

**HASTINGS-ON-HUDSON
BOARD OF EDUCATION MEETING
WWW.HASTINGS.K12.NY.US**

MONDAY, DECEMBER 17, 2007

7:15 P.M.	Executive Session in the District Conference Room to discuss specific personnel matters
8:00 P.M.	Meeting Reconvenes in John J. Russell Lecture Room

A G E N D A

BOARD OF EDUCATION

Eric Sweeting, President
Gabrielle Lesser, Vice President
Eva Neubauer Alligood
Eileen Baecher
Caryn Campbell
Lindsey Hicks
Mary A. Wirth

ADMINISTRATION

Robert I. Shaps, Superintendent of Schools
Ronnie Stowell, Interim Business Official

DISTRICT CLERK

Nancy S. Caruso, District Clerk
David I. Hayes, Assistant District Clerk

STUDENT LIAISON REPRESENTATIVE

Rebecca Gourevitch

- I. CALL TO ORDER**
- II. REPORT FROM THE SUPERINTENDENT**
- III. ANNOUNCEMENTS**

December	14	John Costello Holiday Basketball Tournament – Irvington High School	4:00 pm
		Boys: Tuckahoe v. Irvington Admission is \$2.00 per game	
December	14	John Costello Holiday Basketball Tournament – Blind Brook High School	4:30 pm
		Girls: Alexander Hamilton v. Blind Brook Admission is \$2.00 per game	
December	14	John Costello Holiday Basketball Tournament – Cochran Gym,	
		Admission is \$2.00 per game	
		Girls: Hastings v. Valhalla	5:00 pm
		Boys: Hastings v. Salesian	7:00 pm
December	15	John Costello Holiday Basketball Tournament – Cochran Gym	
		Admission is \$2.00 per game	
		Girls Consolation Game	10:00 am
		Boys Consolation Game	12:00 pm
		Girls Championship Game	2:00 pm
		Boys Championship Game	4:00 pm
December	14&16	Grade 4 Musical “Annie at Hillside” – Tarrytown Music Hall	7:00 pm
December	17	HHS Parent Liaison Meeting – Room 225	6:45 pm
December	17	Board of Education Meeting – Russell Lecture Room	
		- Executive Session	7:15 pm
		- Regular Meeting	8:00 pm
December	18	Grades 7/8 Winter Concert – HHS Auditorium	7:00 pm
December	19	Community Leaders Group Meeting – Russell Lecture Room	3:30 pm
December	19	High School Winter Concert – HHS Auditorium	7:00 pm
December	20	Facilities Committee Meeting	7:45 am
December	24-	Schools Closed – Holiday Recess	
- January	1		

ANNOUNCEMENTS (Cont'd)

January	3	Senior Class Breakfast – HHS Auditorium	7:30 am
January	7	FMS Parent Liaison Meeting – Lloyd Library	6:45 pm
January	7	Board of Education Meeting – Russell Lecture Room	
		- Executive Session	7:15 pm
		- Regular Meeting	8:00 pm
January	10	Student/Board of Education Liaison Committee Meeting – Lloyd Library	7:30 am

IV. PERSONNEL

P.1 WHEREAS, on December 17, 2007 it was determined that a vacancy exists for a .8 FTE leave replacement School Psychologist, for the 2007-2008 school year, which will be integral to Hastings-on-Hudson's operations in the 2007-2008 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Jennifer Carde** as a qualified candidate and wishes to appoint her to a .8 FTE leave replacement position as a School Psychologist for the 2007-2008 school year, effective January 28, 2008; and

WHEREAS, Jennifer Carde, as a new hire, is required by state law to submit to a background check and obtain clearance from the State Education Department before being eligible for employment; and

WHEREAS, Jennifer Carde has not yet obtained such clearance, but has attested to the fact that she has never been convicted of a crime.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby resolves to conditionally appoint Jennifer Carde on an emergency basis to a .8 FTE leave replacement position as a School Psychologist, for the 2007-2008 school year, subject to such limitations as are set forth in Board Policy #6170.
2. Upon receipt of notice from the State Education Department that Jennifer Carde has obtained conditional clearance, her emergency status shall be changed to conditional status. Upon receipt of notice that she has obtained full clearance, her conditional status shall be removed, she shall no longer be subject to Board Policy #6170, and she shall be accorded the same status and seniority as if she had possessed such clearance as of the date of her conditional appointment.
3. In the event that clearance is denied, the Board shall reconvene to ascertain what steps, if any, shall be taken with regard to Jennifer Carde's continued employment by the Board.

Tenure Area:	n/a
Salary Placement:	MA+30, Step 1
Date of Commencement of Probationary Service:	n/a
Date of Expiration of Probationary Service:	n/a
Anticipated Tenure Date:	n/a
Certification Status	Provisional

- P.2 Recommendation to amend the probationary appointment of **Stefanie Denison** as a 1.0 FTE Special Education teacher for the 2007-2008 school year, effective September 1, 2007, as follows: (Bd. Enc.)
- | | |
|---|--------------------|
| Tenure Area: | Special Education |
| Salary Placement: | MA + 40, Step 5 |
| Date of Commencement of Probationary Service: | September 1, 2007 |
| Date of Expiration of Probationary Service: | June 30, 2008 |
| Anticipated Tenure Date: | *September 1, 2008 |
| Certification Status | Provisional |
- *Previously awarded tenure in New York State and leave replacement service since September 1, 2006 applied toward current tenure.
- P.3 Recommendation to amend the effective date of **Dona Ratterree's** appointment to a 1.0 FTE probationary position as a School Media Specialist to November 28, 2007. (Bd. Enc.)
- | | |
|---|--------------------------------------|
| Tenure Area: | School Media Specialist
(Library) |
| Salary Placement: | MA + 30, Step 12 |
| Date of Commencement of Probationary Service: | November 28, 2007 |
| Date of Expiration of Probationary Service: | November 27, 2009 |
| Anticipated Tenure Date: | *November 28, 2009 |
| Certification Status | Permanent |
- *Previously awarded tenure in New York State.
- P.4 Recommendation to grant a 12-week FMLA leave of absence to **Shari Kavanagh**, effective February 4, 2008 through April 25, 2008. (Bd. Enc.)
- P.5 Recommendation to grant a 12-week FMLA leave of absence to **Randie Shaw**, effective April 10, 2008 through June 27, 2008. (Bd. Enc.)
- P.6 Recommendation to grant a 12-week FMLA leave of absence to **Gloria Szeszko**, effective April 10, 2008 through June 27, 2008. (Bd. Enc.)
- P.7 Recommendation to appoint **Joseph Vaccaro** as the Farragut Complex morning cafeteria supervisor for the 2007-2008 school year at one-half of the 2007-2008 hourly chaperone rate (\$42.50).
- P.8 Recommendation to rescind the Schedule B appointment of **Dominic Cecere** as Modified Baseball Coach for the 2007-2008 school year.
- P.9 Recommendation to rescind the Schedule B appointment of **Jesse Merchant** as JV Baseball Coach for the 2007-2008 school year.
- P.10 Recommendation to appoint the following individuals to Schedule B positions for the 2007-2008 school year:

<u>NAME</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
Dominic Cecere	JV Baseball Coach	8	\$4,356
Jesse Merchant	MS Intramural Winter	n/a	\$46/hr
Stephen Yurek	Modified Boys Lacrosse Coach	2	\$2,763
Stephen Yurek	Intramural Fitness Instructor	n/a	\$46/hr

P.11 WHEREAS, on December 17, 2007 it was determined that a vacancy exists for an annual substitute teacher, for the 2007-2008 school year, which will be integral to Hastings-on-Hudson’s operations in the 2007-2008 school year; and (Bd. Enc.)

NOW THEREFORE BE IT RESOLVED THAT, the Board has identified **La’Nee Griffin** as a qualified candidate and wishes to appoint her to the position of annual substitute teacher for the 2007-2008 school year, effective December 6, 2007.

P.12 WHEREAS, on December 17, 2007 it was determined that a vacancy exists for a substitute teacher, for the 2007-2008 school year, which will be integral to Hastings-on-Hudson’s operations in the 2007-2008 school year; and (Bd. Enc.)

NOW THEREFORE BE IT RESOLVED THAT, the Board has identified **Robert M. Duff** as a qualified candidate and wishes to appoint him to the position of substitute teacher for the 2007-2008 school year, effective December 7, 2007.

P.13 WHEREAS, on December 17, 2007 it was determined that a vacancy exists for a Schedule B Assistant Varsity Wrestling Coach for the 2007-2008 school year, which will be integral to Hastings-on-Hudson’s operations in the 2007-2008 school year; and (Bd. Enc.)

WHEREAS, the Board has identified **Ronald Fusco** as a qualified candidate and wishes to appoint him to a Schedule B position as an Assistant Varsity Wrestling Coach for the 2007-2008 school year; and

WHEREAS, Ronald Fusco, as a new hire, is required by state law to submit to a background check and obtain clearance from the State Education Department before being eligible for employment; and

WHEREAS, Ronald Fusco has not yet obtained such clearance, but has attested to the fact that he has never been convicted of a crime.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby resolves to conditionally appoint Ronald Fusco on an emergency basis to the Schedule B position of Assistant Varsity Wrestling Coach, Step 1, for the 2007-2008 school year, subject to such limitations as are set forth in Board Policy #6170.
2. Upon receipt of notice from the State Education Department that Ronald Fusco has obtained conditional clearance, his emergency status shall be changed to conditional status. Upon receipt of notice that he has obtained full clearance, his conditional status shall be removed, he shall no longer be subject to Board Policy #6170, and he shall be accorded the same status and seniority as if he had possessed such clearance as of the date of his conditional appointment.
3. In the event that clearance is denied, the Board shall reconvene to ascertain what steps, if any, shall be taken with regard to Ronald Fusco's continued employment by the Board.

P.14 Recommendation to approve the hourly rate of \$30 for the 2007-2008 school year for **Barry Spencer** for catering of District events performed at times other than his normal working hours.

P.15 WHEREAS, on December 17, 2007 it was determined that a vacancy exists for a substitute teacher aide, for the 2007-2008 school year, which will be integral to Hastings-on-Hudson's operations in the 2007-2008 school year; and (Bd. Enc.)

NOW THEREFORE BE IT RESOLVED THAT, the Board has identified **Patricia Brink Graham** as a qualified candidate and wishes to appoint her to the position of substitute teacher aide for the 2007-2008 school year, effective December 18, 2007.

P.16 WHEREAS, at previous meetings, the Board of Education of the Hastings-on-Hudson Union Free School District appointed the following employees to various positions on an emergency basis, consistent with Board Policy #6170; and

WHEREAS, by statute, such emergency appointments expire after twenty (20) business days after such appointment or upon receipt of conditional clearance by the State Education Department, whichever occurs sooner; and

WHEREAS, the emergency appointment period is set to expire for these employees; and

WHEREAS, these employees are in positions that are integral to the proper functioning of the District;

BE IT RESOLVED, that the emergency appointments of the following employees are extended and renewed until January 24, 2008:

Alysha Polite

V. CURRICULUM & INSTRUCTION

C&I.1 Instructional Technology Audit Presentation by Sun Associates. (Bd. Enc.)

VI. PUBLIC HEARING

When speaking at Board meetings, please state your name and address. Any persons wishing to address the Board should confine their remarks to three minutes. Each speaker is allowed one comment on an issue until all others have been heard.

VII. MINUTES

M.1 Recommendation to accept the minutes of the November 19, 2007 Regular Meeting. (Bd. Enc.)

VIII. COMMITTEE REPORTS

- C.1 Finance Committee – G. Lesser/E. Baecher/C.Campbell
- C.2 Facilities Committee – E. Sweeting/E. Baecher/E. Neubauer Alligood
- C.3 November 27th Village Trustee Work Session – G. Lesser/
E. Neubauer Alligood
- C.4 Policy Committee – E. Sweeting/L. Hicks/E. Neubauer Alligood
- C.5 Operations Committee – G. Lesser/C. Campbell/E. Sweeting

IX. BUSINESS

B.1 Recommendation to approve the following Committee on Preschool Special Education recommendation for the 2007-2008 school year: #7406 (Bd. Enc.)

- B.2 Recommendation to approve the following Committee on Special Education recommendations for the 2007-2008 school year: (Bd. Enc.)

#90-043	#6506	#90-018	#95-050	#91-052
#96-000	#99-018	#6091	#7374	#99-016
#91-053	#97-014	#4687	#91-044	#7304
#93-042	#93-044	#93-030	#93-035	#7036

B.3 WHEREAS, by Act No. 8-1983, the County Board of Legislators authorized the County Purchasing Agent to act as Purchasing Agent for any city, town, village, school district or other unit of local government by act, ordinance or resolution authorizes the County Purchasing Agent for items purchased by the County, and empowering designated officers and employees to sign requisitions, and further directing the proper official of local government to audit and pay County bills for the cost of County services within thirty (30) days after the receipt of said bill by the local government to provide the County with such insurance coverage as may be required by the County’s Director of Risk Management. (Bd. Enc.)

NOW, THEREFORE, BE IT RESOLVED THAT:
 The County Purchasing Agent is hereby authorized to act as Purchasing Agent for the Hastings-on Hudson Union Free School District on a continuing basis; and

BE IT FURTHER RESOLVED, that the following officers and employees are hereby authorized to sign appropriate requisitions:

Superintendent of Schools
 Director of Business, Finance and Operations; and

BE IT FURTHER RESOLVED, that the following officials are hereby authorized and directed to audit and pay County bills for the cost of County services within thirty (30) days after receipt of said bills:

Treasurer
 Deputy Treasurer; and

BE IT FURTHER RESOLVED, that the following official is hereby authorized to secure and provide to the County of Westchester any and all insurance required by the County’s Director of Risk Management, in Accordance with County Act No. 8-1983:

Director of Business, Finance and Operations

- B.4 Recommendation to approve a contract with Pyramid Educational Consultants to provide classroom and student consultation within the district at the rate of \$2,000 per day plus expenses, not to exceed \$6,800 for the 2007-2008 school year, and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.5 Recommendation to approve a contract with OT Kids Plus of New York for Certified Occupational Therapy Assistant (C.O.T.A.) services at the rate of \$75 per hour, not to exceed \$10,900 for the 2007-2008 school year, and to authorize the Superintendent to execute the contract. (Bd. Enc.)
- B.6 Resolution to recommend award of a contract for custodial uniforms for the 2007-2008 school year. (Bd. Enc.)

WHEREAS, bids were publicly advertised on November 2, 2007 and opened on November 15, 2007, it is hereby recommended that the contract for custodial uniforms for the 2007-2008 school year be awarded to Northeast Uniform Services, Inc.

It is further recommended that the bid submitted by Aramark Uniform Services, Inc. be rejected for failure to conform with bid specifications.

- B.7 Recommendation to accept the following Claims Auditor Warrant Reports: (Bd. Enc.)
 Warrant #13: Fund A Cash Disbursements for 11/7/07 – 11/15/07
 Warrant #14: Fund A Cash Disbursements for 11/16/07 – 11/30/07
 Warrant #15: Fund A Computer Checks for 11/26/07 – 11/30/07
- B.8 Recommendation to accept the Revenue & Expenditure Reports for November 2007. (Bd. Enc.)
- B.9 Recommendation to accept the Treasurer's Report for October 2007. (Bd. Enc.)

X. OTHER BUSINESS

Old Business – Board of Education

O.B. 1 December Board Retreat

O.B.2 Westchester-Putnam School Boards Association
 (“WPSBA’s) Legislative Priorities for 2008

Old Business – Audience to Board of Education

New Business – Board of Education

N.B.1 School Safety

N.B.2 Community Budget Forum

N.B.3 Citizens Budget Committee

N.B.4 District Fields Study Committee

N.B.5 Village Limit Use of Leaf Blowers

(Bd. Enc.)

New Business – Audience to Board of Education

XI. MEETING SUMMARY

ADJOURNMENT