

**BOARD OF EDUCATION
POCANTICO HILLS CENTRAL SCHOOL DISTRICT
599 Bedford Road
Pocantico Hills
Sleepy Hollow, New York 10591**

Discussion Meeting
Thursday, December 1, 2011

The Discussion Meeting of the Board of Education of the Pocantico Hills Central School District was held on Thursday, December 1 at 7:05 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education called the Discussion Meeting to order at 7:05 p.m. The motion was unanimously passed (5-0).

CALL TO ORDER

On a motion by Vice President David Wilens and seconded by Trustee Joan Cusanelli the Board of Education moved to Executive Session to discuss contract negotiations regarding a particular individual. The motion was unanimously passed (5-0).

EXECUTIVE SESSION

Present: John Conrad, President
David Wilens, Vice President
Joan Cusanelli, Trustee
Fred Rickles, Trustee
Emily Segal, Trustee

ROLL CALL

Also Present: Dr. Valencia Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent
David Shaw, School Attorney (arrived 7:30 p.m.)

On a motion by Trustee Emily Segal and seconded by Trustee Fred Rickles the Board of Education adjourned the Executive Session at 8:03 p.m.

**ADJOURNMENT FROM
EXECUTIVE SESSION**

With no objection from the Board of Education, President John Conrad called the Discussion Meeting to order at 8:18 p.m.

DISCUSSION MEETING

The Pledge of Allegiance was led by Vice President David Wilens.

PLEDGE OF ALLEGIANCE

Present: John Conrad, President
David Wilens, Vice President
Joan Cusanelli, Trustee
Fred Rickles, Trustee
Emily Segal, Trustee

ROLL CALL

Also Present: Dr. Valencia Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent
Gina L. Downes, District Clerk

Hearing from those Present: There were no comments from the community.

Correspondence: No correspondence at this time.

Board/Superintendent Announcements: Superintendent Douglas announced the following:

The Student Government will be selling gift items made by the Student Government at the Holiday Fair at Stone Barns on Saturday, December 10th.

The PTA began their coupon booklet fundraiser today. The fundraiser will run through December 15th.

In January, the school will be competing in a reading competition to increase the amount of time the students read in a day. More details will follow from the Principal.

The holiday train is set up which means the winter concerts will begin. The Elementary concert is scheduled for Wednesday, December 7th beginning at 6:00 p.m. and the Middle School Concert is scheduled for December 14th beginning at 7:30 p.m.

President John Conrad asked the community to please forward any materials or articles they may see regarding the tax cap legislation on to the Board. As the Board educates themselves, any information is helpful to them.

Appointment: On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved the following appointment. The motion was unanimously passed (5-0).

Name: Adam Brown
Title: Supervisor of Curriculum and Technology
Effective Date: July 1, 2011 – June 30, 2012
Rate: \$133,836

BE IT RESOLVED, that the Pocantico Hills Board of Education authorize John Conrad to execute the agreement between the Board of Education of the Pocantico Hills Central School District and Adam Brown.

Pleasantville High School: Dawn Bartz, Principal of Pleasantville High School presented on the educational program offered to our students currently attending Pleasantville High School.

Strategic Plan Update: Consultant Art Clark gave a brief presentation on the status of development of the 5-year strategic plan.

Approval of Minutes: On a motion by Vice President David Wilens and seconded by Trustee Fred Rickles the Board of Education voted and approved the Business Meeting minutes of November 8, 2011. The motion was unanimously passed (5-0).

Old Business: On a motion by Trustee Joan Cusanelli and seconded by Fred

HEARING FROM THOSE PRESENT

CORRESPONDENCE

BOARD/SUPERINTENDENT ANNOUNCEMENTS

PERSONNEL

Appointment

SPECIAL PRESENTATIONS

Pleasantville High School

Strategic Plan Update

APPROVAL OF MINUTES

November 8, 2011

OLD BUSINESS

Rickles the Board of Education voted and approved Policy #5030 – Student Complaints. The motion was unanimously passed (5-0).

On a motion by Trustee Fred Rickles and seconded by Vice President David Wilens the Board of Education voted and approved Policy #6600 – Fiscal Accounting and Reporting. The motion was unanimously passed (5-0).

The following policies will be brought back for a second reading at the next Board meeting: Policy #5420 – Student Health Services, Policy #5500 – Students Records, and Policy #5710 – Violent or Disruptive Incident Reporting.

Committee on Special Education: On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following recommendation from the Committee on Special Education. The motion was unanimously passed (5-0).

NEW BUSINESS
Committee on Special Education

Students with ID #2295

Dedication: On a motion by Trustee Fred Rickles and seconded by Vice President David Wilens the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

Dedication

BE IT RESOLVED, THAT the Pocantico Hills Board of Education dedicate the book “Once Upon a Time ... A Pocantico Hills School Story” to the Pocantico Hills Central School District Library to memorialize the murals that adorned the library walls before the reconstruction of the school library completed during the 2011-2012 school year.

Classroom Use and Maintenance Agreement: On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

Classroom Use and Maintenance Agreement

WHEREAS, The Pocantico Hills Central School District Board of Education has determined that three classrooms, and two office spaces are not necessary for educational purposes during the 2011-2012 school year;

THEREFORE BE IT RESOLVED, that the attached 2011-2012 agreement providing BOCES Southern Westchester with four classrooms and two office spaces at an annual rental of \$84,372 for school purposes is approved as attached.

BE IT FURTHER RESOLVED, that the that the attached 2011-2012 agreement providing BOCES Southern Westchester with 3 classrooms, and 1 therapy room for the 2011-2012 summer program at an annual rental of \$12,201 for school purposes is approved as attached.

BE IT FURTHER RESOLVED, that Dr. Douglas, Superintendent of the Pocantico Hills Central School District is authorized to execute the Classroom Use and maintenance Agreement between the Pocantico hills School District and Southern Westchester Board of Cooperative Educational Services.

2011-2012 Contract for Special Educational Services: On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

2011-2012 Contract for Special Educational Services

BE IT RESOLVED, that it is hereby moved that the Board of Education of the Pocantico Hills Central School District at Sleepy Hollow, New York approve the 2011-2012 contract between Pocantico Hills CSD and the Ardsley UFSD for the provision of Special Educational services at the rate of \$48,915 for one student which includes basic instruction, psychological consultation, speech consultation, and adaptive physical education, and an anticipated additional amount of \$61,630 for individual/group speech counseling, occupational therapy, physical therapy, and a teacher aide.

BE IT FURTHER RESOLVED, that the Superintendent, Dr. Douglas is hereby authorized to execute the contract for Special Education Services for the 2011-2012 school year between the Ardsley UFSD and the Pocantico Hills Central School District.

Change Order: On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

Change Order

BE IT RESOLVED, that the Board of Education approve the change orders for the reconstruction project contracts awarded on November 9, 2009 as follows:

Contractor: Foremost Electric
Original Contract: \$1,279,300
Prior Change Order: 894,978.31
Current Change Order: \$48,800
New Contract Amount: \$2,223,078.31

Change Order EC-60 provides for additional data drops, installation of instructional island wireway in the Home Economics room, additional work with the telephone system change over, site lighting rock removal, installation of a pool chemical interlock, installation of GFCI circuit breakers for pool equipment, installation of a second EF 950 VFD installation of conduit system for pool scoreboard power system.

BE IT FURTHER RESOLVED, that the Board of Education authorizes Jay Scotto-Friedman to execute the Change Order listed above on behalf of the Pocantico Hills Board of Education.

Right of Entry Agreement: On a motion by Trustee Emily Segal and seconded by Vice President David Wilens the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

Right of Entry Agreement

BE IT RESOLVED, that the Pocantico Hills Central School District Board of Education hereby approves the Right of Entry Agreement between BMR-Landmark at Eastview LLC and the Pocantico Hills Central School District for December 21, 2011.

BE IT FURTHER RESOLVED, that the Pocantico Hills Central School District Board of Education authorizes Board President John Conrad to execute the Right of Entry Agreement between BMR-Landmark at Eastview LLC and the Pocantico Hills Central School District for December 21, 2011.

Donation: On a motion by Vice President David Wilens and seconded by Trustee Emily Segal the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0). Donation

BE IT RESOLVED, that pursuant to School Board Policy #6255 the Pocantico Hills Board of Education accept a donation of \$500 donated by the PTA for use by the Pocantico Hills Central School District student government.

Disposal of Obsolete Equipment: On a motion by Trustee Joan Cusanelli and seconded by Trustee Fred Rickles the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0). Disposal of Obsolete Equipment

BE IT RESOLVED, that the following equipment is hereby declared surplus and is to be disposed of in accordance with Board Policy #6900 "Disposal of District Property".

Full Size Vehicles

Number: P-41
Year: 1995
Make: International
Model: School Bus
VIN: 1HVBBAANXSH672441
Plate #: K79890
Mileage: 169,000

Number: P-42
Year: 1996
Make: International
Model: School Bus
VIN: 1HVBBAALOSH672415
Plate #: K79940
Mileage: 199,521

Number: P-44
Year: 1999
Make: Thomas
Model: School Bus
VIN: 1T88L4B25X1073657
Plate #: K79887
Mileage: 147,611

Number: P-46
Year: 2000
Make: Thomas
Model: School Bus
VIN: 1T88L4B38Y1088123
Plate #: K56287

Mileage: 109,541

20 Passenger Vans

Number: P-40
Year: 1994
Make: Ford
Model: School Van
VIN: 1FDJE37M1RHA80600
Plate #: K79895
Mileage: 175,762

Work Vehicles

Number: P-33
Year: 1990
Make: Chevrolet
Model: Suburban
VIN: 1GNEV16K5LF150734
Plate #: K79896

Number: P-38
Year: 1993
Make: Ford
Model: Van
VIN: 1FDJE37M9PHAO9139
Plate #: K79942

Year: 1975
Make: Ford
Model: Tractor
VIN: C438629

APPR Plan 2011-2012: On a motion by Vice President David Wilens and seconded by Trustee Fred Rickles the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

APPR Plan 2011-2012

BE IT RESOLVED, that the Board of Education hereby amends the District's 2011-2012 Annual Professional Performance Review (APPR) Plan Document adopted on August 23, 2011 to include the Principal's Rubric.

Appointments: On a motion by Trustee Fred Rickles and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following appointments by consent agenda. The motion was unanimously passed (5-0).

PERSONNEL
Appointments

Name: Peter Rubeo
Title: Videographer
Event Date: December 7, 2011 - Winter Concert
December 14, 2011 - Winter Concert
March 29, 30 2012 - Middle School Play

Performance
May 9, 2012 - Spring Concert
May 14, 2012 - Spring Concert
May 16, 2012 - Spring Concert

Rate: June 20, 2012 - Graduation
\$75/event
Name: Peter Rubeo
Title: DJ
Event Date: January 27, 2012 – School Dance
Rate: \$275/event

Stipend Appointments:

| Name | Stipend | Amount* |
|-------------------|--------------------|----------------|
| Amie Doane | Basketball - Girls | \$1,670** |
| Kaitlin Rodriguez | Basketball - Girls | \$1,670** |
| Bobby Downes | Basketball – Boys | \$3,340 |

**Amounts based upon Agreement between Pocantico Hills CSD and the Pocantico Hills Teachers Association July 1, 2010-June 30, 2012.*

***Half of stipend – split position*

Substitute Nurse:

Name: Linda Liberatore
Rate: \$90.00 per day
Term: September 1, 2011- June 30, 2012

Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment for the appointments listed above.

Discussion/Planning for Future Meetings: The next Board of Education meeting will be held on Tuesday, December 13th at 8:00 p.m. The architect will be here to discuss the options for the tennis courts.

**DISCUSSION/PLANNING
FOR FUTURE MEETINGS**

Adjournment of Executive Session and Discussion Meeting: There being no further business, on a motion by Trustee Emily Segal and seconded by Trustee Joan Cusanelli the Board of Education adjourned the Discussion Meeting at 11:25 p.m. The motion was unanimously passed (5-0).

**ADJOURNMENT OF
DISCUSSION MEETING**

Respectfully submitted,
Gina L. Downes
District Clerk

John Conrad, School Board President

Date: _____

Gina L. Downes, District Clerk

Date: _____