

**HASTINGS-ON-HUDSON**  
**REVISED BOARD OF EDUCATION MEETING REVISED**  
 WWW.HASTINGS.K12.NY.US  
**MONDAY, AUGUST 17, 2009**

**BOARD OF EDUCATION**

Eileen Baecher  
 Caryn Campbell  
 Lindsey Hicks  
 Donna Laing  
 Gabrielle Lesser  
 Jodie Meyer  
 Wendy Naidich

**ADMINISTRATION**

Robert I. Shaps, Ed.D., Superintendent of Schools  
 Rhonda B. Cohen, Ph.D., Assistant Superintendent of  
 Curriculum, Instruction and Personnel  
 Maureen Caraballo, Treasurer

**DISTRICT CLERK**

Mary A. Wirth

**STUDENT LIAISON REPRESENTATIVE**

Lena Street

**6:00 P.M. Meeting Called to Order. The Board moves into Executive Session in the District Conference Room to discuss specific personnel matters.**

**8:00 P.M. Meeting Reconvenes in John J. Russell Lecture Room.**

**A G E N D A**

**I. CALL TO ORDER**

**II. REPORT FROM THE SUPERINTENDENT**

**III. ANNOUNCEMENTS**

|                  |           |  |                          |                  |
|------------------|-----------|--|--------------------------|------------------|
| August           | 20        | Board of Education Retreat –President’s home                       |                          | 7:00 p.m.        |
| August           | 31        | Joint Board of Education/Administrators Retreat – District Offices |                          | 2:00 p.m.        |
| September        | 1         | New Staff Orientation Day  |                          | 8:30 a.m.        |
| September        | 2         | Freshman Orientation – Hastings High School Auditorium             |                          | 12:00 p.m.       |
| September        | 2-3       | Superintendent’s Conference Days / No School for Students          |                          |                  |
| September        | 4-7       | Labor Day Weekend (No School on Friday and Monday)                 |                          |                  |
| September        | 8         | <b>SCHOOLS OPEN</b>  |                          |                  |
| September        | 8         | Farragut Middle School Modified Sports Begin                       |                          |                  |
| <b>September</b> | <b>8</b>  | <b>Board of Education Meeting – John J. Russell Lecture Room</b>   | <b>Executive Session</b> | <b>7:00 p.m.</b> |
|                  |           |  | <b>Regular Meeting</b>   | <b>8:00 p.m.</b> |
| September        | 9         | SAT registration deadline for October exam                         |                          |                  |
| September        | 12        | ACT exam   |                          |                  |
| September        | 15        | PTSA Newcomer’s Dinner – Hillside Cafe                             |                          | T.B.A.           |
| September        | 16        | Grade 9 Parent Breakfast – Hastings High School Auditorium         |                          | 7:30 a.m.        |
| September        | 17        | Grades 3 & 4 Back-to-School Night                                  |                          | 7:00 p.m.        |
| September        | 18        | Grade 12 Parent Breakfast – Hastings High School Auditorium        |                          | 7:30 a.m.        |
| September        | 16-17     | Peer Leadership Retreat  |                          |                  |
| September        | 21        | BLT (Building Leadership Team) Meetings – location T.B.A.          |                          | 3:45 p.m.        |
| September        | 21        | Hastings High School Liaison Meeting – Room 225                    |                          | 6:45 p.m.        |
| <b>September</b> | <b>21</b> | <b>Board of Education Meeting – John J. Russell Lecture Room</b>   | <b>Executive Session</b> | <b>7:00 p.m.</b> |
|                  |           |  | <b>Regular Meeting</b>   | <b>8:00 p.m.</b> |
| September        | 22        | Grades 10 & 11 Parent Breakfast                                    |                          | 7:30 a.m.        |
| September        | 23        | SAT late registration deadline for October exam                    |                          |                  |
| September        | 24        | Grades K, 1 & 2 Back-to-School Night                               |                          | 7:00 p.m.        |
| September        | 28        | Yom Kipper – Schools Closed  |                          |                  |
| September        | 30        | Freshman Peer Leadership Retreat                                   |                          |                  |
| September        | 30        | Community Leaders Group – John J. Russell Lecture Room             |                          | 3:30 p.m.        |

#### IV. PUBLIC HEARING

When speaking at Board meetings, please state your name and address. Any persons wishing to address the Board should confine their remarks to three minutes. Each speaker is allowed one comment on an issue until all others have been heard.

#### V. MINUTES

- M.1 Recommendation to accept the minutes of the June 1, 2009 Regular Board of Education meeting. (Bd. Enc.)
- M.2 Recommendation to accept the minutes of the June 15, 2009 Regular Board of Education meeting. (Bd. Enc.)
- M.3 Recommendation to accept the minutes of the July 7, 2009 Reorganization meeting. (Bd. Enc.)
- M.4 Recommendation to accept the minutes of the July 7, 2009 Regular Board of Education meeting. (Bd. Enc.)

#### VI. BUSINESS

- B.1 Recommendation to approve the following Committee on Preschool Special Education recommendations for the 2009-2010 school year: (Bd. Enc.)  
# 7995      # 7996      # 7884      # 7422      # 7657      # 7703
- B.2 Recommendation to approve the following Committee on Special Education recommendations for the 2009-2010 school year: (Bd. Enc.)  
# 01-024    # 95-024    # 00-014    # 95-025    # 91-053    # 92-000  
# 91-021    # 5400      # 96-045    # 7232      # 98-001    # 7003  
# 97-022
- B.3 Recommendation to approve a contract with Dr. Lori Adel to provide psychiatric evaluations and consultation for the 2009-2010 school year and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.4 Recommendation to approve a contract with the Jewish Child Care Association to provide consultant services for the 2009-2010 school year and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.5 Recommendation to approve the Mid-Westchester Special Education Consortium Agreement for the 2009-2010 school year and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.6 Recommendation to approve a contract with The Learning Shop, Inc. to provide homebound instruction services for the 2009-2010 school year and to authorize the Superintendent to execute the contract. (Bd. Enc.)

- B.7 Recommendation to approve a contract with Southern Westchester BOCES for cooperative educational services for the 2009-2010 school year and to authorize the President of the Board to execute the contract. (Bd. Enc.)
- B.8 Recommendation to approve a contract for Food Service Management Program Operations to Aramark Educational Services LLC for the 2009-2010 school year and to authorize the President of the Board to execute the contract. (Bd. Enc.)
- B.9 Recommendation to establish the mileage rate at the amount set by the Internal Revenue Service for the 2009-2010 school year. (Bd. Enc.)
- B.10 Recommendation to establish the 2009-2010 Cafeteria budget in the amount of \$380,000.
- B.11 Recommendation to approve a contract with Abilis to provide consultant services for the 2009-2010 school year and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.12 Recommendation to approve budget transfers for the 2009-2010 school year. (Bd. Enc.)
- B.13 Recommendation to approve two (2) transportation contract extensions for pupil transportation with Academy Bus Company for the term September 1, 2009 through June 30, 2010 and to authorize the President of the Board and the Superintendent to execute the contracts. (Bd. Enc.)
- B.14 Recommendation to approve the transportation contract extensions for pupil transportation with Royal Coach Lines for the term July 1, 2009 through August 21, 2009 and to authorize the President of the Board and the Superintendent to execute the contract. (Bd. Enc.)
- B.15 Recommendation to approve the Special Services Transportation contract for pupil transportation with Southern Westchester BOCES for the term July 1, 2009 through August 28, 2009 and to authorize the President of the Board and the Superintendent to execute the contract. (Bd. Enc.)
- B.16 Recommendation to set the hourly custodial fees for community use of facilities for the 2009-2010 school year at the following rates:
- |                                      |      |
|--------------------------------------|------|
| Saturdays:                           | \$54 |
| Sundays and Holidays:                | \$72 |
| Week Night Overtime (after 11:00 pm) | \$54 |
- B.17 Recommendation to select Atlantic Energy Systems to provide a District Wide Implementation of Energy Conservation Measures plan on a performance contracting basis. (Bd. Enc.)

- B.18 Recommendation to award the Construction Labor Bid for plumbing services during the 2009-2010 school year to Joe Lombardo Plumbing & Heating of Rockland Inc., the lowest responsible bidder, at the following hourly rates: (Bd. Enc.)
- |            |      |
|------------|------|
| Foreman    | \$98 |
| Journeyman | \$89 |
| Apprentice | \$69 |
- B.19 Recommendation to accept the Annual Maintenance Agreement Proposal with Dream Fields LLC for the 2009-2010 school year and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.20 Recommendation to approve a contract with Tom Bucci Excavating for paving services and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.21 Resolution to authorize the Superintendent to sign change orders on capital and grant projects, in amounts not to exceed \$20,000.
- B.22 Recommendation to dispose of obsolete non-functional district owned equipment. (Bd. Enc.)
- B.23 BE IT RESOLVED, that the Hasting-on-Hudson Union Free School District hereby approves and ratifies the terms and conditions set forth in a Side Letter of Agreement between the District and the CSEA, Hastings Custodial Unit, Westchester County Local 860 dated August 17, 2009 and hereby authorizes the President of the Board of Education to execute same. (Bd. Enc.)
- B.24 Recommendation to appoint **Sophie Hayden** as Hastings-on-Hudson representative to the Inter-Village Continuing Educational Program Advisory Board. (Bd. Enc.)

## VII. PERSONNEL

- P.1 Recommendation to amend the appointment of **Rhonda B. Cohen, Ph.D.** as Assistant Superintendent of Curriculum, Instruction & Personnel, effective July 1, 2009 as follows:

|   |   |
|---|---|
| Tenure Area:                                  | Assistant Superintendent of Curriculum, Instruction & Personnel |
| Date of Commencement of Probationary Service: | March 23, 2007*   |
| Date of Expiration of Probationary Service:   | March 22, 2010  |
| Anticipated Tenure Date:                      | March 23, 2010*   |
| Certification Status:                         | Permanent   |

\*Prior service recognized as Director of Curriculum, Instruction & Personnel

- P.2 WHEREAS, on August 17, 2009 it was determined that a vacancy exists for a High School Assistant Principal for the 2009-2010 school year, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Melissa A. Hardesty** as a qualified candidate and wishes to appoint her to a probationary position as High School Assistant Principal, effective August 18, 2009; and

WHEREAS, Melissa Hardesty has already submitted to a background check and obtained clearance from the State Education Department.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board has identified Melissa A. Hardesty as a qualified candidate and wishes to appoint her to the position of High School Assistant Principal for the 2009-2010 school year effective August 18, 2009.

|   |                                 |
|---|---------------------------------|
| Tenure Area:                                  | High School Assistant Principal |
| Salary Placement:                             | Step 22                         |
| Date of Commencement of Probationary Service: | August 18, 2009                 |
| Date of Expiration of Probationary Service:   | August 18, 2012                 |
| Anticipated Tenure Date:                      | August 19, 2012                 |
| Certification Status:                         | Permanent                       |

- P.3 WHEREAS, on August 17, 2009 it was determined that a vacancy exists for a 1.0 FTE leave replacement Special Education teacher for the 2009-2010 school year, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Ruth M. Lee** as a qualified candidate and wishes to appoint her to a 1.0 FTE leave replacement position as a Special Education teacher for the 2009-2010 school year; and

WHEREAS, Ruth M. Lee has already submitted to a background check and obtained clearance from the State Education Department.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board has identified Ruth M. Lee as a qualified candidate and wishes to appoint her to the position of Special Education teacher for the 2009-2010 school year effective September 1, 2009.

|   |                 |
|---|-----------------|
| Tenure Area:                                  | n/a             |
| Salary Placement:                             | MA + 10, Step 5 |
| Date of Commencement of Probationary Service: | n/a             |
| Date of Expiration of Probationary Service:   | n/a             |
| Anticipated Tenure Date:                      | n/a             |
| Certification Status:                         | Initial         |

- P.4 WHEREAS, on August 17, 2009 it was determined that a vacancy exists for a 1.0 FTE probationary Elementary teacher for the 2009-2010 school year, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Robin L. Glass** as a qualified candidate and wishes to appoint her to a 1.0 FTE probationary position as an Elementary teacher for the 2009-2010 school year; and

WHEREAS, Robin Glass has already submitted to a background check and obtained clearance from the State Education Department.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board has identified Robin Glass as a qualified candidate and wishes to appoint her to the probationary position of Elementary teacher for the 2009-2010 school year effective September 1, 2009.

|   |                 |
|---|-----------------|
| Tenure Area:                                  | Elementary      |
| Salary Placement:                             | MA + 40, Step 6 |
| Date of Commencement of Probationary Service: | 09/03/09        |
| Date of Expiration of Probationary Service:   | 08/31/12        |
| Anticipated Tenure Date:                      | 09/01/12        |
| Certification Status:                         | Initial         |

- P.5 WHEREAS, on August 17, 2009 it was determined that a vacancy exists for a .5 FTE leave replacement Elementary Spanish teacher and a .2 FTE English as a Second Language teacher for the 2009-2010, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Christina Nam** as a qualified candidate and wishes to appoint her to a .5 FTE leave replacement Elementary Spanish teacher and a .2 FTE English as a Second Language teacher for the 2009-2010 school year; and

WHEREAS, Christina Nam has already submitted to a background check and obtained clearance from the State Education Department.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board has identified Christina Nam as a qualified candidate and wishes to appoint her to the position of .5 FTE leave replacement Elementary Spanish teacher, and a .2 FTE English as a Second Language teacher for the 2009-2010 school year effective September 1, 2009.

|   |            |
|---|------------|
| Tenure Area:                                  | n/a        |
| Salary Placement:                             | MA, Step 1 |
| Date of Commencement of Probationary Service: | n/a        |
| Date of Expiration of Probationary Service:   | n/a        |
| Anticipated Tenure Date:                      | n/a        |
| Certification Status:                         | Initial    |

- P.6 Recommendation to amend the appointment of **Abdel Majid Benarafa** from substitute teacher to permanent substitute teacher. (Bd. Enc.)
- P.7 Recommendation to amend the appointment of **Robert M. Duff** from substitute teacher to permanent substitute teacher. (Bd. Enc.)
- P.8 Recommendation to amend the appointment of **Cory Merchant** from substitute teacher to permanent substitute teacher. (Bd. Enc.)
- P.9 Recommendation to amend the appointment of **Katie Jo Passero** from substitute teacher to permanent substitute teacher. (Bd. Enc.)
- P.10 WHEREAS, on August 17, 2009 it was determined that a vacancy exists for a substitute teacher for the 2009-2010 school year, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Alexandra Samet** as a qualified candidate and wishes to appoint her to a substitute teacher position for the 2009-2010 school year; and

WHEREAS, Alexandra Samet has already submitted to a background check and obtained clearance from the State Education Department.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board has identified Alexandra Samet as a qualified candidate and wishes to appoint her to the position of substitute teacher for the 2009-2010 school year effective September 1, 2009.

- P.11 WHEREAS, on June 9, 2009 it was determined that a vacancy exists for a part-time Registered Nurse for the 2009-2010 school year, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Susan Cumberland** as a qualified candidate and wishes to appoint her to a part-time Registered Nurse position for the 2009-2010 school year effective September 1, 2009; and

WHEREAS, Susan Cumberland, as a new hire, is required by state law to submit to a background check and obtain clearance from the State Education Department before being eligible for employment; and

WHEREAS, Susan Cumberland has not yet obtained such clearance, but has attested to the fact that she has never been convicted of a crime.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby resolves to appoint Susan Cumberland conditionally on an emergency basis to a probationary position as a part-time Registered Nurse subject to such limitations as are set forth in Board Policy #6170.
2. Upon receipt of notice from the State Education Department that Susan Cumberland has obtained conditional clearance, her emergency status shall be changed to conditional status. Upon receipt of notice that she has obtained full clearance, her conditional status will be removed and she shall no longer be subject to Board Policy #6170. She shall be accorded the same status and seniority as if she had possessed such clearance as of the date of her conditional appointment.
3. In the event that clearance is denied, the Board shall reconvene to ascertain what steps, if any, shall be taken with regard to Susan Cumberland's continued employment by the Board.

|   |                    |
|---|--------------------|
| Civil Service Area:                           | Registered Nurse   |
| Salary Placement:                             | Column VII, Step 2 |
| Number of Hours:                              | 2 hours per day    |
| Date of Commencement of Probationary Service: | September 2, 2009  |
| Date of Expiration of Probationary Service:   | September 3, 2010  |

- P.12 WHEREAS, on July 9, 2009 it was determined that a vacancy exists for a Teacher Aide for the 2009-2010 school year, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Kathleen DeSouza** as a qualified candidate and wishes to appoint her to a probationary Teacher Aide position for the 2009-2010 school year effective August 18, 2009; and

WHEREAS, Kathleen DeSouza has already submitted to a background check and obtained clearance from the State Education Department.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board hereby has identified **Kathleen DeSouza**, as a qualified candidate and wishes to appoint her to the 10 month position of Teacher Aide, effective August 18, 2009.

|   |                    |
|---|--------------------|
| Civil Service Area:                           | Teacher Aide       |
| Salary Placement:                             | Column III, Step 2 |
| Number of Hours:                              | 5 hours per day    |
| Date of Commencement of Probationary Service: | August 18, 2009    |
| Date of Expiration of Probationary Service:   | August 19, 2010    |

- P.13 WHEREAS, on August 17, 200, it was determined that a vacancy exists for an Office Assistant-Automated Systems for the 2009-2010 school year, which will be integral to Hastings-on-Hudson's operations in the 2009-2010 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Mary Beth Carlson** as a qualified candidate and wishes to appoint her to a probationary Office Assistant-Automated Systems position for the 2009-2010 school year, effective August 7, 2009; and

WHEREAS, Mary Beth Carlson, as a new hire, is required by state law to submit to a background check and obtain clearance from the State Education Department before being eligible for employment, and

WHEREAS, Mary Beth Carlson has not yet obtained such clearance, but has attested to the fact that she has never been convicted of a crime.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby resolves to appoint Mary Beth Carlson conditionally on an emergency basis to a probationary position as an Office Assistant-Automated Systems subject to such limitations as are set forth in Board Policy #6170.
2. Upon receipt of notice from the State Education Department that Mary Beth Carlson has obtained conditional clearance, her emergency status shall be changed to conditional status. Upon receipt of notice that she has obtained full clearance, her conditional status will be removed and she shall no longer be subject to Board Policy #6170. She shall be accorded the same status and seniority as if she had possessed such clearance as of the date of her conditional appointment.
3. In the event that clearance is denied, the Board shall reconvene to ascertain what steps, if any, shall be taken with regard to Mary Beth Carlson continued employment by the Board.

|   |                                    |
|---|------------------------------------|
| Civil Service Area:                           | Office Assistant-Automated Systems |
| Salary Placement:                             | Column IV, Step 1                  |
| Date of Commencement of Probationary Service: | August 7, 2009                     |
| Date of Expiration of Probationary Service:   | August 8, 2010                     |

- P.14 Recommendation to amend the appointment of **Laura Dayton** as Teacher Aide, 5 hours per day, 10 month, Column III, Step 8 for the 2009-2010 school year, effective August 18, 2009.
- P.15 Recommendation to rescind the Schedule B appointment of **Jeff Rosof** as Grade 4 Team Coordinator for the 2009-2010 school year.
- P.16 Recommendation to appoint the following individuals to Schedule B positions for the 2009-2010 school year:

| NAME            | POSITION                     | STEP | STIPEND |
|-----------------|------------------------------|------|---------|
| Jeanne Berry    | Grade 4 Team Coordinator     | n/a  | \$4000  |
| Christine Drago | Girls Modified Volleyball    | 1    | \$2453  |
| Richard Kavy    | Boys JV Soccer Coach         | 1    | \$3371  |
| Timon Munting   | Girls Varsity Soccer Coach   | 1    | \$4994  |
| Daniel Oren     | Modified Cross Country Coach | 1    | \$2453  |
| Dona Ratterree  | Hillside Newspaper Advisor   | 1    | \$1136  |

### VIII. COMMITTEE REPORTS

- C.1 Facilities Committee (Eileen Baecher/Gabrielle Lesser/Caryn Campbell)

### IX. OTHER BUSINESS

#### Old Business – Board of Education

- O.B.1 Recommendation to adopt Policy #4212: Organizational Chart – Administration (second reading and adoption) (Bd. Enc.)
- O.B.2 Board of Education Retreat – August 20, 2009
- O.B.3 Board of Education Committee/Liaison Assignments

#### Old Business – Audience to Board of Education

#### New Business – Board of Education

- N.B.1 Joint Board of Education/Administrators Retreat – August 31, 2009
- N.B.2 New York State School Boards Association (“NYSSBA”) – Annual Business Meeting (Bd. Enc.)

#### New Business – Audience to Board of Education

### XI. MEETING SUMMARY

### ADJOURNMENT