

**HASTINGS-ON-HUDSON  
BOARD OF EDUCATION MEETING  
WWW.HASTINGS.K12.NY.US**

**MONDAY, JUNE 2, 2008**

<b>7:15 P.M.</b>	<b>Executive Session in the District Conference Room to discuss specific personnel matters</b>
<b>8:00 P.M.</b>	<b>Meeting Reconvenes in John J. Russell Lecture Room</b>

**A G E N D A**

**BOARD OF EDUCATION**

Eric Sweeting, President  
Gabrielle Lesser, Vice President  
Eva Neubauer Alligood  
Eileen Baecher  
Caryn Campbell  
Lindsey Hicks  
Mary A. Wirth

**ADMINISTRATION**

Robert I. Shaps, Superintendent of Schools  
Ronnie Stowell, Interim Director of Business,  
Operations and Finance

**DISTRICT CLERK**

David I. Hayes

**STUDENT LIAISON REPRESENTATIVE**

Rebecca Gourevitch

**I. CALL TO ORDER**

**II. REPORT FROM THE SUPERINTENDENT**

**III. ANNOUNCEMENTS**

May	31	Varsity Football "Car Wash" – in front of FMS	8:30 am – 1:30 pm
June	1	HHS Jazz Picnic – Courtyard	3:00 pm
June	2	HHS Parent Liaison Meeting – Room 225	6:45 pm
June	2	<b>Board of Education Meeting – Russell Lecture Room</b>	
		<b>- Executive Session</b>	<b>7:15 pm</b>
		<b>- Regular Meeting</b>	<b>8:00 pm</b>
June	3-4	Grade 8 Social Studies Test (make-ups on 6/5-6/11)	
June	3	Grades 5/6 Spring Concert – HHS Auditorium	7:00 pm
June	4	Community Leaders Group Meeting – Russell Lecture Room	3:30 pm
June	4	Varsity Sports Awards – FMS Auditorium (reception at 6 pm)	6:30 pm
June	5	Grade 4-to-5 Transition Breakfast – HHS Auditorium	7:30 am
June	5	District Health & Safety/Wellness Committee Mtg. – Russell Lecture Room	4:00 pm
June	5	Hillside Spring Concert – HHS Auditorium	7:00 pm
June	6	Grade 6 Grecian Festival	8:30 am
June	6-7	Grade 7/8 Musical – "Zombie Prom" – HHS Auditorium	7:00 pm
June	9-11	Grade 4 visits to Farragut Middle School	
June	9	FMS Parent's Meeting on Internet Safety – HHS Auditorium	7:00 pm
June	10	District Chamber Music Recital – HHS Auditorium	7:00 pm
June	11	Grade 3 String Recital – HHS Auditorium	7:00 pm
June	12	Grade 5-to-6 Transition Breakfast – HHS Auditorium	7:30 am
June	13	Senior Alternatives Presentation Day – HHS Courtyard	8:30 am
June	13	Hillside Field Day (rain or shine)	9:00 am
June	16	Last day of HHS classes	
June	16	Hillside Picnic (rain or shine)	5:30 pm
June	16	<b>Board of Education Meeting – Russell Lecture Room</b>	
		<b>- Executive Session</b>	<b>7:15 pm</b>
		<b>- Regular Meeting</b>	<b>8:00 pm</b>

IV. PERSONNEL

P.1 WHEREAS, on June 2, 2008 it was determined that a vacancy exists (Bd. Enc.)  
for a .8 FTE School Psychologist, for the 2008-2009 school year,  
which will be integral to Hastings-on-Hudson’s operations in the  
2008-2009 school year; and

NOW, THEREFORE, BE IT RESOLVED THAT the Board has  
identified **Dr. Elizabeth Zuch** as a qualified candidate and wishes to  
appoint her to a .8 FTE position as a School Psychologist for the  
2008-2009 school year, effective September 2, 2008, as follows:

Tenure Area: n/a  
Salary Placement: DR, Step 16  
Date of Commencement of Probationary Service: n/a  
Date of Expiration of Probationary Service: n/a  
Anticipated Tenure Date: n/a  
Certification Status Permanent

P.2 Recommendation to approve a leave of absence, for promotional  
purposes, to **Maureen Caraballo**, Junior Accountant, effective  
July 1, 2008 through June 30, 2009.

P.3 WHEREAS, on June 2, 2008 it was determined that a vacancy exists (Bd. Enc.)  
for a School District Treasurer for the 2008-2009 school year, which  
will be integral to Hastings-on-Hudson’s operations in the 2008-2009  
school year; and

NOW, THEREFORE, BE IT RESOLVED THAT the Board has  
identified **Maureen Caraballo** as a qualified candidate and wishes  
to appoint her to the position of School District Treasurer, effective  
July 1, 2008, at an annual salary of \$110,000, in accordance with the  
terms and conditions outlined in a letter dated May 30, 2008.

P.4 WHEREAS, on May 28, 2008, it was determined that a vacancy exists (Bd. Enc.)  
for a Database Manager for the 2007-2008 school year which will be  
integral to Hastings-on-Hudson’s operations in the 2007-2008 school  
year; and

WHEREAS, the Board has identified **Camilla Relucio** as a qualified  
candidate and wishes to appoint her to a provisional position as a  
Database Manager, at an annual salary of \$70,000, effective  
May 28, 2008; and

WHEREAS, Camilla Relucio as a new hire, is required by state law to  
submit to a background check and obtain clearance from the State  
Education Department before being eligible for employment; and

WHEREAS, Camilla Relucio has not yet obtained such clearance, but  
has attested to the fact that she has never been convicted of a crime.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby resolves to conditionally appoint Camilla Relucio on an emergency basis to the provisional position as a Database Manager, subject to such limitations as are set forth in Board Policy #6170.
2. Upon receipt of notice from the State Education Department that Camilla Relucio has obtained conditional clearance, her emergency status shall be changed to conditional status. Upon receipt of notice that she has obtained full clearance, her conditional status shall be removed, she shall no longer be subject to Board Policy #6170, and she shall be accorded the same status and seniority as if she had possessed such clearance as of the date of her conditional appointment.
3. In the event that clearance is denied, the Board shall reconvene to ascertain what steps, if any, shall be taken with regard to Camilla Relucio's continued employment by the Board.

P.5 WHEREAS, on June 2, 2008 it was determined that a vacancy exists for a substitute teacher for the 2007-2008 school year, which will be integral to Hastings-on-Hudson's operations in the 2007-2008 school year; and (Bd. Enc.)

NOW, THEREFORE, BE IT RESOLVED THAT the Board has identified **Danielle Albanese** as a qualified candidate and wishes to appoint her to a substitute teacher position for the 2007-2008 school year, effective May 28, 2008.

P.6 WHEREAS, on June 2, 2008 it was determined that a vacancy exists for a substitute teacher for the 2007-2008 school year, which will be integral to Hastings-on-Hudson's operations in the 2007-2008 school year; and (Bd. Enc.)

NOW, THEREFORE, BE IT RESOLVED THAT the Board has identified **Marie A. Conti** as a qualified candidate and wishes to appoint her to a substitute teacher position for the 2007-2008 school year, effective May 21, 2008.

P.7 WHEREAS, on June 2, 2008 it was determined that a vacancy exists for a substitute teacher for the 2007-2008 school year, which will be integral to Hastings-on-Hudson's operations in the 2007-2008 school year; and (Bd. Enc.)

NOW, THEREFORE, BE IT RESOLVED THAT the Board has identified **Kathryn Mercury** as a qualified candidate and wishes to appoint her to a substitute teacher position for the 2007-2008 school year, effective June 2, 2008.

P.8 WHEREAS, on June 2, 2008 it was determined that a vacancy exists for a substitute teacher for the 2007-2008 school year, which will be integral to Hastings-on-Hudson’s operations in the 2007-2008 school year; and (Bd. Enc.)

NOW, THEREFORE, BE IT RESOLVED THAT the Board has identified **Katie Jo Passero** as a qualified candidate and wishes to appoint her to a substitute teacher position for the 2007-2008 school year, effective June 2, 2008.

P.9 WHEREAS, on June 2, 2008 it was determined that a vacancy exists for a substitute teacher for the 2007-2008 school year, which will be integral to Hastings-on-Hudson’s operations in the 2007-2008 school year; and (Bd. Enc.)

NOW, THEREFORE, BE IT RESOLVED THAT the Board has identified **Brett Polish** as a qualified candidate and wishes to appoint him to a substitute teacher position for the 2007-2008 school year, effective May 21, 2008.

P.10 WHEREAS, on June 2, 2008 it was determined that a vacancy exists for a substitute teacher for the 2007-2008 school year, which will be integral to Hastings-on-Hudson’s operations in the 2007-2008 school year; and (Bd. Enc.)

NOW, THEREFORE, BE IT RESOLVED THAT the Board has identified **Anne Roussey** as a qualified candidate and wishes to appoint her to a substitute teacher position for the 2007-2008 school year, effective May 21, 2008.

P.11 Recommendation to appoint the following to the position of Temporary Summer Employee (Buildings & Grounds) at a pay rate of \$12.00 per hour, 40 hours per week, for 10 weeks, effective June 30, 2008:

- Brian Dunne**
- Kevin McCarthy**
- Michael Urban**

**V. CURRICULUM & INSTRUCTION**

C&I.1 Policy Review: Board of Education Policies (Bd. Enc.)  
 Policy # 3410: Code of Conduct on School Property  
 Policy # 5220: District Investments  
 Policy # 5410: Purchasing  
 Policy # 8265: Internet Control Filtering

C&I.2 Policy Review: Code of Conduct (Building Level) (Bd. Enc.)

- C&I.3 Recommendation to re-certify the Hastings-on-Hudson UFSD’s Shared Decision Making Plan pursuant to Section 100.11 of the Commissioner’s Regulations. (Bd. Enc.)

**VI. PUBLIC HEARING**

When speaking at Board meetings, please state your name and address. Any persons wishing to address the Board should confine their remarks to three minutes. Each speaker is allowed one comment on an issue until all others have been heard.

**VII. MINUTES**

- M.1 Recommendation to accept the minutes of the April 7, 2008 regular meeting. (Bd. Enc.)

**VIII. COMMITTEE REPORTS**

- C.1 Audit Committee (G. Lesser / E. Baecher / C. Campbell)
- C.2 Finance Committee (G. Lesser / E. Baecher / C. Campbell)

**IX. BUSINESS**

- B.1 BE IT RESOLVED, that the Board of Education acknowledges the official results of the May 20, 2008 Budget Vote and Election of Trustees, and enter them formally into the record: (Bd. Enc.)
  - Budget Vote Results: **Yes: 663**  
No: 501
  - School Trustee Vote Results: Donna Laing: 569  
**Jodie Meyer: 774**  
**Gabrielle Lesser: 613**

- B.2 Recommendation to approve the school tax warrant for the collection of taxes for the 2008-09 school year in the amount of \$34,752,520 as stated in the Superintendent’s letter to the Town Comptroller dated May 29, 2008, and to authorize the Superintendent and School Board members to sign the letter. (Bd. Enc.)

- B.3 Recommendation to adjust the non-resident tuition rate for the 2008-2009 school year as follows:

<u>Grade</u>	<u>2007-2008</u>	<u>2008-2009</u>
K-6	\$13,631	\$14,310
7-12	\$15,213	\$15,971

The rates were adjusted by the estimated tax rate increase of 4.98% that was approved by the voters for the 2008-2009 School Budget.

- B.4 Recommendation to accept the Treasurer’s Report for March 2008. (Bd. Enc.)

- B.5 Recommendation to award bids at the hourly rates for trades as listed: (Bd. Enc.)

**Electrical Work**

T&A Electric, Inc.	Foreman	\$75/hour
	Journeyman	\$70/hour
	Apprentice	\$56/hour
	Materials Markup	10%

**Plumbing & Heating**

C&B Plumbing	Foreman	\$84/hour
	Journeyman	\$77/hour
	Apprentice	\$57/hour
	Materials Markup	10%

**General Construction**

Mohican Park Construction	Foreman	\$80/hour
	Journeyman	\$70/hour
	Apprentice	\$40/hour
	Laborer	\$55/hour
	Materials Markup	10%

**Tree Removal & Pruning**

Community Tree Service		
	Laborer	\$60/hour
	Climber	\$70/hour
	Tractor & Operator	\$100/hour
	Stump Grinder & Operator	\$100/hour
	Log Truck & Operator	\$110/hour
	Bucket Truck	\$55/hour
	Chipper	\$35/hour
	30 Yard Dumpster Fee	\$550 per use

- B.6 RESOLVED, that the Board of Education hereby rejects all bids for the HVAC-Refrigeration Service due to a section of the bid document that was interpreted differently by each of the two bidders.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the revision, and then re-bidding of the contracts for HVAC-Refrigeration Service.

- B.7 Recommendation to approve a Contract for Health and Welfare Services in the amount of \$3,701.96 to cover students that reside in Hastings but have attended a non-public school in the Katonah-Lewisboro UFSD during the 2007/08 school year, and to authorize the President of the Board of Education to execute the contract. (Bd. Enc.)

- B.8 Recommendation to approve a Contract for Health and Welfare Services in the amount of \$2,596.68 to cover students that reside in Hastings but have attended a non-public school in the Mamaroneck UFSD during the 2007/08 school year, and to authorize the President of the Board of Education to execute the contract. (Bd. Enc.)

- B.9 Recommendation to approve a contract with CBIZ Evaluation Group in the amount of \$900 for the purpose of capital asset update services to be performed in June 2008 for the 2007/08 fiscal year, and to authorize the Superintendent of Schools to execute the contract. (Bd. Enc.)
- B.10 Recommendation to approve an Administrative Services Agreement with APA Partners in the amount of \$3.50 per employee per month for medical and \$5.00 per employee per month for dependent care for the purpose of administering the District's Flexible Spending Plan for the 2008/09 fiscal year, and to authorize the Superintendent of Schools to execute the contract. (Bd. Enc.)
- B.11 Recommendation to approve a Contract for Cooperative Educational Services (BOCES) for the 2008/09 school year in the amount of \$2,255,737.00, and to authorize the President of the Board of Education to execute the contract. (Bd. Enc.)
- B.12 Recommendation to approve the District's Corrective Action Plan established in response to the New York State Comptroller's Report on Internal Controls Over Selected Financial Activities covering the period from July 1, 2006 to August 3, 2007. (Bd. Enc.)
- B.13 Recommendation to approve the following Committee on Preschool Special Education recommendations for the 2007-2008 school year:  
#7424 #7223 (Bd. Enc.)
- B.14 Recommendation to approve the following Committee on Special Education recommendations for the 2007-2008 school year:  
#6182 #91-041 #02-003 #02-006 #91-006 #6975 (Bd. Enc.)
- B.15 Recommendation to approve the following Committee on Special Education recommendations for the 2008-2009 school year:  
#6717 #97-023 #6706 #99-107 #97-002 #01-015  
#99-011 #98-001 #91-008 (Bd. Enc.)

## **X. OTHER BUSINESS**

### Old Business – Board of Education

- O.B.1 Recommendation to adopt revised Policy #6551: Family and Medical Leave Act (second reading and adoption). (Bd. Enc.)
- O.B.2 Board of Education Spring Mini Retreat (Bd. Enc.)

### Old Business – Audience to Board of Education

