are not achieving that potential. The workshop will provide administrators/supervisors with information on essential skill sets for instructional effectiveness. It will enhance the administrator's/supervisor's ability to:

- identify specific instructional strengths and weaknesses of teachers,
- proactively confront the ineffective teacher with data on the teacher's performance,
- analyze and organize the data for use during supervisory conversations,
- provide powerful suggestions for improving instruction,
- develop thoughtful improvement plans for teachers, and
- establish systems for holding teachers accountable for improvement plans.

Presenter: Dr. Joan Daly-Lewis is currently teaching supervision and leadership courses in the Educational Administration program at Stony Brook University. Dr. Daly-Lewis also works with a number of school districts to strengthen their supervisory practices. Dr. Daly-Lewis has served as a teacher, principal, assistant superintendent for curriculum and instruction, staff developer, and regional school improvement specialist. Dr. Daly-Lewis was also the Director of the Long Island School Literacy Center. Dr. Daly-Lewis has a doctorate in Curriculum and Instruction from Columbia University's Teachers College.

Date: January 18, 2008
Time: 8:30 a.m. - 3:00 p.m.
Location: Manhattanville College, Purchase, New York
Fee: \$155 per person for CoSer 555 subscribers
\$186 per person for non-subscribers
(includes breakfast, lunch and program materials)

Registration Deadline: December 20, 2007
Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Leadership in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

“Writing Teacher Observations That Impact Learning”

PRESENTED BY DR. JOAN DALY-LEWIS

Research proves that the quality of teaching in our schools is a critical variable in helping more students achieve academic success. And “the single most powerful modification that enhances achievement is feedback” (Hattie in Marzano, *School Leadership That Works*, ASCD, 2005). Join other instructional leaders in critically examining your personal practices in conducting teacher observations and writing observation reports. Evaluate your own work against a set of guiding principles selected to connect teacher observations and written feedback to improved teaching and learning. The following ideas will be explored and developed:

- establishing and maintaining a learner and learning-centered focus throughout the observation process,
- connecting the observation process to major district beliefs and initiatives,
- aligning the observation process to important curriculum goals,
- examining the language of description vs. the language of interpretation,
- inviting teachers to become essential partners in the analysis and evaluation of teaching,
- using research-based feedback and recommendations, and
- relating your supervisory practice to the work of Daniels, Marzano and others.

Presenter: Dr. Joan Daly-Lewis is currently teaching supervision and leadership courses in the Educational Administration program at Stony Brook University. Dr. Daly-Lewis also works with a number of school districts to strengthen their supervisory practices. Dr. Daly-Lewis has served as a teacher, principal, assistant superintendent for curriculum and instruction, staff developer, and regional school improvement specialist. Dr. Daly-Lewis was also the Director of the Long Island School Literacy Center. Dr. Daly-Lewis has a doctorate in Curriculum and Instruction from Columbia University’s Teachers College.

Date: March 28, 2008
Time: 8:30 a.m. - 3:00 p.m.
Location: Manhattanville College, Purchase, New York
Fee: \$155 per person for CoSer 555 subscribers
 \$186 per person for non-subscribers
 (includes breakfast, lunch and program materials)

Registration Deadline: February 28, 2008
Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Leadership in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Building Professional Learning Communities: Creating a Climate Conducive to Change

PRESENTED BY PRINCETON CENTER FOR LEADERSHIP TRAINING

According to the founding principles of the Princeton Center for Leadership Training, "Leadership is the ability to motivate and inspire others to achieve shared objectives." The Center provides training that promotes collegiality, collaboration and practical solutions to complex problems. The goal of this training is to establish new practices and a system for sustaining these practices over time in order to achieve lasting change. If your district is involved in significant changes that will affect the professional climate of your schools, this workshop will provide the critical tools needed by members of your leadership team to ensure the success and sustainability of your efforts. This program has been designed for district/building teams consisting of up to ten (10) members, including Superintendent/Assistant Superintendent, Director of Curriculum, Building Principals/Asst. Principals, Teacher Leaders, Guidance Staff, Union Representatives and others. The goal of the program is to build capacity of district personnel to create more personalized, high functioning professional teams that:

- value relationships and build mutual trust,
- work collaboratively to implement substantive building and district-level change,
- question and reshape operating assumptions about education,
- better understand their professional roles in the context of a changing system,
- use effective communication methods as part of the group decision-making process,
- focus on the effect that institutional change will have on student learning, and
- reduce professional isolation.

Presenter: The Princeton Center for Leadership Training (PCLT) delivers programs to prepare administrators, teachers and other education professionals to implement positive changes in their schools. PCLT's training philosophy emphasizes teaching and learning and targeting structural changes specific to the needs of each school community. PCLT has worked with over 150 public and private schools throughout the Northeast.

Date: April 14, 2008
Time: 8:30 a.m. - 3:00 p.m.
Location: Manhattanville College, Purchase, New York
Fee: \$1,575/district team (up to 10 team members) for CoSer 555 members
 \$1,890/district team (up to 10 team members) for non-members
 The fee includes meals and materials.

NOTE: This Program has been designed for district and building leadership teams consisting of up to 10 members. Districts may send more than one team at a charge of \$1,575.00/team. If your team consists of less than 10 members, there will be a \$20.00 reduction in the program fee for each person less than 10.

Registration Deadline: March 12, 2008

Contact Information: Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Leadership in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



NOVELNY Databases Gale Training

NOVELNY, the New York Online Virtual Electronic Library, is a public no-cost online information network that creates a "library without walls." NOVELNY provides a gateway for all New Yorkers, even those in the most geographically isolated communities, to a vast array of electronic books, e-journals, full text magazines and articles as well as to the rich resources of libraries throughout the state via online catalogs, digitized collections of photographs, images, maps, manuscripts, encyclopedias, journals and other proprietary databases licensed on a statewide basis for free public access.

NOVELNY offers a networked library where librarians apply their expertise in selection to create paths to useful sites, to verify the accuracy and currency of data, and to validate resources.

This workshop for school library media specialists will cover content and the *new Power Search Plus* strategies for those databases available through NOVELNY, as well as the Gale databases suitable for the K – 12 school library including electronic books. The Gale databases available through NOVELNY include: *Twayne's Authors Series, InfoTrac Junior Edition, Health & Wellness Resource Center, Gale Virtual Reference Library, Business & Company Resource Center, Gale Virtual Reference Library, Informel!* and the *InfoTrac Custom Newspapers and National Newspaper Index*.

Audience: School Library Media Specialists
Presenter: Stacey Knibloe, Senior Training Consultant, Electronic Product Training & Support, Gale, A Cengage Learning Company

Date: October 5, 2007
Time: 8:30 a.m. - 12:00 noon
Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: No charge

Registration Deadline: October 1, 2007

Contact Information: Janet Jamal - (914) 345-8500 ext. 122

To Register: Contact Janet Jamal at the School Library System at 914-345-8500 ext. 122 or jjamal@swboces.org.



Learning and Literacy in a Digital World

It is clear that today's technological environment, often referred to as Web 2.0, offers new possibilities not only for teaching and learning, but in a larger arena of political participation, creation and sharing of content and ideas, and increased communications. It also brings with it fresh demands as we try to keep pace with the skills that must be learned to effectively integrate these new tools and resources into the library program and curriculum.

Just as basic literacy means more than decoding alphabetic symbols, digital literacy involves more than the mere ability to use software or operate a digital device; it includes a variety of technical, cognitive, social and emotional skills which users need in order to function effectively in a digital environment. Since technology makes the simple tasks easier, it places a greater burden on higher level skills. This workshop will explore the crucial questions: What is digital literacy? What does it mean to be literate in a digital environment? Ms. Berger will focus on the survival skills that learners need to succeed in a digital environment and will explore the new Web 2.0 tools that support these thinking processes. Through hands-on participation librarians will gain an awareness of Web 2.0 tools and an understanding of the relationship of digital literacy to the new AASL national standards.

Audience: School Library Media Specialists

Presenter: Pam Berger, a library and educational technology consultant, is publisher and editor of *Information Searcher*, a newsletter focusing on the Internet in schools and author of *Internet for Active Learners: Curriculum Strategies for K-12* (ALA Editions). Ms. Berger is an adjunct instructor at Syracuse University, School of Information Studies and the NYC PLUS Program Coordinator. She has published articles in *School Library Journal*, *Multimedia Schools and Technology and Learning* and has presented workshops and seminars in over 40 states in addition to Australia, Canada, Switzerland, England, Ireland, Scotland, Wales, Belgium, Thailand, and Singapore. Ms. Berger's blog, Infosearcher at <http://www.infosearcher.com> offers updates on new resources, strategies and tips on using the Internet effectively in the teaching and learning process.

Date: October 9, 2007
or
October 10, 2007 ***You can select any single day online. See below.***

Time: 8:30 a.m. - 3:00 p.m.

Location: 44 Executive Blvd., Elmsford, NY

Fee: \$25.00. (This workshop is partially underwritten by an LSTA Grant.)

Registration Deadline: October 2, 2007 (Registration is limited to 20 participants per session.)

Contact Information: Janet Jamal - (914) 345-8500 ext. 122

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Library Services in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



The Digital Elementary Library

"Libraries can become the hub of the school, so innovations start here and push out to the classroom." These words of Sarah Chauncey, library media specialist, Monsey, New York have been a guiding principal for transforming the Grandview Elementary School library through the use of technology. Students are collaborating on group research projects using new technologies. In addition, Ms. Chauncey is responsible for a web-based school newspaper that incorporates text, images and podcasts, as well as the Grandview Library website, which includes the library's catalog, the *Digital Pencil*, research resources, lesson plans, parent newsletter and more. This workshop will be held on site.

Audience: School Library Media Specialists

Presenter: Ms. Sarah Chauncey, Recipient of a 2006 Pioneer Award (LHRIC)

Date: November 2, 2007

Time: 9:30 a.m. - 2:00 p.m.

Location: Grandview Elementary Library, Monsey, NY (East Ramapo School District)

Fee: \$15.00 (This workshop is partially supported by an LSTA grant)

Registration Deadline: October 29, 2007 (Registration is limited to 20 participants per session.)

Contact Information: Janet Jamal - (914) 345-8500 ext. 122

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Library Services in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Copyright in a Digital Age

Explore the latest developments in the wild world of copyright law and practice. This workshop will focus on all the relevant facts about copyright laws that school librarians need in order to guide students, faculty and administrators, in the proper use of information. Learn all you need to know about what is and is not covered under copyright law.

Gain the answers to questions:

- “What if it’s only for my own personal use?”
- “If it’s copyrighted, how do I get permission to use it?”
- “Is digitized material copyrighted?”
- “How do I properly cite this source on my paper?”

Learning Objectives:

- What information is copyrighted
- The types of information that are not copyrighted
- How copyright law influences what is and is not available for public use
- How to obey copyright and intellectual property laws and still use all the copyrighted information you need
- How to properly annotate sources, including electronic resources
- How to obtain permission to use copyrighted materials

Audience: School Library Media Specialists, Teachers and Administrators

Presenter: Dr. Carrie Gardner, Assistant Professor, School of Library and Information Science at Catholic University of America.

Date: December 10, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$25 per person (This workshop is partially underwritten by an LSTA Grant.)

Registration Deadline: December 3, 2007

Contact Information: Francene C. Costello - (914) 345-8500 ext. 123

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Library Services in the Programs box, click the “Search Catalog” button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the “Click to Enroll” button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



A Second Life for Engaging Students

Second Life (SL) is an Internet – based virtual world launched in 2003, developed by Linden Research, Inc. (also known as Linden Lab) which has come to international attention in the last two years. Second Life is a unique three-dimensional world that has been constructed by users through modeling tools, a scripting language and a functioning economy with a virtual real estate market.

Educators are now designing virtual learning spaces in Second Life that will enable students to demonstrate knowledge and explore concepts while using technology in a meaningful way. The result is a powerful teaching tool that allows for active learning and is both engaging and effective for a broad range of students.

Audience: School Library Media Specialists and Classroom and Technology Teachers

Presenter: Peggy Sheehy is the Library Media Specialist and Instructional Technology Facilitator at Suffern Middle School in the Ramapo Central School District. Ms. Sheehy is very active in the district's teacher technology training program and in 2006 established a presence for her Middle School in the virtual world of Teen Second Life. Ms. Sheehy "believes that engagement, edutainment and the authentic applications of 21st century technology in education are paramount to preparing our students for success in the 'flatter' world."

Date: January 17, 2008

Time: 8:30 a.m - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$25.00 (This workshop is partially underwritten by an LSTA Grant.)

Registration Deadline: January 10, 2008 (Registration is limited to 25 participants)

Contact Information: Janet Jamal - (914) 345-8500 ext. 122

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Library Services in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Data Analysis for Library Media Specialists

Library media specialists will develop their capacity to participate in collaborative building or district based processes that use student achievement data to make instructional and program decisions. Practical applications using multiple data measures will be emphasized.

Training will address two key areas: NYS Assessments and Data Analysis.

The assessment training will address the nature and format of the NYS assessment program, with emphasis on library and information skills in core content areas.

The Data Analysis section will focus on the types of reports available and the applicability of data analysis programs such as GrowNet and Data Mentor. The resulting identification will be applied to collection analysis, library instruction and ultimately to lessons designed in collaboration with classroom teachers.

Audience: School Library Media Specialists

Presenter: Dr. Brian Preston

Date: March 11, 2008

Time: 8:30 a.m. - 12:00 noon

Location: 2 Westchester Plaza, Elmsford NY 10523

Fee: \$20 per person (This workshop is partially underwritten by an LSTA Grant.)

Registration Deadline: March 4, 2008

Contact Information: Janet Jamal - (914) 345-8500 ext. 122

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Library Services in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

School Library System

The School Library System is a grant-funded program in which participants develop skills to manage their school library media centers as electronic doorway libraries that will effectively meet the information needs of administrators, faculty and students. School library media specialists learn effective strategies to deliver an information skills curriculum that supports resource—based teaching and learning. They have access to information on current and emerging technologies, curriculum integration, New York State Learning Standards, Information Literacy Standards and school library regulations. Districts develop an effective library media program that ensures that students and staff are effective users of ideas and information. To facilitate research, participants have access to a wide range of informational reference sources on a regional and national level through online databases, a union catalog and interlibrary loan.

As part of its mission the School Library System conducts professional development and awareness activities to:

- Provide training on new technologies to school library media specialists and teachers.
- Support the K - 12 curriculum and the New York State Learning Standards.
- Promote strong links among school library media programs, students, teachers and administrators.

Fourteen state studies have proven that effective school library media programs improve student achievement. Strong school library media programs, which are supported and enhanced by the School Library System network, provide for higher learning standards and increased student achievement. The School Library System enables school library media centers to effectively participate in the New York Online Virtual Electronic Library (NOVELNY). NOVELNY databases bring the full text of thousands of magazines, newspapers and other digitized research materials to students, teachers and administrators.

For 2007 - 2008 the Southern Westchester BOCES School Library System is providing free access to the online subscription database, TeachingBooks.net. for all its participants. From one-easy-to-use website, TeachingBooks.net makes instantly available original, in-studio movies of authors and illustrators, audio excerpts of professional book readings, guides to thousands of titles and a wealth of multimedia resources on children's and young adult literature. By utilizing TeachingBooks.net multimedia resources, educators will have a better understanding of the spirit and personality behind the books and discover exciting ways to share these insights with students.

The School Library System oversees the following CoSers:

Media Resource Service - CoSer 511 Subscribers have access to over 9,000. current, subject-specific multi-media resources that enhance the curriculum and support the varied learning styles of students. Video streaming services are also available.

Automated Library Systems - CoSer 512 This service provides a computerized library management system that allows students and faculty to effectively use the resources of the school library media center.

On-line Information Resources - CoSer 513 Participants have access to a variety of comprehensive full text and/or indexed reference databases that complement the K - 12 curriculum.

Contact Information: Francene C. Costello - (914) 345-8500 ext. 123



Literacy Assessment that Informs Instruction

This three-day program will provide an opportunity for primary grade teachers to learn how to identify behaviors critical to the acquisition of literacy. This information will guide teachers' decision-making with regard to appropriate instruction, book choices, levels of support, as well as how to structure the teaching and learning process.

Participants will explore various methods/tools for identifying and analyzing reading and writing behaviors including:

- Letter identification assessment
- Vocabulary assessment
- Writing assessment
- Interaction with print
- Use of running records

Teachers will develop the key components of observing reading and writing behaviors through a hands-on, experiential approach. Time will be provided to consider Guided Reading options as informed by student assessment.

Audience: Teachers of Grades K - 2, ELA Coordinators

Presenter: Mary Ellen Cull, Reading Recovery Coordinator

Dates: October 19, November 16, and December 7, 2007

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$375 per person for CoSer 555 subscribers
\$450 per person for non-subscribers

Registration Deadline: October 5, 2007

Contact Information: Mary Ellen Cull - (914) 345-8500 ext. 137

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Literacy in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



Literacy Centers Made Easy: Grades K-2

Literacy centers manifest themselves in many ways, but usually they are specific areas of the classroom where meaningful reading-related and writing-related activities can take place through independent exploration. In this seminar, you will learn ways to effectively create and manage your literacy centers. You'll learn how literacy centers reduce behavioral problems and interruptions. And, you'll learn how these centers become an active and engaging part of the literacy development process. Your workshop facilitator will walk you through every step!

Literacy centers help students become more responsible for their learning. Centers offer endless opportunities for students to independently practice and reinforce their reading and writing skills. Literacy centers also provide more teaching time by freeing a teacher to work with individuals or small groups. Your workshop leader will show you the value of establishing routines and procedures with your centers. You'll make classroom management a breeze and you'll put the responsibility of learning in your students' hands.

Participants in this program can expect to:

- discover time-saving and work-saving management strategies to make literacy centers work effectively for both you and your students;
- confidently create a classroom community that supports your literacy center goals;
- learn why developing center routines and procedures early will set your students on a path to independent learning;
- take advantage of a wealth of new and engaging literacy center ideas that connect learning across the content areas;
- explore over 30 different materials you can use to help you plan your ABC and Word Study centers effortlessly; and
- use your literacy centers to reinforce important concepts and skills you've presented in whole group and small group lessons.

Audience: Teachers (Regular Ed., Special Ed.), Grades K-2; Literacy Coordinators, Consultants

Presenter: Melissa Dickson, Consultant, Staff Development for Educators

Dates: April 16, 2008 and April 17, 2008

Time: 8:30 a.m. - 3:00 p.m.

Location: 2 Westchester Plaza, Elmsford, NY 10523

Fee: \$275 per person for CoSer 555 subscribers
\$330 per person for non-subscribers

Registration Deadline: October 19, 2007

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Literacy in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Reading Recovery

As each district grapples with reducing the number of children identified with special needs, Reading Recovery© continues to be a highly successful, short-term, scientifically based early intervention.

The goal of Reading Recovery© is to dramatically reduce the number of first-grade students who have difficulty learning how to read and write, and to reduce the cost of these learners to the educational system.

Reading Recovery© is a highly effective short-term intervention of one-to-one tutoring for low-achieving first graders. The intervention is most effective when it is available to all students who need it, and is supplemental to good classroom teaching.

Reading Recovery© serves the lowest-achieving children until the students have developed effective strategies for independent learning and have met the performance level of the average band of their peers. At this point the intervention is “discontinued” and new students begin individual instruction.

The Reading Recovery© intervention fully supports the achievement of the New York State Language Arts Learning Standards for *all* children. Reading Recovery© is a research-based intervention and does meet all criteria of the NCLB requirements.

The 2004 revised Individuals with Disabilities Improvement Act (IDEIA) addresses the need for early intervening services (EIS) and children’s response to intervention (RTI). Reading Recovery© provides individual, data-driven instruction based on each child’s individual competencies and needs, therefore providing for accelerated learning.

The intervention report recently published by the What Works Clearinghouse, a branch of the United States Department of Education, clearly establishes that Reading Recovery© is an effective intervention based on scientific evidence.

Through the continued support in many of our school districts, the number of children served by the Southern Westchester BOCES Reading Recovery© site now exceeds 10,000 students! The investment in Reading Recovery© positively changes children’s lives.

For further information about Reading Recovery© in your district, please contact Mary Ellen Cull at 914-345-8500 x137 or mecull@swboces.org.

On-Site Literacy Support - A.U.S.S.I.E.

A.U.S.S.I.E. is a professional development company focusing on helping teachers to improve the literacy and mathematics standards in elementary, middle and high schools. The company, based in New York, provides consultants from Australia, New Zealand, and the United States to work with schools, districts, regions, counties or other educational organizations, planning professional development programs that meet the specific needs of each group.

SCHOOL-BASED SUPPORT TEAMS

The team of experienced consultants offer expertise to:

- demonstrate teaching practices in the classroom environment,
- assist schools, districts and regions to plan, develop and implement school-wide curriculum changes,
- provide seminars and support study groups on a range of curriculum, management and leadership topics, and
- provide support to schools, districts and regions implementing changes.

Accessing Services

A.U.S.S.I.E. is under agreement with Southern Westchester BOCES to provide cost effective on-site consultation for component school districts throughout the tri-county region. Consultants from A.U.S.S.I.E. include Noel Ridge, Ian Hauser, Alan Wright, Vicki Froomes and others. Call for more information.

Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164



**All Roads Lead to Literacy
The Power of Linking Assessment and Instruction:
It's More Than the Score
A Special Presentation by Joetta Beaver**

Don't miss this opportunity to spend a session with Joetta Beaver, author of the nationally acclaimed Developmental Reading Assessment (DRA). Joetta will address the challenges teachers face as they strive to support the literacy needs of all students.

Constructing meaning before, during and after reading a text is at the heart of reading. Joetta Beaver will focus on what classroom and reading teachers need to consider as they use assessment to plan for instruction.

K-2 and 3-6 sessions will be offered on each day. Each of these half-day sessions requires a separate registration in My Learning Plan. For those attending both 1/2 day sessions a discount will be given and will be reflected in the billing to the districts.

Each session will be limited to 75 people.

Audience: Administrators, ELA Curriculum Coordinators, K-2 Classroom Teachers (AM Session), 3-6 Classroom Teachers (PM Session), Reading Teachers

Date: November 13, 2007
Repeated on: November 14, 2007

Time: 9am-11:30am (K-2)
1pm-3:30pm (3-6)

Location: White Plains Women's Club, White Plains, NY

Fee: \$125 per **session** for CoSer 555 subscribers
\$149 per **session** for non-subscribers
\$200 per **day** for CoSer 555 subscribers
\$220 per **day** for non-subscribers

Registration Deadline: October 25, 2007

Contact Information: Mary Ellen Cull - (914) 345-8500 ext. 137

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on Regional Conferences in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.



**Southern Westchester BOCES, in collaboration with Manhattanville College
And Grazmor Associates, presents**

KAY TOLIVER: Teaching and Learning Mathematics in the Middle Grades (5-8): What Works?

Research has identified strength in algebraic and geometric thinking as part of the key difference between high achieving and low achieving nations in mathematics. However, studies have shown that students struggle with complex mathematical concepts, especially during the Middle Grades. The key to raising these achievement levels in mathematics is to improve students' mathematical thinking. Inquiry based mathematics teaching, for which Kay Toliver is noted, provides students with the essential foundation for understanding abstract mathematical concepts. This is essential as more concepts in algebra and geometry are being introduced in the elementary through middle grades to develop higher order mathematical thinking and understanding and to enhance problem solving ability. Join Kay Toliver for two days as she shares proven instructional methods for helping students develop higher level competencies in mathematics.

Participants in this two-day program will:

- explore hands-on and inquiry based methods of mathematics teaching with the focus on algebra and geometry,
- examine strategies for integrating mathematics with communication and representation,
- gain insight into the important connection between comprehending mathematical language and success on assessments,
- enhance their knowledge about effective questioning techniques that reveal how deeply students understand content and skills, and
- learn how good questions provide ongoing assessment of student learning.

Kay Toliver's educational philosophy is simple: "All students can achieve at high levels. It is a teacher's job to expand minds and take children from the known to the unknown." Her approach to classroom excellence has become a national model. She is featured in four critically acclaimed videos, including the Peabody Award winning *Good Morning, Miss Toliver*. She is the recipient of numerous awards including the *1992 Presidential Award in Secondary Mathematics (on the state and national level)* and the *Reliance Award for Excellence in Education*.

Date(s): November 14, 2007 and November 15, 2007
Time: 8:00 a.m. - 3:00 p.m.
Location: Manhattanville College, Purchase, New York
Fee: \$300 per person early registration for CoSer 555 subscribers (by September 30)
\$325 per person for CoSer 555 subscribers after 9/30
\$360 early registration for non-subscribers (by September 30)
\$390 for non-subscribers after 9/30

Registration Deadling: October 4, 2007
Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
 - Click on Regional Conferences in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
 - Click on the name of the desired workshop and then the "Click to Enroll" button.
 - From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.
- See page 87 for more detailed instructions for online registration.

ELA Assessment Scoring Training: Grades 3 - 8

It has become extremely important for educators at all grade levels to understand the format and expectations for various state assessments. The NYS English Language Arts Assessment is administered in grades 3 - 8, requiring holistic scoring of students short-answer and extended responses. Teachers who have not participated in scoring the ELA Assessment in previous years should become familiar with these assessments and the scoring process as early as possible. Experience suggests that an understanding of the assessment tasks, scoring rubrics and scoring procedures will inform instruction and contribute to increased student success on the ELA Assessment. Participants in this workshop will:

- analyze the English Language Arts assessment tasks and discuss classroom implications,
- develop a thorough understanding of the ELA evaluation criteria and rubrics,
- examine samples of student responses on the revised ELA Assessments,
- score sample student responses using the ELA scoring rubrics and anchor papers,
- review current testing conditions and scoring procedures, and
- review the roles/responsibilities of Scorers and Table Facilitators.

Audience: New Teachers, Experienced Teachers who have not participated in scoring the ELA Assessment and District Testing Coordinators

Presenters: SW BOCES Assessment Coordinators

Dates/Times: Grade 3 - 10/23/06 - 8:30 am - 11:30 am Grade 4 - 10/23/06 - 12:30 pm - 3:30 pm
 Grade 5 - 10/24/06 - 8:30 am - 11:30 am Grade 6 - 10/24/06 - 12:30 pm - 3:30 pm
 Grade 7 - 10/25/06 - 8:30 am - 11:30 am Grade 8 - 10/25/06 - 12:30 pm - 3:30 pm

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$80 per person/per session for CoSer 555 subscribers
 \$96 per person/per session for non-subscribers

Registration Deadline: October 10, 2007

EACH of these half day sessions requires a separate registration in My Learning Plan

Contact Information: Dr. Brian Preston - (914) 345-8500 ext 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on State Assessments and Scoring in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

New York State ELA Assessment: Training for Scoring Leaders

This program has been designed for school district staff members who will lead the scoring of the New York State ELA Assessment in their local districts. Each session will train participants to score the operational tasks for different grade levels. These tasks on each assessment consist of Listening/Writing, Reading/Writing, Editing (grades 3/5/7) and Writing Mechanics (grades 4/6/8). To ensure that the evaluation of students' responses is consistent within and among districts, highly experienced Regional Scoring Consortium leaders will prepare participants to conduct scoring training in their own districts through the following process:

- review each operational tasks and the expectations for student responses,
- review the generic and specific rubrics for each task and the accompanying scoring procedures,
- analyze anchor papers for each score point,
- practice scoring sample papers in small groups and individually, and
- review condition codes, score reductions and other scoring details.

This training program will be conducted "live," and will be based upon the presenters' participation in the scoring training provided by the NYS Assessment Department. In addition, there will be discussion of the options and logistics for organizing the scoring process within the participants' districts.

Audience: School/District Scoring Leaders and District Testing Coordinators

Presenters: SW BOCES ELA Assessment Coordinators

Dates/Times:

Grade 3 - 1/22/08 - 8:30 a.m. - 11:30 a.m.	
Grade 5 - 1/22/08 - 12:30 p.m. - 3:30 p.m.	
Grade 4 - 1/23/08 - 9:00 a.m. - 11:30 a.m.	Reading
Grade 4 - 1/23/08 - 12:30 p.m. - 3:30 p.m.	Listening/Writing Mechanics
Grade 6 - 1/29/08 - 9:00 a.m. - 11:30 a.m.	Reading
Grade 6 - 1/29/08 - 12:30 p.m. - 3:30 p.m.	Listening/Writing Mechanics
Grade 7 - 1/30/08 - 8:30 a.m. - 11:30 a.m.	
Grade 8 - 1/31/08 - 9:00 a.m. - 11:30 a.m.	Reading
Grade 8 - 1/31/08 - 12:30 p.m. - 3:30 p.m.	Listening/Writing Mechanics

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$80 per person per session for CoSer 555 subscribers
\$96 per person per session for non-subscribers

Registration Deadline: January 10, 2008

EACH of these half-day sessions requires a separate registration in My Learning Plan

Contact Information: Brian Preston - (914) 345-8500 ext 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on State Assessments and Scoring in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

New York State Mathematics Assessment: Training for Scoring Leaders

This program has been designed for school district staff members who will lead the scoring of the New York State Mathematics Assessments in their local districts. Because teachers must receive training each year before scoring student tests, scoring leaders will need the most current and accurate information to ensure that the evaluation of students' responses is consistent within and among districts. Experienced BOCES facilitators and mathematics consultants will prepare participants to conduct scoring training in their own districts through the following process:

- review the role/responsibilities of Scoring Leaders,
- review the operational tasks and the expectations for student responses,
- examine the scoring rubrics, anchor papers and specific score points for the actual assessment,
- practice scoring student papers in preparation for training others, and
- prepare to handle scoring questions and other issues related to the mathematics assessment.

This training program will be conducted "live," and will be based upon the presenters' participation in the scoring training provided by the NYS Assessment Department. In addition, there will be discussion of the options and logistics for organizing the scoring process within the participants' districts.

Audience: School/District Scoring Leaders and District Testing Coordinators

Presenters: SW BOCES Assessment Coordinators and Mathematics Consultants

Dates/Times:	Grade 3 - 3/18/07 - 8:30 am - 11:30 am	Grade 4 - 3/19/07 - 8:30 am - 12:00 pm
	Grade 5 - 3/18/07 - 12:30 pm - 3:30 pm	Grade 6 - 3/25/07 - 8:30 am - 12:00 pm
	Grade 7 - 3/20/07 - 8:30 am - 11:30 am	Grade 8 - 3/20/07 - 12:00 pm - 3:30 pm

EACH of these half-day sessions requires a separate registration in My Learning Plan

Location: 2 Westchester Plaza, Elmsford, NY

Fee: \$80 per person/per session for CoSer 555 subscribers
\$96 per person/per session for non-subscribers

Registration Deadline: March 7, 2007

Contact Information: Brian Preston - (914) 345-8500 ext 164

To Register:

- Go to <http://www.swboces.org/cpdcs/> and click on the Online Registration link in the middle of the page. This will take you to the My Learning Plan (MLP) online registration for SW BOCES.
- Click on State Assessments and Scoring in the Programs box, click the "Search Catalog" button, and scroll down to the workshop that you want.
- Click on the name of the desired workshop and then the "Click to Enroll" button.
- From there you should follow the instructions which apply to you as either a registered My Learning Plan (MLP) user, a new MLP user or a MyLearningPlan.com user.

See page 87 for more detailed instructions for online registration.

Special Education Training and Resource Center (SETRC) State Contract

SETRC provides technical assistance to school districts to promote positive learning outcomes for children with disabilities. SETRC is the direct liaison between local districts and the State Education Department to ensure that the provisions of the Individual Disabilities Education Act (IDEA) and the State Performance Plan are in compliance. SETRC works collaboratively with local school administrators and teachers to support them in their staff development efforts to help students with disabilities achieve in the least restrictive environment.

SETRC services include:

- Technical assistance for parents and educators of children with disabilities.
- Informing district personnel of courses, workshops, regional training opportunities and satellite conferences.
- Working with districts on completing the State Performance Indicators assigned.
- Disseminating information upon request regarding New York State and federal laws and regulations related to the education of students with disabilities.
- Participating as coaches for districts engaged in the Quality Review Process.

Contacts: Denise Jaffe - (914) 345-8500 ext. 111
Dr. Alison Telsey - (914) 345-8500 ext. 126
Dr. Brian Preston - (914) 345-8500 ext. 164

Substitute Reimbursement Service

This service provides participating districts with the opportunity to obtain financial support (BOCES aid) for the ancillary personnel costs that are part of the district's professional development and instructional improvement initiatives. An annual membership fee allows your school district to create an account from which you would be reimbursed for the costs of substitute teachers (up to \$95.00/day) and teacher stipends (up to \$35.00/hour) in support of professional development activities and curriculum work related to the New York State Learning Standards. Once the account has been established, the substitute teacher costs, the costs for teacher stipends, and the Substitute Reimbursement Service membership fee are eligible for BOCES aid based upon each district's aid formula. The reimbursement program is limited to substitute teacher costs and teacher stipends associated with professional development activities, but the savings can be substantial.

Fee: \$1,200 per district plus 4 % of reimbursements
Contact Information: Dr. Brian Preston - (914) 345-8500 ext. 114

Today's Students, Tomorrow's Teachers (TSTT)

The mission of Today's Students, Tomorrow's Teachers is to address the shortage of teachers, expand the pool of minority teachers, encourage students to enter the teaching profession, and provide academic enrichment. TSTT provides a long-term mentoring and career development program with minority and economically disadvantaged high school students to engage them in tutoring and internships, support their graduation from high school, support their acceptance into post-secondary education with scholarships, support their graduation from college, and enable them to enter the workforce as certified teachers. The program operates under CoSer 431.

Audience: High School Students
Fee: \$3,000 per student
Contact Information: Maureen Cahill - (914) 345-8500 ext. 143

Reminders and Notes

Online Registration Instructions

(We suggest you print this page of instructions to make following them easier as you proceed.)

If your district already uses My Learning Plan: You will find SW BOCES and LHRIC courses integrated in your local professional development catalog. Follow your district's login procedures. Your district's approval will occur online through My Learning Plan.

If your district does not use My Learning Plan: You are still required to register as a My Learning Plan participant. *Registration is free and does not obligate the district to use My Learning Plan for any local tasks.* You can use *any email* address to register, but you will need to remember the address you choose for future registrations. Once you have registered (you only need to register once) you can use My Learning Plan for SW BOCES and LHRIC courses with the same login.

Directions for Registration:

1. Go to the Center for Professional Development homepage: www.swboces.org/cpdcs/. There you will find a reference to our course catalog and the link called [Online Registration](#). Click on this link.
2. You will see a searchable database screen from My Learning Plan with all the courses currently available for enrollment at SW BOCES and LHRIC. Scroll down in the blue box with the Program titles to find the program name that corresponds to the section of the catalog for your workshop. Click on the program name, and click on the "Search Catalog" button at the bottom of the blue box. This takes you to the program section where your workshop will be found. (You may need to scroll down the page using your browser scroll bar.)
3. Scroll down to the course for which you want to register. Courses are in chronological order. Click on the link to the workshop and you'll see the online description. To sign up, click on "Click to Enroll."
4. Click on the link that applies to you:
 - a. "I'm a registered user" Select if you have already created an account.
 - b. "I'm a new user" Select this option if you do not have an account.
 - c. "MyLearningPlan.com users" Select this option if your district uses MyLearningPlan.com
5. Fill in the information required in the registration. By completing the form, you are establishing an account with a password of your choice. Retain this password for future reference. This account will allow you to check the status of your registration and maintain your own records, such as proof of attendance at the workshop.
6. Complete the registration process. If your district does not use MyLearningPlan.com, you will be reminded that ***you are required to print out the ENROLLMENT FORM and send it to the administrator in your district who approves professional development workshops. This is usually your Superintendent, your Business Official, or your Assistant Superintendent for Curriculum and Instruction. The form then must be mailed or faxed to SW BOCES to complete the registration.*** The address and fax number are on the form. This requirement ensures that your district approves your request and authorizes BOCES to bill for the program.

Email Notification

5. Once you have registered you will receive an email stating that your registration is ***pending***.
6. An email confirming your **approved** registration will be sent as follows:
 - If your district uses MyLearningPlan.com, that confirmation will come after your internal approval process is completed electronically.
 - If your district does not use MyLearningPlan, you will receive email confirmation after we receive the signed enrollment form described in item 6 above.

If the event is cancelled or the date is changed, you will be informed by email.

If you need to drop an event, login to www.mylearningplan.com, select the event you want to drop and click the Red button to drop. Information on cancellation deadlines is posted and may apply.

If you forget your ID and/or Password, email info@mylearningplan.com.



Southern Westchester BOCES
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Center for Professional Development and Curriculum Support
2 Westchester Plaza
Elmsford, NY 10523

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